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**DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION**



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**BUSINESS RESEARCH METHODS**

## **BUSINESS RESEARCH METHODS**

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## **BUSINESS RESEARCH METHODS**

### **UNIT I**

#### **Introduction to Research:**

Meaning and Definition of Social Research –

Objectives of Research –

Types of Research –

Research process –

Criteria of Good Research –

Maintaining Objectivity in Research –

Problems Encountered by Researchers.

#### **MEANING AND DEFINITION OF SOCIAL RESEARCH**

Society is an organized group of persons associated together with shared objective, norms and values pertain to the society. People have social life and social process. Research is systematic and organized effort to investigate a specific problem that needs a solution. It contributes to the general body of knowledge. It also corrects human knowledge. Social research now can be defined as the systematic and objective analysis and recording of controlled observations that may lead to the development of generalization, principles or theories resulting in prediction and possibly ultimate control of events in society. It attempts to answer or solve social problems.

Social research can encompass a wide range of topics and areas of study, including sociology, psychology, anthropology, economics, political science, and education. The research methods used in social research can include surveys, experiments, observations, and statistical analysis. The goal of social research is to provide insights and understanding into social issues, problems, and trends. This knowledge can then be used to inform public

policy, social programs, and other initiatives aimed at improving the well-being of individuals and communities.

**According to C.A. Moser :**

“Social research is a systematized investigation to gain new knowledge about social phenomenon and problems.”

**According to P.V. Young:**

“Social research is a scientific undertaking which by means of logical methods, aim to discover new facts or old facts and to analyze their sequences, interrelationships, casual explanations and natural laws which govern them.”

Research is a systematic and organized process of gathering, analyzing, interpreting, and evaluating information in order to answer specific questions or solve problems. It is a critical component of advancing knowledge, understanding the world around us, and making informed decisions. Research can be conducted in various fields, including scientific, social, economic, and technological domains.

The purpose of research is to expand our understanding, test hypotheses, explore new ideas, and contribute to the existing body of knowledge. It involves a structured approach that typically includes several key steps:

Identifying the research question or problem:

This step involves formulating a clear and specific question or problem that the research aims to address. It should be relevant, focused, and feasible.

Reviewing existing literature: Before initiating research, it is essential to review existing studies, scholarly articles, books, and other relevant sources to understand what is already known about the topic. This helps in identifying research gaps and building upon previous work.

Designing the research methodology:

This step involves selecting an appropriate research design, data collection methods, and analysis techniques. The methodology should align with the research question and provide reliable and valid results.

Collecting data:

Researchers collect data through various methods such as surveys, experiments, interviews, observations, or analysis of existing datasets. Careful attention must be given to ensure data integrity, reliability, and ethical considerations.

Analyzing and interpreting data:

Once the data is collected, it needs to be analyzed using statistical or qualitative methods, depending on the nature of the research. The findings are then interpreted to draw meaningful conclusions and insights.

Drawing conclusions and reporting results:

Based on the analysis, researchers draw conclusions regarding the research question or problem. The results are typically presented in a research report, thesis, journal article, or conference presentation, allowing others to validate, replicate, or build upon the research.

Research can be quantitative, involving numerical data and statistical analysis, or qualitative, focusing on non-numerical data, such as interviews, observations, or textual analysis. It can also be experimental, where researchers manipulate variables to determine cause-and-effect relationships, or observational, where they observe and analyze existing phenomena.

Good research is characterized by rigor, objectivity, transparency, and adherence to ethical guidelines. It contributes to knowledge, informs policy decisions, solves problems, and opens up new avenues for exploration and discovery.

Research is a systematic process of inquiry that aims to generate new knowledge, deepen understanding, and provide evidence-based insights. It plays a crucial role in advancing various disciplines, fostering innovation, and addressing real-world challenges.

## **OBJECTIVES OF RESEARCH**

1. To explore and gain a better understanding of a particular topic or phenomenon.
2. To generate new knowledge and contribute to existing knowledge in a particular field
3. To test existing theories or develop new theories to explain a particular phenomenon.
4. To identify trends or patterns in data or behavior.
5. To evaluate the effectiveness of policies, programs, or interventions.
6. To make predictions or forecasts about future events or trends.
7. To solve practical problems or provide practical solutions to issues in various fields.
8. To provide a basis for decision-making or inform policy development.
9. To improve the quality of life of individuals or communities.
10. To satisfy intellectual curiosity or to advance scientific knowledge.

Research objectives refer to the specific goals or purposes that guide a research study. These objectives outline what the researcher intends to achieve through their investigation, and they provide a clear direction for the research process. Elaborating on the objectives of research involves discussing their characteristics and the rationale behind their formulation.

**Rationale for Research Objectives:**

The research objectives are typically developed based on the research problem or question. They are designed to address specific gaps in knowledge, explore new areas, or contribute to existing theories. The rationale for research objectives lies in their ability to provide focus and structure to the research study, ensuring that it remains purposeful and relevant.

**Characteristics of Research Objectives:**

i. Clear and Specific: Research objectives should be precisely formulated and clearly articulated. They need to be specific enough to guide the research process and help determine the desired outcomes.

ii. Measurable: Objectives should be formulated in a way that allows for measurement or evaluation. This enables researchers to assess the extent to which the objectives have been achieved.

iii. Achievable: Research objectives should be feasible and realistic within the constraints of the study, including time, resources, and ethical considerations.

iv. Relevant: Objectives should be directly related to the research problem and aligned with the overall purpose of the study.

v. Time-bound: Objectives should have a timeframe or deadline associated with them, indicating when they are expected to be accomplished.

**Types of Research Objectives:**

Research objectives can vary depending on the nature of the study, the research field, and the specific research questions being investigated. Common types of research objectives include:

i. Exploratory Objectives: These objectives aim to gain a deeper understanding of a research topic, often in areas with limited existing knowledge or previous research.

- ii. **Descriptive Objectives:** Descriptive objectives seek to describe and document the characteristics, behaviors, or relationships within a particular phenomenon.
- iii. **Explanatory Objectives:** Explanatory objectives aim to determine the causes, mechanisms, or reasons behind observed phenomena or outcomes.
- iv. **Predictive Objectives:** Predictive objectives focus on developing models or theories that can predict future events or trends based on existing data or patterns.
- v. **Evaluative Objectives:** Evaluative objectives are concerned with assessing the effectiveness, impact, or outcomes of specific interventions, programs, or policies.

Research objectives provide a roadmap for conducting a study and serve as a guide for researchers. They are formulated to address gaps in knowledge, contribute to existing theories, or explore new areas. Research objectives should be clear, measurable, achievable, relevant, and time-bound, allowing researchers to focus their efforts and evaluate the outcomes of their investigation.

### **Need for research**

The need for research is crucial in advancing knowledge, addressing societal challenges, and driving progress in various fields. Research plays a fundamental role in expanding our understanding of the world, generating new ideas, and improving existing systems, processes, and technologies.

Here are some key reasons why research is essential:

**Advancing knowledge:** Research allows us to push the boundaries of existing knowledge and explore new frontiers. It helps uncover fundamental truths, discover new phenomena, and develop theories and models that explain complex phenomena.

**Innovation and development:** Research is at the heart of innovation and technological advancement. It drives the development of new products, processes,



and services, leading to economic growth and improved quality of life. Through research, scientists and engineers can identify solutions to existing problems and create new opportunities.

**Solving societal challenges:**

Research plays a critical role in addressing societal issues and challenges. Whether it's finding cures for diseases, mitigating climate change, improving education, or tackling poverty, research provides evidence-based insights and potential solutions to complex problems.

**Evidence-based decision-making:**

Research provides a solid foundation for evidence-based decision-making in various domains. Policymakers, businesses, and organizations rely on research findings to develop effective strategies, policies, and interventions. It helps inform decisions by providing reliable data, analyses, and insights.

**Continuous improvement:**

Research allows us to evaluate and improve existing practices and systems. Through research, we can identify areas for improvement, test new approaches, and refine existing methodologies. This applies to fields such as healthcare, education, business processes, and public policy, among others.

**Fostering critical thinking and learning:**

Research promotes critical thinking and a deeper understanding of the subject matter. It encourages individuals to question assumptions, analyze information, and draw evidence-based conclusions. Research also enhances learning by fostering curiosity, intellectual growth, and the development of research skills.

**Global collaboration and knowledge sharing:**

Research fosters collaboration among researchers, institutions, and countries. Through collaborations, researchers can leverage diverse perspectives, expertise, and resources to tackle complex challenges. Research findings are also shared through publications, conferences, and online platforms, contributing to the global body of knowledge.

Research is essential for advancing knowledge, promoting innovation, solving societal challenges, informing decision-making, driving continuous improvement, fostering critical thinking, and facilitating global collaboration. It is a catalyst for progress and plays a pivotal role in shaping our understanding of the world and improving the lives of individuals and communities.

## **TYPES OF RESEARCH**

Research is a systematic investigation conducted to discover new knowledge, validate existing theories, or solve specific problems. It plays a crucial role in advancing our understanding of the world and informing decision-making processes. Depending on the goals, methodologies, and applications, research can be classified into various types. Here are some of the most common types of research:

**Basic Research:** Basic research, also known as fundamental or pure research, aims to expand our knowledge base and understanding of the fundamental principles and concepts within a specific field. The primary goal is to enhance theoretical frameworks and develop new theories. Basic research is often curiosity-driven and doesn't have immediate practical applications.

**Applied Research:**

Applied research is conducted to address practical problems and find solutions to real-world issues. It involves the application of existing knowledge and theories to develop new products, technologies, or methods that can improve specific processes

or outcomes. Applied research is more focused on practical implications and often collaborates with industry or other stakeholders.

**Quantitative Research:** Quantitative research involves the collection and analysis of numerical data. It relies on statistical methods to measure, quantify, and interpret data, allowing researchers to identify patterns, relationships, and generalizations. Surveys, experiments, and statistical modeling are commonly used in quantitative research.

**Qualitative Research:** Qualitative research focuses on understanding and interpreting the meaning, experiences, and perspectives of individuals or groups. It involves the collection of non-numerical data, such as interviews, observations, and textual analysis. Qualitative research aims to provide in-depth insights into complex phenomena, allowing researchers to explore subjective aspects and uncover underlying motivations and behaviors.

**Experimental Research:** Experimental research involves the systematic manipulation and control of variables to establish cause-and-effect relationships. Researchers design experiments to test specific hypotheses and assess the impact of independent variables on dependent variables. This type of research often includes the use of control groups, randomization, and blinding techniques to minimize biases and increase the validity of the findings.

**Descriptive Research:** Descriptive research aims to provide an accurate and detailed description of a specific phenomenon or situation. It focuses on gathering data about the current state of affairs, characteristics, and behaviors of individuals or groups. Surveys, observational studies, and case studies are commonly employed to collect descriptive data.

**Exploratory Research:** Exploratory research is conducted when the topic or problem is relatively unexplored or not well understood. It aims to gain insights, generate ideas, and formulate hypotheses for further investigation. Exploratory

research methods include literature reviews, pilot studies, focus groups, and interviews.

**Historical Research:**

Historical research involves the study of past events, people, or societies to gain a deeper understanding of historical contexts, causes, and effects. Researchers analyze primary and secondary sources, such as documents, artifacts, and records, to reconstruct historical narratives and draw conclusions about the past.

**Case Study Research:**

Case study research involves an in-depth analysis of a particular individual, group, organization, or phenomenon. Researchers collect qualitative and/or quantitative data from multiple sources to gain comprehensive insights into the case under investigation. Case studies are valuable for examining complex and unique situations in real-world contexts.

**Action Research:**

Action research is conducted in collaboration with practitioners or stakeholders to address specific problems or challenges within a particular setting. It emphasizes practical solutions, with researchers and practitioners working together to develop and implement interventions, evaluate outcomes, and refine practices.

It is important to note that these types of research are not mutually exclusive, and many studies may combine elements from multiple types. The choice of research type depends on the research question, available resources, and the desired outcomes of the study.

## **RESEARCH PROCESS**

The research process is a systematic approach used to investigate, analyze, and understand a particular topic or question. It involves a series of steps designed to gather information, evaluate evidence, and draw conclusions. The research process typically involves several steps, which may vary depending on the specific area of study and research question.

Elaborating on the research process, here are the key steps typically followed:

**Identify the research topic:** Start by selecting a specific research area or question that you want to explore. It should be clear, focused, and aligned with your interests or objectives.

**Conduct a preliminary literature review:** Before diving into your own research, review existing literature and research papers related to your topic. This step helps you understand the current state of knowledge, identify research gaps, and refine your research questions.

**Formulate research questions or hypotheses:** Based on your initial exploration of the topic, develop specific research questions or hypotheses that you want to address in your study. These should be testable and guide your data collection and analysis.

**Design the research methodology:** Determine the most appropriate research design and methodology for your study. This includes deciding on the data collection methods (e.g., surveys, experiments, interviews, observations), sample selection, and any ethical considerations.

**Collect data:** Implement the chosen data collection methods and gather relevant information or data from the selected sources or participants. Ensure proper documentation, organization, and preservation of data to maintain data integrity.

Analyze and interpret the data: Once the data collection is complete, apply appropriate analysis techniques to examine and interpret the collected information. This may involve statistical analysis, qualitative coding, data visualization, or other relevant methods, depending on the nature of your research.

Draw conclusions and make recommendations: Analyze the findings of your research and draw logical conclusions based on the evidence. Assess how well your results align with the research questions or hypotheses. Additionally, provide recommendations for further research or practical implications based on your findings.

Communicate the results: Share your research findings through a research paper, thesis, presentation, or other appropriate formats. Clearly communicate your methodology, results, and conclusions to the intended audience. Consider publishing your work in academic journals or presenting it at conferences to contribute to the broader scholarly community.

Evaluate and revise: Reflect on your research process and outcomes. Evaluate the strengths and weaknesses of your study, consider limitations, and identify areas for improvement. This step is crucial for refining future research endeavors.

It's important to note that the research process is not always linear and may involve iterations and revisions at various stages. Flexibility, critical thinking, and attention to detail are essential throughout the process. Moreover, adhering to ethical guidelines and practices is crucial to ensure the integrity and validity of your research.

## **CRITERIA OF GOOD RESEARCH**

There are several criteria that can be used to evaluate the quality of research. Here are some of the key criteria of good research:

**Validity:** This refers to the degree to which the research accurately measures what it claims to measure. In other words, a study is considered valid if it measures what it is intended to measure.

**Reliability:** This refers to the degree to which the research results can be replicated or repeated consistently over time. A study is considered reliable if it yields consistent results when conducted multiple times or in different settings.

**Generalizability:** This refers to the extent to which the research findings can be applied to other populations or situations. A study is considered generalizable if its findings can be applied to other similar populations or situations.

**Objectivity:** This refers to the degree to which the research findings are free from researcher bias or personal opinion. A study is considered objective if the research is conducted in an unbiased and neutral manner.

**Transparency:** This refers to the degree to which the research methods and findings are clear and open to scrutiny by other researchers. A study is considered transparent if the methods and findings are clearly documented and accessible to others.

**Ethical considerations:** This refers to the degree to which the research is conducted in an ethical manner, with respect for the rights and dignity of participants. A study is considered ethical if it follows established ethical guidelines for research, such as informed consent, confidentiality, and debriefing of participants.

**Significance:** This refers to the degree to which the research findings contribute to the existing knowledge in the field, and have practical implications for improving practice or policy. A study is considered significant if it makes a meaningful contribution to the field and has practical relevance.

## **MAINTAINING OBJECTIVITY OF RESEARCH PROBLEM ENCOUNTERED BY RESEARCHERS**

Maintaining objectivity in research is important because it ensures that the findings and conclusions are based on evidence and facts, rather than personal biases or opinions of the researcher. Here are some common problems encountered by researchers when trying to maintain objectivity, along with potential solutions:

**Confirmation bias:** This occurs when a researcher selectively collects and interprets data in a way that confirms their preconceived beliefs or hypotheses. To overcome confirmation bias, researchers should carefully consider alternative explanations and interpretations of the data, and use a peer review process to ensure that their findings are challenged and validated by other researchers.

**Social desirability bias:** This occurs when research participants provide responses that are socially desirable or acceptable, rather than truthful or accurate. To minimize social desirability bias, researchers should use anonymous surveys or interviews, avoid leading questions, and ensure that participants understand that their responses will be kept confidential.

**Sampling bias:** This occurs when the sample of participants selected for the study is not representative of the larger population, leading to inaccurate conclusions. To minimize sampling bias, researchers should use random sampling techniques and ensure that the sample size is large enough to provide a representative sample.

**Researcher bias:** This occurs when the researcher's personal biases or beliefs influence the study design, data collection, or interpretation of results. To minimize researcher bias, researchers should use a structured and standardized approach to data collection and analysis, use a double-blind study design if possible, and use a peer review process to ensure that findings are challenged and validated by other researchers.



**Data analysis bias:** This occurs when the researcher selectively analyzes or presents data in a way that supports their conclusions. To minimize data analysis bias, researchers should use objective and standardized methods for data analysis, use statistical tests to validate results, and ensure that all data is analyzed, even if it does not support the hypothesis.

By being aware of these potential problems and taking steps to minimize them, researchers can maintain objectivity and ensure that their findings are based on sound evidence and facts.

**Maintaining objectivity in research is crucial for ensuring the integrity and credibility of scientific investigations.**

Objectivity refers to the ability to approach a research question without personal bias or preconceived notions, and to conduct the study in a manner that allows for reliable and unbiased results. Here are several key aspects to consider when striving to maintain objectivity in research:

**Clearly define the research question:** Start by formulating a clear and specific research question that is free from subjective language or assumptions. This helps to avoid bias and ensures that the study remains focused on the objective investigation of the topic.

**Literature review:** Conduct a comprehensive review of existing literature on the subject matter. This allows you to understand the existing knowledge and theories in the field, identify any biases or limitations in previous studies, and develop a solid foundation for your research.

**Design robust methodology:** Develop a research methodology that is rigorous and capable of generating valid and reliable data. Carefully consider factors such as sample size, randomization, control groups, and statistical analysis techniques. By

using appropriate research designs, you can minimize bias and increase the chances of obtaining objective results.

**Minimize researcher bias:** Researchers can unintentionally introduce bias into their work through conscious or unconscious actions. To minimize bias, it is important to recognize and acknowledge personal beliefs, values, and potential conflicts of interest. Take steps to separate personal opinions from the research process, and employ strategies such as blinding, double-blinding, or the use of standardized protocols to reduce the influence of bias.

**Use multiple data sources and perspectives:** Collect data from diverse sources to obtain a broader understanding of the research question. Incorporate different perspectives and methodologies, which can help to identify any potential biases or limitations inherent in a single approach. Triangulation, or the use of multiple methods or data sources, can enhance the reliability and validity of the findings.

**Analyze data objectively:** Ensure that data analysis is conducted in an unbiased manner. Use appropriate statistical tools and techniques, and follow established guidelines and protocols. Document the analytical process clearly, including any decisions or assumptions made during the analysis.

**Transparent reporting:** Clearly and transparently report the research process and findings, including any limitations or potential sources of bias. This allows other researchers to assess the validity and reliability of the study, and it encourages further investigation and replication.

**Peer review and collaboration:** Submitting research for peer review is an essential step in maintaining objectivity. Peer reviewers, who are independent experts in the field, can provide critical feedback and identify potential biases or flaws in the research design or analysis. Collaboration with colleagues or interdisciplinary teams can also contribute to maintaining objectivity, as it encourages diverse perspectives and constructive critique.

Continuous self-reflection: Researchers should continuously reflect on their own biases, assumptions, and potential sources of subjectivity throughout the research process. This self-awareness helps to identify and mitigate any unintentional biases that may arise.

Replication and verification: Encourage replication studies by sharing data, methods, and protocols openly. Replication provides an opportunity for other researchers to validate the findings independently, thus strengthening the objectivity of the research.

By following these practices, researchers can strive to maintain objectivity in their work, ensuring that their findings contribute to the body of knowledge in an unbiased and credible manner.

### **Problems Encountered by Researchers**

Researchers often encounter various problems throughout their work, which can hinder their progress and affect the quality of their research.

Here are some common problems encountered by researchers:

Funding:

One of the primary challenges researchers face is securing adequate funding for their projects. Research requires financial resources to support equipment, materials, participant recruitment, data analysis, and publication fees. Limited funding can restrict the scope of research or even prevent it from being conducted altogether.

Time constraints:

Conducting thorough research is a time-consuming process. Researchers often have to balance multiple responsibilities, such as teaching, administrative duties, and

publishing their findings. Limited time can lead to rushed experiments, insufficient data collection, and delayed project completion.

Access to resources and data:

Some fields of research rely heavily on access to specific resources, such as specialized equipment, databases, or rare biological samples. Limited access to these resources can impede progress and limit the scope of research.

Ethical considerations:

Researchers must adhere to strict ethical guidelines when conducting studies involving human subjects or animals. Ensuring participant confidentiality, obtaining informed consent, and minimizing harm are critical ethical considerations. Navigating these requirements can be complex and time-consuming.

Lack of collaboration and interdisciplinary opportunities:

Collaboration among researchers from different disciplines can foster innovation and yield groundbreaking results. However, limited opportunities for collaboration and interdisciplinary work can hinder researchers from accessing diverse perspectives and expertise.

Publication and peer review:

Publishing research findings is essential for disseminating knowledge and establishing credibility. However, the publication process can be challenging, with long review times, rejection rates, and the pressure to publish in prestigious journals. Peer review also presents its own set of challenges, such as conflicting reviewer opinions and bias.

Technical difficulties and experimental setbacks:

In experimental research, technical issues and unforeseen setbacks are common. Equipment failure, faulty protocols, inconsistent results, or unexpected challenges can delay progress and require troubleshooting, potentially leading to frustration and additional costs.

Limited sample size and generalizability:

In some research studies, obtaining a large and diverse sample size may be challenging. Limited sample size can restrict the generalizability and external validity of the findings, potentially undermining the significance and impact of the research.

Statistical analysis and data interpretation:

Analyzing complex data sets and interpreting statistical results require expertise. Researchers may face difficulties in selecting appropriate statistical methods, handling missing data, and avoiding biases, which can affect the accuracy and validity of their findings.

Research competition and pressure:

The competitive nature of academia can create intense pressure on researchers to produce groundbreaking results and secure funding. This pressure can lead to unethical practices, such as data manipulation or publication bias, and negatively impact the research process.

Addressing these challenges requires resilience, adaptability, and collaboration within the research community. Researchers can seek support from mentors, form collaborations, pursue interdisciplinary approaches, and advocate for increased funding and resources to overcome these obstacles and advance their work.

## **Status of Research in India**

India has made significant progress in several scientific and technological areas, including space research, biotechnology, pharmaceuticals, information technology, and renewable energy, among others. Here are some key areas of research in India:

**Space Research:** The Indian Space Research Organisation (ISRO) has been at the forefront of India's space exploration efforts. They have launched numerous satellites, including the Chandrayaan lunar mission and the Mars Orbiter Mission. ISRO continues to work on expanding its space capabilities and exploring deep space missions.

**Biotechnology:** India has a robust biotechnology industry and has made notable contributions in areas such as genetic engineering, bioinformatics, and pharmaceutical research. Several research institutes and biotech companies are actively involved in developing new drugs, vaccines, and diagnostic tools.

**Pharmaceutical Research:** India is one of the largest producers of generic drugs globally. The country has a thriving pharmaceutical industry that conducts research and development in the field of drug discovery, clinical trials, and formulation development. Indian pharmaceutical companies have been actively involved in developing and manufacturing COVID-19 vaccines.

**Information Technology:** India has emerged as a global IT hub, with a strong focus on software development, artificial intelligence, machine learning, and data analytics. Indian IT companies and research institutes are involved in cutting-edge research, development, and innovation in these areas.

**Renewable Energy:** India is committed to increasing its renewable energy capacity and has made significant strides in solar and wind energy research and

development. The country aims to achieve a substantial share of its energy generation from renewable sources.

**Agricultural Research:** India's agricultural research institutions are focused on developing improved crop varieties, sustainable farming practices, and technologies to enhance productivity and food security. Efforts are underway to address challenges such as water scarcity, climate change, and agricultural sustainability.

**Medical Research:** India has several reputed medical research institutes that conduct research in areas such as public health, epidemiology, clinical trials, and healthcare technology. These institutions contribute to advancements in medical science and the development of new treatment methods.

It's important to note that the status of research in India is dynamic, and there may have been significant developments in the field of research.

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**UNIT II**

**Problem Formulation:** Problem Formulation –

Identifying Research Problem –

Sources of Research Problem –

Techniques Involved in Defining a Research Problem –

Research Design: Meaning and Importance;

Types of Research Designs –

Exploratory –

Descriptive –

Case Study Design



## **PROBLEM FORMATION**

Problem formation is a crucial step in the research process, as it sets the foundation for the entire study. The following steps can help researchers to effectively formulate research problems:

**Identify a general research area:** The first step is to identify a general area of research that is of interest. This could be related to a particular field or topic, or could be based on a personal interest or curiosity.

**Conduct a preliminary review of literature:** Researchers should conduct a preliminary review of the literature to identify existing research in the area of interest. This can help to identify gaps in the literature, and potential research questions or problems.

**Narrow down the research area:** Based on the preliminary review of literature, researchers should narrow down the research area to a specific topic or issue that has not been sufficiently explored.

**Identify a specific research problem:** Once the research area has been narrowed down, researchers should identify a specific research problem that they want to address. The research problem should be specific, clear, and feasible, and should aim to fill a gap in the existing literature.

**Develop research questions or hypotheses:** Once the research problem has been identified, researchers should develop specific research questions or hypotheses that they want to answer or test. These research questions or hypotheses should be based on the research problem and should guide the research design and data collection.

**Refine the research problem:** Once the research questions or hypotheses have been developed, researchers should refine the research problem to ensure that it

is clear, specific, and feasible. This may involve revisiting the preliminary review of literature and adjusting the research problem based on new insights or information.

Problem formulation is a crucial step in research as it lays the foundation for the entire study. It involves clearly defining and articulating the research problem or question that the study aims to address. A well-formulated problem serves as a guide for the research process, ensuring that the study remains focused, coherent, and relevant.

**Here are some key elements to consider when formulating a research problem:**

**Background and context:** Provide an overview of the subject area and the existing knowledge related to the problem. This helps establish the significance and relevance of the research problem within the larger field of study.

**Gap in knowledge:** Identify the specific gap or deficiency in current knowledge that the research aims to fill. This could be a lack of empirical evidence, unresolved contradictions, or a need to update existing theories or frameworks.

**Research objectives:** Clearly state the objectives or goals of the study. These objectives should be specific, measurable, achievable, relevant, and time-bound (SMART), outlining what the research intends to achieve.

**Scope and boundaries:** Define the scope of the research problem, including the boundaries and limitations within which the study will be conducted. This helps to manage the research's size and complexity and ensures realistic expectations.

**Research questions or hypotheses:** Formulate research questions or hypotheses that directly address the research problem. These questions should be focused and guide the data collection and analysis process. Research questions are

more exploratory, while hypotheses propose specific relationships or differences to be tested.

**Theoretical framework:** Situate the research problem within a theoretical framework or conceptual model. This framework provides a theoretical lens through which the problem can be understood, analyzed, and interpreted.

**Practical significance:** Highlight the potential practical implications and applications of the research findings. Consider how the study results can contribute to solving real-world problems, informing policy decisions, or advancing theoretical understanding.

**Feasibility:** Assess the feasibility of conducting the research, considering factors such as available resources (e.g., time, funding, data), access to participants or subjects, and ethical considerations. Ensure that the research problem is achievable within the given constraints.

**Originality and novelty:** Emphasize the novelty or originality of the research problem. Explain how your study contributes to the existing body of knowledge and how it extends or challenges previous research.

**Significance and rationale:** Clearly state the significance and rationale for studying the research problem. Describe the potential benefits and impact of the research, both in academic terms and in practical terms.

Problem formulation involves a systematic and thorough analysis of the research area to identify a well-defined problem that can be investigated. It establishes the purpose, objectives, and boundaries of the study, ensuring that the research is focused, relevant, and feasible. A well-formulated problem serves as a solid foundation for the research process and increases the likelihood of producing meaningful and impactful results.

## **IDENTIFYING RESEARCH PROBLEM**

By following these steps, researchers can effectively formulate research problems that are specific, clear, and feasible, and that aim to fill a gap in the existing literature. This can help to guide the research design, data collection, and analysis, and ensure that the study has a clear purpose and contributes to the existing knowledge in the field.

Identifying a research problem is an essential step in conducting research, and it involves selecting a topic that you want to investigate and formulating a research question that guides your inquiry. Here are some steps you can take to identify a research problem:

**Choose a broad topic:** Start by selecting a general area of interest that you want to explore. This could be a subject you find intriguing or an issue that needs further investigation.

**Conduct a literature review:** Once you have identified a general topic, conduct a literature review to see what research has already been done on the subject. This will help you narrow down your focus and identify gaps in the existing research.

**Formulate a research question:** Based on your literature review, formulate a research question that is specific, clear, and answerable. Your research question should identify the problem you want to investigate and the variables you want to measure.

**Consider feasibility:** Consider the feasibility of your research question. Can you realistically answer the question with the resources available to you? Is the research question relevant and important enough to justify the time and effort needed to conduct the study?

**Refine the research question:** Based on your feasibility assessment, refine your research question. Make sure it is specific, feasible, and relevant. By following these

steps, you can identify a research problem that is important, feasible, and answerable through research.

Identifying a research problem involves identifying an issue or gap in knowledge that requires further investigation or study.

**Here are some steps to help you identify a research problem:**

**Explore your interests:** Start by thinking about your field of study or the area you want to conduct research in. Consider your personal interests, passion, and curiosity. What topics or questions fascinate you? Narrow down your focus to a specific area or subject.

**Review existing literature:** Conduct a thorough review of existing literature in your chosen field. Read books, research papers, articles, and other relevant sources to gain an understanding of the current state of knowledge. Identify the gaps, inconsistencies, or unanswered questions in the existing research. Look for areas where further investigation is needed.

**Brainstorm potential research questions:** Based on your interests and the gaps you identified in the literature, brainstorm potential research questions. These questions should be specific, clear, and focused. They should address a problem or issue that has not been fully explored or understood.

**Consider practical relevance:** Evaluate the practical relevance and significance of the research problem. Ask yourself why the research is important and how it can contribute to the existing body of knowledge or address a real-world problem. Consider the potential impact of your research on society, industry, or academia.

**Seek feedback:** Discuss your research problem ideas with colleagues, mentors, or experts in the field. Their insights and feedback can help you refine your research

problem and ensure its relevance and feasibility. They may also provide suggestions for alternative perspectives or approaches to consider.

Refine and finalize the research problem: Based on the feedback and further reflection, refine and finalize your research problem. Make sure it is specific, well-defined, and manageable within the scope of your study.

Identifying a research problem is an iterative process. It may require multiple iterations and discussions before you arrive at a suitable problem that aligns with your interests, the existing literature, and the practical relevance of your research.

### **SOURCES OF RESEARCH PROBLEM**

Research problems can arise from various sources and contexts. Here are some common sources of research problems:

**Literature review:** A thorough review of existing literature in a specific field or topic can reveal gaps, unanswered questions, or conflicting findings, which can serve as the basis for a research problem.

Researchers may identify gaps in existing research or contradictory findings that suggest a need for further investigation. A literature review can also highlight emerging trends or topics that have not been extensively studied.

**Personal observations and experiences:** Researchers often identify research problems through practical observations or experiences in their field. These observations may involve identifying inefficiencies, unmet needs, or emerging trends that require further investigation.

Researchers may identify problems in their personal lives or professional experiences that they believe could benefit from further investigation. For example, a healthcare provider may observe a recurring health issue in their patients that has not been adequately addressed in existing research.

Stakeholder input: Collaborating with industry professionals, practitioners, or policymakers can provide valuable insights into real-world problems that require research attention. Stakeholders often have firsthand knowledge of challenges and can provide input on research directions.

**Theoretical frameworks:** Theoretical frameworks can provide a basis for identifying research problems. Researchers may identify a gap in a theory or identify an area where further research could refine or expand a theory.

Theory development: Building on existing theories or conceptual frameworks can lead to the identification of research problems. Researchers may identify areas where current theories fall short, require modification, or lack empirical validation.

Policy analysis: Evaluating existing policies, regulations, or interventions can reveal gaps or unintended consequences, prompting the need for research to address these issues. Policy analysis can also uncover the need for evidence-based recommendations or the evaluation of alternative policy options.

Social or environmental issues: Identifying social, economic, or environmental issues that impact communities or society at large can motivate research to understand the causes, consequences, and potential solutions to these issues.

Technological advancements: Rapid technological developments often create new research problems. Researchers may investigate the implications, risks, or benefits associated with emerging technologies or seek to optimize their application in specific domains.

**Collaborative partnerships:** Collaborative partnerships with community organizations or other researchers can help identify research problems that are relevant to the community or have practical applications.

Collaborating with other researchers or interdisciplinary teams can lead to the identification of research problems that arise from combining different expertise or perspectives.

**Funding agency priorities:** Researchers may align their research problems with the priorities and funding opportunities provided by government agencies, foundations, or other funding sources.

Funding agencies may issue requests for proposals that identify specific research problems that they are interested in funding. Researchers can respond to these requests by proposing research projects that address the identified problem.

**Personal interest:** Researchers' own curiosity, interests, and expertise can lead them to identify research problems within their field of study.

It's worth noting that these sources are not mutually exclusive, and researchers often draw from multiple sources to define their research problems. Additionally, research problems should be relevant, significant, and feasible to address within the available resources and time constraints.

## **TECHNIQUES INVOLVED IN DEFINING RESEARCH PROBLEM**

Defining a research problem is an essential step in any research project. The problem statement defines the scope and direction of the study, and it should be carefully crafted to ensure that the research is focused and relevant. There are several techniques involved in defining a research problem, including:

### **Conducting a Literature Review:**



A literature review involves gathering and analyzing the existing research on a particular topic. It helps researchers identify gaps in the knowledge base and research questions that have not yet been addressed.

Conduct a thorough literature review to understand the existing knowledge, theories, and research gaps related to your field of interest. This helps in identifying potential research problems that have not been adequately addressed.

Discussions with experts and peers: Engage in discussions with subject matter experts, researchers, and peers in your field. Their perspectives and experiences can offer valuable input and help identify research problems that are relevant and significant.

**Brainstorming:**

Brainstorming involves generating a list of potential research questions and ideas. This can be done individually or in a group, and it can help researchers identify areas of interest and potential research questions.

Conduct brainstorming sessions to generate a wide range of ideas and potential research problems. Encourage creativity and open thinking during these sessions to explore different angles and possibilities.

Observations and personal experiences:

Observing involves carefully observing a particular phenomenon or situation to identify potential research questions. This can be especially useful in fields like anthropology or sociology, where researchers may be studying human behavior.

Pay attention to real-world observations and personal experiences that highlight a problem or issue worth investigating. These can provide valuable insights and ideas for defining a research problem.

**Feasibility assessment:** Consider the practicality and feasibility of addressing a particular research problem. Assess the availability of resources, data, expertise, and time required to conduct the research effectively.

**Refinement and iteration:** Refine and iterate the research problem statement based on feedback from mentors, advisors, and the research community. Continuously reassess and modify the problem statement until it is well-defined and aligned with your research interests and objectives.

**Consultation with stakeholders:** Engage with stakeholders who may be affected by or have an interest in the research topic. Their perspectives can help identify specific issues or problems that need to be addressed. This could include professionals, policymakers, industry representatives, or community members.

### **Conducting Interviews:**

Interviews can be a valuable tool for identifying research problems. Researchers can speak with experts in the field or individuals who have experienced the phenomenon being studied to gain insights and identify potential research questions.

### **Analyzing Data:**

Analyzing existing data sets can help researchers identify areas of interest and potential research questions. This approach can be particularly useful in fields like economics or psychology, where large data sets are often available.

**Problem identification frameworks:** Utilize problem identification frameworks or models, such as the "5 Whys" technique or the "Problem Tree Analysis," to systematically analyze and define research problems. These frameworks help identify the root causes and underlying factors contributing to the problem.

Defining research objectives: Clearly articulate the goals and objectives of your research study. This helps in narrowing down the research problem and providing a specific focus for investigation.

Defining a research problem is an iterative process that requires careful consideration and critical thinking. The chosen problem should be well-defined, relevant, significant, and feasible to address within the scope of the research study.

Overall, defining a research problem requires a combination of creativity, critical thinking, and careful analysis. By utilizing these techniques, researchers can identify important research questions and develop a clear and focused problem statement.

## **RESEARCH DESIGN**

### **MEANING AND IMPORTANCE**

Research design is the process of planning and executing a research project. It involves identifying the research question, determining the appropriate methodology, and outlining the steps necessary to carry out the research.

The research design plays a crucial role in the success of a research project, as it determines the quality of the data collected, the reliability of the findings, and the generalizability of the results.

Research design refers to the overall plan or structure that guides the entire research process, from formulating research questions to collecting and analyzing data, and drawing conclusions. It outlines the steps, procedures, and methods that will be employed to address the research problem or objective effectively.

Research design thus refers to the plan and structure of a research study that outlines the methods and procedures to be used to collect and analyze data. It involves a systematic approach to conducting research in order to address a research

question or hypothesis. There are various types of research designs that researchers can use, depending on the nature of the research question and the type of data needed.

The importance of research design lies in its ability to provide a systematic and structured approach to conducting research. Here are some key reasons why research design is crucial:

**Clear research objectives:** A well-designed research study helps in clearly defining the research objectives and research questions. It ensures that the research goals are specific, measurable, achievable, relevant, and time-bound (SMART). This clarity helps researchers stay focused and ensures that the study addresses the intended research problem.

**Methodological rigor:** Research design helps ensure methodological rigor by providing a framework for the selection and application of appropriate research methods and techniques. It ensures that the chosen methods are aligned with the research objectives and can generate reliable and valid results.

**Efficient resource allocation:** A sound research design aids in efficient resource allocation. It helps researchers identify the necessary resources, such as time, budget, personnel, and equipment, required for the study. By planning ahead, researchers can allocate resources effectively and avoid unnecessary wastage.

**Minimizing bias:**

Research design helps researchers identify potential sources of bias and take steps to minimize them. It involves careful consideration of factors that could influence the research outcomes, such as sampling techniques, data collection methods, and data analysis procedures. A well-designed study aims to reduce bias and increase the internal and external validity of the findings.

**Replicability and generalizability:**

A robust research design allows for the replication of the study by other researchers. Replicability enhances the credibility of research findings and helps build a stronger body of knowledge. Additionally, a well-designed study considers the generalizability of findings to a broader population or context, increasing the applicability of research outcomes.

Ethical considerations:

Research design includes ethical considerations to ensure the rights and well-being of research participants are protected. It encompasses obtaining informed consent, maintaining confidentiality, minimizing harm, and adhering to ethical guidelines and regulations. A carefully designed study upholds ethical standards, promoting trustworthiness and integrity in the research process.

Research design plays a vital role in the research process by providing a structured framework for conducting research, clarifying research objectives, ensuring methodological rigor, efficient resource allocation, minimizing bias, promoting replicability and generalizability, and upholding ethical standards. A well-designed research study increases the chances of obtaining valid, reliable, and meaningful results.

Research design is essential to the success of any research project. It ensures that the research objectives are clear, the data collected is valid and reliable, and the results are applicable beyond the sample or context of the study. A sound research design also ensures that ethical considerations are taken into account and that the research is completed in an efficient and timely manner.

### **THE MOST COMMON TYPES OF RESEARCH DESIGNS ARE:**

Research designs refer to the overall plans and strategies that researchers employ to conduct their studies and gather data. There are several types of research

designs, each with its own characteristics and purposes. Here are some commonly used research designs:

**Experimental design:** This design involves the manipulation of variables to establish cause-and-effect relationships. Participants are randomly assigned to different groups, such as experimental and control groups, and the effects of the manipulated variables are measured. This design is often used in laboratory settings.

**Quasi-experimental design:** Similar to experimental design, this design includes manipulation of variables, but lacks random assignment. The researcher is unable to manipulate the independent variable directly. Instead, the researcher observes the effects of a naturally occurring independent variable on a dependent variable. Researchers use pre-existing groups or naturally occurring conditions to compare and analyze the effects of variables.

**Observational design:** This involves observing and describing the behavior of individuals or groups without manipulating any variables. This type of design is often used in naturalistic settings.

**Descriptive Design:**

This design focuses on describing and documenting phenomena, events, or behaviors as they naturally occur. Researchers collect data through surveys, observations, or interviews and summarize and interpret the findings.

**Survey design:**

This involves collecting data through questionnaires or interviews to obtain information about people's attitudes, beliefs, behaviors, and experiences.

**Case study design:**

This involves an in-depth analysis of a single individual, group, or event. In this design, an in-depth investigation is conducted on a single individual, group, or event.

Researchers collect detailed information through various sources, such as interviews, observations, and documents, to gain a comprehensive understanding of the case.

**Co relational design:**

This design examines the relationship between variables without any manipulation. Researchers measure variables and assess the strength and direction of their association. However, correlational research cannot establish causation.

This involves examining the relationship between two or more variables to determine whether they are related, but not necessarily establishing a cause-and-effect relationship.

**Longitudinal Design:**

This design involves studying the same individuals or groups over an extended period. Researchers collect data at multiple time points to examine changes, trends, or developments over time.

**Cross-sectional Design:** In this design, data is collected from different individuals or groups at a single point in time. Researchers compare and analyze variables of interest to identify patterns or differences among the groups.

**Ex post facto Design:** This design examines the effects of variables that have already occurred or cannot be manipulated. Researchers collect data and analyze the relationship between variables, even though the manipulation was not under their control.

**Meta-analysis:** This involves combining the results of multiple studies to gain a comprehensive understanding of a particular topic.

**Mixed Methods Design:** This design combines both quantitative and qualitative research methods to gain a comprehensive understanding of a research problem.

Researchers collect and analyze both numerical and textual data to provide a broader perspective.

These are just a few examples of research designs. Researchers select the most appropriate design based on their research questions, resources, and ethical considerations. The choice of research design depends on the research question, the type of data needed, and the resources available. A well-designed research study should be able to address the research question and provide valid and reliable results.

### **EXPLORATORY RESEARCH DESIGN**

Exploratory research is a type of research design that aims to explore and gain insight into a topic or problem that has not been extensively researched before. This type of research design is often used to generate new ideas, hypotheses, and theories about a particular phenomenon or to identify potential research questions for further investigation.

Exploratory research design is characterized by a flexible and open-ended approach to data collection and analysis. Researchers may use various methods such as interviews, focus groups, case studies, observation, or surveys to gather data. The data collected is usually qualitative in nature and may be analyzed using techniques such as content analysis, grounded theory, or thematic analysis.

The primary goal of exploratory research design is to gain a deeper understanding of a topic or problem and generate new insights and ideas. It can also be used to identify patterns and relationships in data that may be useful in developing further research questions and hypotheses.

Exploratory research design is a type of research methodology used to gain initial insights and understanding about a particular topic or problem. It is typically conducted when the researcher has limited prior knowledge or information about the



subject and aims to explore it in a flexible and open-ended manner. The primary goal of exploratory research is to generate hypotheses, identify trends or patterns, and uncover potential relationships between variables.

Overall, exploratory research design is a valuable tool for researchers who are looking to explore new areas of inquiry or gain a better understanding of a complex problem or phenomenon.

Here are some **key characteristics and considerations of exploratory research design**:

**Nature of research:** Exploratory research is qualitative in nature and emphasizes gathering subjective information and opinions. It involves in-depth exploration of the topic rather than quantifiable measurements.

**Small sample size:** The sample size in exploratory research is often small and may not be representative of the entire population. The focus is on understanding the nuances of the subject rather than generalizing the findings.

**Data collection methods:** Exploratory research commonly employs methods such as interviews, focus groups, observations, case studies, and content analysis. These methods allow researchers to gather rich and detailed information directly from participants.

**Open-ended questioning:** Researchers typically use open-ended questions during interviews or focus group discussions to encourage participants to provide detailed responses and share their experiences, attitudes, and opinions.

**Iterative approach:** Exploratory research is often an iterative process, where initial findings guide subsequent data collection and analysis. The researcher may refine their research questions or hypotheses as new insights emerge.

Qualitative data analysis: Analysis of data in exploratory research focuses on identifying patterns, themes, and trends through techniques such as coding, categorization, and thematic analysis. It aims to uncover underlying meanings and relationships in the data.

Use of exploratory tools: Researchers may employ various tools and techniques to aid exploration, such as mind mapping, concept mapping, or affinity diagrams. These tools facilitate visual representation and organization of ideas or concepts.

Limitations: Exploratory research has certain limitations, including a potential lack of generalizability due to the small sample size and the subjective nature of qualitative data. It provides initial insights but may not establish definitive conclusions.

Exploratory research design is useful in various scenarios, such as when studying emerging phenomena, exploring new markets, or investigating complex social issues. It serves as a foundation for more focused and hypothesis-driven research in the future.

## **DESCRIPTIVE RESEARCH DESIGN**

Descriptive research design is a research method used to describe the characteristics, behaviors, and attitudes of a particular population or phenomenon. This type of research is used to provide a comprehensive picture of a situation or phenomenon, without manipulating any variables or drawing any causal inferences.

Descriptive research design often involves collecting data through surveys, questionnaires, observations, or interviews. The data collected is then analyzed using statistical methods, such as frequency distributions, mean, median, and mode, to identify patterns and trends.

Descriptive research design is a type of research methodology that aims to describe and explain the characteristics, behaviors, or phenomena of a particular subject or population. It focuses on providing an accurate representation or snapshot of the current state or condition of the variables under study, without manipulating or interfering with them.

The primary goal of descriptive research is to answer questions about what, where, when, and how something occurs. It seeks to provide a comprehensive and systematic understanding of a specific topic, allowing researchers to observe, document, and analyze patterns, trends, or relationships between variables.

The goal of descriptive research is to answer the questions "what," "who," "where," "when," and "how" regarding a particular phenomenon. It is often used in social sciences, market research, and medical research, among others.

**Descriptive research design is characterized by the following features:**

**Non-experimental:** This research design does not involve any manipulation of variables or the establishment of cause and effect relationships.

**Observational:** This research design involves observing and collecting data from a sample without intervening in the research process. Descriptive research relies on observation and measurement of variables without any intervention or manipulation by the researcher. It aims to capture data as they naturally occur in real-world settings.

**Cross-sectional:** This research design involves collecting data from a sample at a specific point in time. Descriptive studies are often cross-sectional, meaning data is collected at a single point in time or over a relatively short period. This design provides a snapshot of the variables' status or characteristics at that specific time.

**Retrospective:** This research design involves collecting data from a sample about past events or experiences.

**Qualitative and quantitative data collection:** Descriptive research can involve collecting both qualitative and quantitative data.

**Quantitative Data Collection:** Descriptive research typically involves the collection of quantitative data, such as numerical measurements or categorical responses. This data is collected through methods such as surveys, questionnaires, structured interviews, or direct observations.

**Sampling:** Researchers use various sampling techniques to select a representative sample from the target population. The sample should reflect the characteristics of the larger population to ensure the findings are generalizable.

**Data Analysis:** Descriptive research primarily employs statistical analysis techniques to summarize, organize, and present the collected data. Common descriptive statistical measures include frequencies, percentages, measures of central tendency (mean, median, mode), and measures of variability (standard deviation, range).

Examples of descriptive research studies include surveys that assess public opinion, market research to understand consumer preferences, observational studies to describe animal behavior, or epidemiological studies to describe the distribution of diseases in a population.

Descriptive research is valuable for providing a foundation of knowledge about a particular topic or phenomenon. It helps researchers identify patterns, generate hypotheses, and form the basis for further research, such as experimental or correlational studies. However, descriptive research alone does not establish cause-and-effect relationships and is more focused on providing a comprehensive description and understanding of the variables under investigation.

Overall, descriptive research is a valuable research method for providing insight into the characteristics of a particular population or phenomenon.

## **CASE STUDY DESIGN**

Case study design is a research method used to investigate a particular phenomenon or situation in-depth. It involves examining a specific instance of a case or a group of cases that share common characteristics, with the aim of gaining a deep understanding of the underlying processes and dynamics.

The case study design can be used in various fields, including psychology, sociology, business, and medicine, among others. Case studies can involve multiple sources of data, such as interviews, observations, and archival records.

The goal of case study design is to provide a detailed analysis of a particular case or group of cases, typically with the aim of generating hypotheses or theories that can be tested in future research. Case studies can provide a rich and detailed understanding of complex phenomena that may not be possible to capture using other research designs.

### **The following are some key features of case study design:**

**Holistic:** Case study design focuses on examining a case or group of cases as a whole, rather than breaking it down into separate components.

**In-depth:** Case study design involves collecting detailed and comprehensive data about the case or cases being studied, including historical, social, and cultural contexts.

**Qualitative:** Case study design often relies on qualitative data collection methods such as interviews, observations, and document analysis to gather rich and detailed information about the case or cases being studied.

**Unique:** Case study design typically involves studying a unique case or a rare phenomenon, with the aim of providing a detailed analysis of that particular case or phenomenon.

**Contextual:** Case study design emphasizes the importance of context in shaping the phenomenon being studied, and often involves examining the cultural, social, and historical factors that contribute to the phenomenon. Overall, case study design is a valuable research method for investigating complex phenomena and providing a rich and detailed understanding of the underlying processes and dynamics.

Case study research design is a qualitative research method that involves in-depth exploration and analysis of a particular individual, group, organization, or phenomenon. It aims to provide a comprehensive understanding of the subject under investigation by examining its context, processes, and unique characteristics.

The following are **key components and steps involved in conducting a case study research** design:

Selecting a case:

Choose a case that is relevant and aligns with the research objectives. The case can be an individual, a group, an organization, a specific event, or a phenomenon.

Defining the research questions:

Clearly articulate the research questions that the case study aims to answer. These questions should be focused and guide the research process.

Determining the case study type:

Decide on the type of case study design based on the research objectives. Common types include exploratory, descriptive, explanatory, and intrinsic.

Collecting data:

Gather relevant data through multiple sources, such as interviews, observations, documents, archival records, and audiovisual materials. Triangulation of data from different sources enhances the credibility of findings.

Conducting interviews:

Conduct interviews with key stakeholders, participants, or experts related to the case study. These interviews can be structured, semi-structured, or unstructured, depending on the research objectives.

Analyzing the data:

Apply rigorous qualitative analysis techniques, such as thematic analysis, content analysis, or constant comparative analysis, to identify patterns, themes, and insights within the collected data.

Developing case study narratives:

Use the analyzed data to construct a coherent narrative that tells the story of the case study. This narrative should provide a detailed account of the context, processes, and outcomes of the case.

Drawing conclusions:

Draw conclusions and generate insights based on the analysis of the case study. These conclusions should directly address the research questions and contribute to the existing knowledge or theory in the field.

Reporting findings:

Prepare a comprehensive case study report or research paper that presents the research findings, supporting evidence, and analysis. The report should follow the appropriate academic or professional writing standards.

Ensuring validity and reliability:

Enhance the validity and reliability of the case study by employing various strategies, such as member checking, peer debriefing, and triangulation of data sources.

It's important to note that case study research design is primarily qualitative in nature and is often used to explore complex and context-dependent phenomena. It allows researchers to gain rich and detailed insights into specific cases, although the findings may not be generalizable to broader populations.

### **Example**

Title: Impact of Employee Wellness Programs on Job Satisfaction and Productivity in an IT Company

Introduction:

Provide an overview of the case study and its objectives.

Explain the significance of employee wellness programs in enhancing job satisfaction and productivity.

Describe the IT company and its workforce, highlighting any relevant details.

Research Questions:

Identify the specific research questions that will guide the case study.

Example research questions:

How do employee wellness programs impact job satisfaction in the IT industry?



What is the relationship between employee wellness programs and productivity in the IT sector?

Theoretical Framework:

Review relevant literature on employee wellness programs, job satisfaction, and productivity.

Establish a theoretical framework that explains the potential connections between these variables.

**Methodology:**

Describe the research design and approach.

Specify the target population, sampling technique, and sample size.

Outline the data collection methods (e.g., surveys, interviews, observation).

Provide a timeline for data collection and analysis.

**Variables:**

Clearly define the dependent variable(s) (e.g., job satisfaction, productivity).

Identify the independent variable(s) (e.g., employee wellness programs).

Explain any control variables or covariates (e.g., demographic factors) that will be considered.

Data Collection:

Detail the procedures for data collection, including survey instruments or interview protocols.

Discuss the measures used to assess job satisfaction, productivity, and employee wellness program participation.

Explain how data confidentiality and anonymity will be ensured.

**Data Analysis:**

Describe the statistical or qualitative analysis techniques that will be employed.

Specify any software or tools that will be used for data analysis.

Provide a plan for analyzing the relationship between employee wellness programs, job satisfaction, and productivity.

**Ethical Considerations:**

Address any ethical considerations related to participant consent, data privacy, and potential biases.

Ensure compliance with relevant ethical guidelines and regulations.

**Limitations:**

Identify potential limitations of the study, such as sample size, generalizability, or data reliability.

**Expected Outcomes:**

Discuss the anticipated findings and their potential implications.

Consider how the results may contribute to the existing literature on employee wellness programs and organizational outcomes.

**Conclusion:**

Summarize the key elements of the case study design.

Highlight the importance of the study and its potential impact.

Discuss any future research directions that may arise from this case study.

Remember to adapt the case study design to your specific research context and objectives.

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**Unit III**

**Data Collection:**

Methods of Data Collection –

Observation –

Questionnaire & Interviewing –

Guidelines for Constructing Questionnaire and Interview Schedule –

Sample Design: Defining Universe and Sampling Unit –

Determining Sampling Frame –

Probability and Non-Probability Sampling Methods –

Sample Size Determination –

Sampling and Non-sampling Errors –

Scaling Methods –

Hypothesis; Hypothesis Formulation and

Hypothesis Testing.

### **UNIT III**

#### **METHODS OF DATA COLLECTION**

There are several methods of data collection that researchers use to collect information for their research projects. The choice of method depends on the research question, the type of data required, and the available resources. Here are some commonly used methods of data collection:

There are various methods of data collection, depending on the nature of the data, the research objective, and the resources available.

Here are some common methods of data collection:

**Surveys:** Surveys involve gathering information from a sample of individuals or organizations through questionnaires or interviews. Surveys can be conducted in person, over the phone, through email, or online. Surveys involve asking a set of questions to a group of people to gather information about their thoughts, attitudes, and behaviors. Surveys can be conducted in person, over the phone, through email or online platforms, or by mail.

**Interviews:** Interviews involve direct conversations with individuals or groups to gather information. Interviews involve asking questions to individuals or groups in a face-to-face setting to gather in-depth information about their experiences, attitudes, and perspectives. Interviews can be structured, semi-structured, or unstructured.

Interviews can be structured (using a predetermined set of questions) or unstructured (allowing for open-ended discussions).

**Observations:** Observational methods involve directly observing and recording behaviors, events, or processes. Observations involve systematically watching and recording the behavior of individuals or groups in a natural setting. Observations can

be structured or unstructured and can be conducted in person or through video recording.

This can be done through participant observation (where the researcher is actively involved) or non-participant observation (where the researcher remains separate from the observed group).

**Experiments:** Experiments involve manipulating one or more variables to test a hypothesis and measuring the effect on an outcome variable. Experiments can be conducted in a laboratory setting or in the field.

Experiments involve manipulating variables and observing the effects on the outcome of interest. Data is collected through controlled conditions and careful measurement. This method is commonly used in scientific research.

**Focus groups:** Focus groups bring together a small group of individuals to discuss a specific topic under the guidance of a moderator. It allows for in-depth exploration of opinions, attitudes, and experiences.

Focus groups involve a group of individuals who are asked to discuss a particular topic or issue, under the guidance of a moderator. Focus groups can provide in-depth insights into attitudes, behaviors, and experiences.

**Document analysis:** This method involves analyzing existing documents, such as reports, surveys, records, or historical data, to extract relevant information. It is useful for secondary data analysis or studying past events.

**Case studies:** Case studies involve in-depth investigation of a particular individual, group, or situation, often using multiple sources of data. Case studies can involve interviews, observations, and archival records.

Data is collected through various methods, such as interviews, observations, and document analysis, to provide a comprehensive understanding of the case.

Social media and web data mining: With the increasing use of social media platforms and online activities, researchers can collect data from sources like Twitter, Facebook, or web forums. This method involves analyzing publicly available data to extract insights.

Sensor data collection: With the rise of Internet of Things (IoT) devices, data can be collected through sensors embedded in various objects. For example, sensors in smart homes, wearable devices, or industrial machinery can collect and transmit data for analysis.

Biometric data collection: Biometric methods involve collecting physiological or behavioral characteristics of individuals, such as fingerprints, facial recognition, or voice analysis. This data can be used for identification, authentication, or research purposes.

**Secondary data analysis:** Secondary data analysis involves using existing data sources, such as government statistics, published research, and organizational records, to answer research questions.

It's important to note that the choice of data collection method depends on the research objectives, the type of data being collected, ethical considerations, and practical constraints. Researchers often use a combination of methods to gather comprehensive and reliable data.

Overall, the choice of method depends on the research question, the type of data required, and the available resources. Often, researchers use a combination of methods to gather comprehensive data to answer their research questions.

## **OBSERVATION**

Observation is a research method used to systematically watch and record the behavior of individuals or groups in a natural setting. The goal of observation is to gather data about behavior, attitudes, and interactions in a real-life situation without

influencing or manipulating them. Observations can be conducted by researchers directly or indirectly, and can be structured or unstructured.

**There are two types of observation methods:**

**Participant observation:**

This method involves the researcher directly participating in the observed activity while taking notes on the behavior, attitudes, and interactions of the individuals or groups being studied. In participant observation, the researcher is considered part of the observed group and may not disclose their research purpose to avoid influencing the behavior of the participants.

**Non-participant observation:**

This method involves the researcher observing the behavior, attitudes, and interactions of individuals or groups from a distance without actively participating in the activity. Non-participant observation may be conducted through video or audio recording, one-way mirrors, or other observational tools.

Observation is a fundamental method of data collection used in various fields of research and study, including social sciences, natural sciences, and everyday life. It involves systematically observing and recording behaviors, events, and phenomena to gather information and insights. Here are some key aspects and considerations when using observation as a method of data collection:

**Direct observation:** Observations can be conducted in a direct manner, where the researcher personally observes and records the data. This approach allows for real-time data collection and provides the opportunity to capture nuanced details.

**Participant observation:** In certain cases, researchers may choose to immerse themselves in the setting they are studying. This method is known as participant



observation, where the observer becomes an active participant in the environment to gain a deeper understanding of the behavior and context.

**Naturalistic observation:** Naturalistic observation involves observing individuals and events in their natural setting without any intervention or manipulation by the researcher. This approach aims to capture behavior as it occurs naturally, without altering the participants' actions or environment.

**Structured observation:** Structured observation involves defining specific categories or variables of interest in advance. The observer systematically records these predetermined aspects during the observation. This method provides a more focused approach and helps ensure consistency in data collection.

**Unstructured observation:** In contrast to structured observation, unstructured observation does not involve predetermined categories or variables. The observer maintains a more open-ended approach, allowing for the discovery of new or unexpected patterns or behaviors. This method is often used in exploratory or qualitative research.

**Ethical considerations:** Researchers must consider ethical guidelines and ensure that their observations respect the privacy, dignity, and well-being of the individuals being observed. Informed consent, confidentiality, and anonymity should be upheld whenever applicable.

**Observer bias:** It is essential to acknowledge that observers may have their own biases, preconceptions, or interpretations that could influence their observations. Researchers should strive for objectivity and take steps to minimize bias, such as using standardized protocols, training observers, and employing multiple observers when possible.

**Data recording:** Observations can be recorded in various formats, including written notes, audio or video recordings, photographs, or sketches. It is important to

document observations accurately, including relevant contextual information, time, location, and any additional notes or interpretations.

**Quantitative and qualitative observations:** Observations can generate both quantitative and qualitative data. Quantitative observations involve measuring and quantifying behaviors or events, while qualitative observations focus on descriptive and interpretive aspects, capturing the richness and complexity of the observed phenomena.

**Triangulation:** Combining multiple methods and data sources, such as interviews, surveys, or existing records, with observation can enhance the reliability and validity of the findings. Triangulation allows researchers to cross-validate their observations and obtain a more comprehensive understanding of the research topic.

Observation as a method of data collection can provide valuable insights, especially when used in conjunction with other research methods. However, researchers should be aware of its limitations, such as potential observer bias and the inability to capture internal thoughts or motivations. Careful planning, standardized protocols, and a critical approach to data analysis can help mitigate these limitations and enhance the rigor of observational studies.

**Observation has several advantages as a research method, including:**

**Natural setting:** Observation allows researchers to study behavior in a natural setting, providing insights into the behavior and interactions of individuals or groups in their daily lives.

**Unobtrusive:** Observation allows researchers to gather data without influencing the behavior of the participants, as they are unaware they are being studied.

**Rich data:** Observation can provide rich and detailed data about behavior, attitudes, and interactions that may not be captured through other research methods.

**Cross-checking:** Observations can be used to validate data collected through other research methods such as interviews or surveys, providing a more complete picture of the phenomenon being studied.

**However, there are also some limitations of observation as a research method, such as:**

**Subjectivity:** Observations can be subject to researcher bias, as the researcher may interpret behavior differently based on their own experiences and perspectives.

**Time-consuming:** Observations can be time-consuming and require a significant investment of resources to gather data, especially if the observation takes place over a long period.

**Ethical concerns:** In some cases, observation may raise ethical concerns, such as the potential invasion of privacy or deception of participants.

Overall, observation is a valuable research method for gathering rich and detailed data about behavior, attitudes, and interactions in a natural setting, and can be used in conjunction with other research methods to provide a more complete picture of the phenomenon being studied.

### **Guidelines for Constructing a Questionnaire:**

**When constructing a questionnaire, there are several guidelines you can follow to ensure its effectiveness and gather the desired information. Here are some key guidelines to consider:**

Define your research objectives: Clearly identify the purpose and goals of your questionnaire. Determine the specific information you want to gather and the insights you hope to gain from the responses.

Keep it focused and concise: Design a questionnaire that is clear, focused, and easy to understand. Avoid unnecessary or ambiguous questions. Keep the length reasonable to maximize response rates.

Use simple and neutral language: Frame questions using clear and straightforward language that is easily understood by the respondents. Avoid jargon, technical terms, or biased language that may confuse or influence participants.

**Define your research question:** Before constructing a questionnaire, you need to clearly define your research question or objective. This will help you determine the type of questions you need to ask and the information you need to collect.

Arrange questions logically: Organize your questions in a logical and coherent order. Start with broad and general questions, then move to more specific ones. Use logical transitions to guide respondents through the questionnaire smoothly.

Include a mix of question types: Utilize a variety of question types, such as multiple-choice, open-ended, Likert scale, and ranking questions. Different question formats can provide diverse perspectives and enhance the depth of your findings.

**Keep it concise:** A questionnaire should be concise and to the point. Avoid lengthy questions or complicated sentence structures. Use clear and simple language.

**Use appropriate question types:** There are different types of questions you can use in a questionnaire, such as multiple-choice, open-ended, and rating scales. Choose the appropriate type of question based on the information you need to collect.

**Avoid leading questions:** Avoid asking leading questions that suggest a particular answer. Instead, use neutral and objective language.

Ensure your questions are unbiased and do not lead respondents to a particular response. Stay neutral and present options or statements in a balanced manner. Pilot testing can help identify potential bias.

**Use skip logic and branching:** If applicable, incorporate skip logic or branching in your questionnaire to direct respondents to relevant questions based on their previous responses. This helps personalize the survey and reduces respondent burden.

**Test and pilot your questionnaire:** Prior to full-scale implementation, conduct a pilot test with a small sample of respondents to identify any potential issues, such as confusing or irrelevant questions. Revise and refine the questionnaire based on the feedback received. Pre-test the finalized questionnaire with a small sample of participants to identify any issues, such as confusing questions or response difficulties. Revise and refine the questionnaire as needed before wider distribution.

**Consider response options:** Provide appropriate response options for each question. Ensure the options cover the full range of possible responses, without overlapping or leaving gaps. Use "other" or "not applicable" options when necessary.

Maintain confidentiality and anonymity: Assure respondents that their answers will remain confidential and anonymous. This encourages honest responses and increases participation rates.

Provide clear instructions: Begin the questionnaire with clear instructions on how to complete it. Include any necessary background information and specify any time limits or constraints.

Consider the mode of administration: Adapt the questionnaire design based on the mode of administration (e.g., online, paper-based, face-to-face). Ensure the format is suitable for the chosen mode and optimize for usability.

Consider the target audience: Tailor your questionnaire to the characteristics, knowledge, and language proficiency of your target audience. Use appropriate terminology and avoid assuming prior knowledge.

Balance between qualitative and quantitative data: Depending on your research objectives, include a suitable mix of qualitative and quantitative questions to gather both subjective opinions and measurable data.

By following these guidelines, you can create a well-designed questionnaire that effectively collects the information you need for your research or survey.

## **GUIDELINES FOR CONSTRUCTING AN INTERVIEW SCHEDULE:**

Constructing an interview schedule involves careful planning and consideration to ensure that you gather the necessary information effectively and efficiently. Here are some guidelines to help you create an effective interview schedule:

**Define your research objectives:** Clearly define the purpose and objectives of your interview. Determine the specific information you want to gather, the research questions you need to answer, and the target audience for your interviews.

**Determine the interview format:** Decide on the interview format that best suits your research objectives. There are several types of interviews, such as structured, semi-structured, or unstructured interviews. Each format has its own advantages and disadvantages, so choose the one that aligns with your research goals.

**Create an interview guide:** Develop a comprehensive interview guide that includes the main topics and subtopics you want to cover during the interview. This will serve as a roadmap to ensure consistency across interviews and help you stay focused on the research objectives.

**Start with introductory questions:** Begin the interview with introductory questions to establish rapport and make the interviewee comfortable. These questions can be about the interviewee's background, experience, or any other relevant topic that serves as an icebreaker.

**Use open-ended questions:** Use open-ended questions to allow respondents to elaborate on their answers and provide additional information. This will help you gain a deeper understanding of the respondent's perspective.

**Sequence questions logically:** Organize your interview questions in a logical and coherent manner. Start with broad and open-ended questions to encourage the interviewee to share their experiences and opinions. Then gradually move towards more specific and detailed questions that delve deeper into the subject matter.

Avoid leading or biased questions: Construct your questions in a neutral and non-leading manner. Avoid using language that suggests a particular answer or influences the interviewee's response. This ensures that you obtain unbiased and genuine responses.

Include probes and follow-up questions: Develop probes and follow-up questions to elicit more detailed information or clarification on specific topics. Probing questions can help you explore the interviewee's perspectives further and gain deeper insights into their experiences.

Consider time constraints: Keep in mind the time limitations for each interview. Ensure that your interview schedule allows sufficient time to cover all the important topics without rushing the interviewee or sacrificing the quality of the responses.

Pilot test the interview schedule: Before conducting the actual interviews, pilot test the interview schedule with a small sample of participants. This will help you identify any potential issues or areas that need improvement. Make adjustments based on the feedback received during the pilot test.

Seek feedback and revise: After conducting the interviews, seek feedback from the interviewees and other relevant stakeholders. Review the interview data and analyze its effectiveness in addressing your research objectives.

Based on this evaluation, revise and refine the interview schedule for future use, if necessary.

By following these guidelines, you can construct an interview schedule that ensures consistency, captures relevant information, and helps you achieve your research objectives effectively.



**Questionnaire and interviewing are two common methods of gathering information and conducting research.**

**They have different approaches and serve different purposes. Here's a comparison between the two:**

Methodology:

Questionnaire: A questionnaire involves a set of pre-determined questions that are typically presented in a written format. Respondents are asked to provide their answers by selecting options or writing brief responses.

Interviewing: An interview is a conversation between the interviewer and the interviewee. The interviewer asks questions orally and records the responses in real-time.

Structure:

Questionnaire: Questionnaires are structured and standardized, with the same set of questions presented to each respondent. The questions are usually closed-ended (multiple-choice or rating scale) or open-ended (allowing for free-text responses).

Interviewing: Interviews can be structured, semi-structured, or unstructured. Structured interviews have a predetermined set of questions, while semi-structured and unstructured interviews allow for more flexibility, allowing the interviewer to explore topics in greater depth.

Control:

Questionnaire: Questionnaires provide greater control over the data collection process since respondents can complete them at their own pace and without direct influence from the researcher.

Interviewing: Interviews offer more control over the context and flow of the conversation. The interviewer can probe for more information, clarify responses, and adapt the questions based on the interviewee's responses.

Depth of information:

Questionnaire: Questionnaires are generally suitable for collecting data that is relatively straightforward, requires limited explanation, and does not require in-depth exploration of topics.

Interviewing:

Interviews allow for a deeper understanding of the interviewee's perspective, experiences, and motivations. They are useful when complex or nuanced information is required, or when exploring personal or sensitive topics.

Response rate and quality:

Questionnaire: Response rates can vary in questionnaires, and there is a possibility of incomplete or inaccurate responses. However, questionnaires can be distributed to a large number of people, increasing the overall sample size.

Interviewing:

Interviews generally have a lower response rate since they require more time and effort from both the interviewer and the interviewee. However, the responses obtained through interviews tend to be more detailed and insightful.

Cost and time:

Questionnaire:

Questionnaires are generally less time-consuming and cost-effective, especially when administered online. The analysis of questionnaire data can also be automated.

Interviewing: Interviews require more time and effort, especially if conducted face-to-face. They can be more expensive, particularly if multiple interviews are needed. The analysis of interview data can be time-consuming due to transcription and manual coding.

Both questionnaires and interviews have their advantages and limitations. The choice between the two methods depends on the research objectives, the nature of the data required, the available resources, and the target population. In some cases, a combination of both methods may be appropriate to gather comprehensive and reliable data.

## **SAMPLE DESIGN**

Sample design refers to the process of selecting a subset of individuals or units from a larger population to be included in a research study. Sample design is a crucial aspect of research methodology that involves the selection of a subset, or sample, from a larger population to study and draw inferences from. It is used in various fields, including social sciences, market research, and opinion polls, to name a few. The process of sample design ensures that the selected sample is representative of the population under investigation, allowing researchers to make accurate generalizations or predictions.

Definition:

Sample design refers to the systematic process of selecting a subset of individuals, items, or units from a larger population for the purpose of conducting research. The sample is chosen in such a way that it represents the characteristics and diversity of the population, enabling researchers to make valid inferences about the entire population based on the findings from the sample.

Features:

**Representative:** A primary feature of sample design is that the selected sample should accurately represent the characteristics of the population. This means that the sample should mirror the demographic, geographic, or other relevant attributes of the population to ensure the findings can be generalized.

**Randomization:** Random selection is often a key feature of sample design. It involves assigning each member of the population an equal chance of being included in the sample. Randomization helps minimize bias and ensures that the sample is more likely to be representative of the entire population.

**Sample Size:** Determining an appropriate sample size is crucial in sample design. The size of the sample affects the accuracy and precision of the study's results. A larger sample size generally provides more reliable estimates, while a smaller sample size may introduce more variability and uncertainty.

**Sampling Techniques:** Various sampling techniques are employed in sample design, depending on the research objectives and the characteristics of the population. Some common techniques include simple random sampling, stratified sampling, cluster sampling, and systematic sampling. Each technique has its own advantages and disadvantages, and the choice depends on the specific research context.

**Efficiency and Cost-effectiveness:** Sample design aims to achieve the desired research objectives while optimizing resources, such as time and cost. Efficient sample designs strike a balance between the accuracy of results and the resources required to collect data from the sample.

**Non-sampling Errors:** Sample design also considers potential errors beyond sampling variability, such as non-response bias or measurement errors. Researchers

strive to minimize these errors through careful planning, data collection protocols, and statistical analysis.

Sample design plays a critical role in ensuring the validity and reliability of research findings. It allows researchers to draw meaningful conclusions about a population based on a smaller, manageable subset. By following appropriate sample design principles and techniques, researchers can enhance the generalizability and accuracy of their study results.

Here are some guidelines for sample design:

**Define the population:** The first step in sample design is to clearly define the population that you want to study. This may be a group of people, objects, or events that share common characteristics or features.

**Determine the sampling frame:** The sampling frame is a list of all the individuals or units in the population that you want to study. This may be a list of customer names, a list of households, or a list of addresses.

**Choose a sampling method:** There are several sampling methods you can use, such as simple random sampling, stratified sampling, cluster sampling, and purposive sampling. The sampling method you choose will depend on the research question, the characteristics of the population, and the resources available.

**Determine the sample size:** The sample size refers to the number of individuals or units you need to include in your study to achieve your research objectives. The sample size should be large enough to ensure that the results are statistically significant but small enough to be feasible within the time and budget constraints.

**Implement the sampling plan:** Once you have chosen a sampling method and determined the sample size, implement the sampling plan. This may involve contacting individuals or units from the sampling frame, selecting a random sample, or using other sampling techniques.

**Analyze the sample data:** After collecting data from the sample, analyze the data using appropriate statistical methods to draw inferences about the population. Make sure to account for the sampling design and any biases that may affect the results.

## **DEFINE UNIVERSE AND SAMPLING DESIGN**

### **Meaning**

In simple words sampling consists of obtaining information from a larger group or a universe. Quite often, a social researcher has to collect information about a universe that consists of vast, differentiated population spread over a large territory and that too within a limited amount of time and money. Measuring or collecting information from each and every member of such a vast population is, therefore, always not possible.

It is known that part of a whole can give sufficient dependable information if the procedures followed in collection the part has of been scientific. What should be the desired characteristics of a sample. A proper sample must give a precise but correct picture of the population from which it is drawn. The sample must be obtained by probability process. This would permit the use of statistical procedures to describe and analyze the sample data. The sample should be as small as precision considerations permit. It should be as economical as possible and gathered swiftly to be completed within the time schedule.

In research, the terms "universe" and "sampling unit" refer to specific concepts related to the scope and methodology of a study.

**Universe (Population):**

The universe, also known as the population, refers to the entire group or set of individuals, objects, or events that possess certain characteristics and are of interest to the researcher. It represents the larger target group about which the researcher intends to draw conclusions or make inferences. The universe can be defined based on various attributes, such as geographical location, demographic characteristics, specific traits, or other relevant criteria.

For example, if a researcher is studying the effects of a new medication on patients with a particular disease, the universe or population would consist of all individuals who have that disease.

**Sampling Unit:**

A sampling unit, also referred to as an observational unit, is the individual element or unit within the universe that is selected for inclusion in a sample. It represents the specific entities or subjects that the researcher will collect data from or study in order to draw conclusions about the larger population or universe.

The selection of sampling units depends on the research objectives, the characteristics of the population, and the sampling technique employed. It is important to ensure that the sampling units are representative of the population under investigation to ensure the validity and generalizability of the study's findings.

Continuing with the previous example, if the researcher wants to conduct a study on the effects of the new medication, the sampling unit could be individual patients who have the specific disease in the chosen geographical location or medical facility.

It's worth noting that the sampling unit is a subset of the universe and is typically selected through a sampling process to provide a manageable and feasible way to collect data and draw conclusions about the larger population.

**Concepts used in Samplings:**

**The following concepts are used in sampling designs**

- Universe or population
- Stratum

**Elements, and Sample Universe:**

- In sample language, a population or universe can be defined as any collection of persons or objects or event in which one is interested.
- Universe or population differs for each research problem depending upon the nature and type of information sought. In other words a population consists of the people who are related to the specific problem under investigation.
- For example, if we are studying the relationship between the class achievements of the university students and the methods of teaching then the students of any place and of any time will come under our population.
- If we are studying the voting behavior or political participation of the citizens of India then all the adult citizens of India, living in India or outside will come under population.



## **Population Characteristics**

In research, we often speak in terms of population characteristics. E.g. age, sex, income, place of residences, caste, occupation population, size, denote etc.

At the same time all of these characteristics are measured. What characteristics are to be measured depends upon the nature and type of problem under investigation.

### **Types of Universe:**

The universe, on the basis of characteristics, could be divided in to three types.

- Univariate population
- Bi-variate population
- Multivariate population

#### **Univariate population:**

In which only one characteristic is considered, for studying at a time.

The characteristic may be age, income, sex, TV listening habit, etc.

#### **Bi-Variate Population**

The population can be defined as a bi-variate type when we are measuring two characteristics simultaneously of each member. In sociology we often get interested to know how characteristics are related to each other or are associated with each other. For example, we want to know how crime-going habit varies from urbanites to ruralities or how political participation is determined by degree of political awareness etc.

#### **Multivariate Universe**

A multivariate universe is the one in which we consider observations on three or more characteristics simultaneously. Several social factors together determine the

occurrence of an event. e.g. a car accident on the road is often caused not only by the mechanical factor of the car but also by the other factors like, the drivers mental and physical condition, traffic volume, improper signals at crossing, pedestrians behavior etc. Similarly poverty is caused by several factors like big and fast growing population lack of proper industrialization according to the growing need of the population, discriminate distribution of wealth, etc.

### **Stratum**

When the population is divided into several groups on the basis of one or several characteristics, we call each group as a stratum. Stratum can also be called as a sub population.

A stratum may be defined by one or more specifications that divide a population into mutually exclusive segments.

E.g. a given population may be divided into different stratum on the basis of the cinema going habit of the people viz.

(a) males who visit cinema frequently,

(b) males who rarely visit cinema;

(c) males who visit cinema occasionally;

(d) males who do not at all visit cinema. Similarly, females, students, non-students persons of different age groups, can be divided into the above four stratum on the basis of their cinema going habits.

Thus the number of stratum would depend upon the number of characteristics included for stratification.

**Population Element:**

By a population element, we mean, the units that make the population. Such units may be an individual, an object, or even a small group.

**Sample:**

By sample we mean the aggregate of objects, persons or elements, selected from the universe. It is a portion or sub part of the total population. The following two methods are used to collect information about the population.

Determining a sampling frame involves identifying the population from which you will draw your sample. The sampling frame is a list or a representation of the target population, which serves as a reference for selecting individuals or units to include in your sample.

Here are some steps to help you determine a sampling frame:

**Define your target population:** Clearly specify the group of individuals or units that you want to study. For example, if you are conducting a survey on customer satisfaction, your target population might be all customers who have made a purchase in the past six months.

**Identify the characteristics:** Determine the specific characteristics or criteria that define your target population. This could include demographic factors (age, gender, location), behavioral aspects (purchasing habits, usage patterns), or any other relevant attributes.

**Access existing lists or databases:** Check if there are any existing lists, directories, or databases that contain information about your target population. These can be valuable resources for constructing your sampling frame. For example, if you are researching college students, you may find enrollment records or student directories that can serve as your sampling frame.

**Create a sampling frame:** If there are no readily available lists, you may need to create your sampling frame. This involves compiling a comprehensive list of individuals or units that meet your defined criteria. You can use various methods, such as random digit dialing for telephone surveys or systematic sampling for physical addresses.

**Validate and refine the sampling frame:** Review the sampling frame to ensure it accurately represents your target population. Consider factors like accuracy, completeness, and representativeness. If you find any discrepancies or limitations, make adjustments or seek alternative sources to improve the frame.

**Estimate the sampling frame size:** Determine the desired size of your sample, which will depend on factors like the level of precision needed and available resources. Ensure that your sampling frame is large enough to accommodate the required sample size while maintaining representativeness.

**Conduct a pilot test:** Before initiating your main data collection, consider conducting a pilot test using a smaller sample from your sampling frame. This will help identify any potential issues or challenges and allow you to make adjustments as necessary.

The quality and representativeness of your sampling frame are crucial for obtaining reliable and valid results. Careful consideration and attention to detail during the sampling frame determination process are essential to ensure the accuracy of your sample and the generalizability of your findings to the target population.

## **Census and Sampling**

**Census:** when each and every element or unit of the population is studied

**Sampling:** when a small part of the population is selected for study.

### **Advantages:**

- Helps to collect vital information more quickly.
- Even small samples, when properly selected, help to make estimates of the characteristics of the population in a shorter time.
- The modern world is highly dynamic; therefore, any study must be completed in short time, otherwise, by the time the survey is completed the situations, characteristics etc may have changed.
- It cuts costs, enumeration of total population is much more costly than the

### **Sample studies**

Sampling techniques often increases the accuracy of data. With small sample, it becomes easier to check the accuracy of the data. Some sampling5 Techniques/ methods make it possible to measure the reliability of the sample estimates from the sample itself. From the administrative point of view also sampling becomes easier, because it involves less staff, equipment etc.

### **Dis- Advantages**

- Sampling is not feasible where knowledge about each element or unit or a statistical universe is needed. The sampling procedures must be correctly designed and followed otherwise, what we call as wild sample, would crop up with mis-leading results.
- Each type of sampling has got its own limitations.

- There are numerous situations in which units, to be measured, are highly variable. Here a very large sample is required in order to yield enough cases for achieving statistically reliable information.
- To know certain population characteristics like population growth rate, Population density etc
- Census of population at regular intervals is more appropriate than studying by sampling.
- Determining a sampling frame involves identifying the population from which you will draw your sample. The sampling frame is a list or a representation of the target population, which serves as a reference for selecting individuals or units to include in your sample. Here are some steps to help you determine a sampling frame:
- Define your target population: Clearly specify the group of individuals or units that you want to study. For example, if you are conducting a survey on customer satisfaction, your target population might be all customers who have made a purchase in the past six months.
- Identify the characteristics: Determine the specific characteristics or criteria that define your target population. This could include demographic factors (age, gender, location), behavioral aspects (purchasing habits, usage patterns), or any other relevant attributes.
- Access existing lists or databases: Check if there are any existing lists, directories, or databases that contain information about your target population. These can be valuable resources for constructing your sampling frame. For example, if you are researching college students, you may find enrollment records or student directories that can serve as your sampling frame.
- Create a sampling frame: If there are no readily available lists, you may need to create your sampling frame. This involves compiling a comprehensive list of individuals or units that meet your defined criteria. You can use various methods, such as random digit dialing for telephone surveys or systematic sampling for physical addresses.

- Validate and refine the sampling frame: Review the sampling frame to ensure it accurately represents your target population. Consider factors like accuracy, completeness, and representativeness. If you find any discrepancies or limitations, make adjustments or seek alternative sources to improve the frame.
- Estimate the sampling frame size: Determine the desired size of your sample, which will depend on factors like the level of precision needed and available resources. Ensure that your sampling frame is large enough to accommodate the required sample size while maintaining representativeness.
- Conduct a pilot test: Before initiating your main data collection, consider conducting a pilot test using a smaller sample from your sampling frame. This will help identify any potential issues or challenges and allow you to make adjustments as necessary.
  
- Remember, the quality and representativeness of your sampling frame are crucial for obtaining reliable and valid results. Careful consideration and attention to detail during the sampling frame determination process are essential to ensure the accuracy of your sample and the generalizability of your findings to the target population.
- Probability Sampling Methods:
  - Simple Random Sampling: Every member of the population has an equal chance of being selected. This method is often conducted through a random number generator or lottery system.
  - Stratified Sampling: The population is divided into subgroups or strata based on certain characteristics, and then random samples are taken from each stratum in proportion to their representation in the population. This method ensures that each subgroup is adequately represented in the sample.
  - Cluster Sampling: The population is divided into clusters or groups, and a random sample of clusters is selected. Then, all members within the selected clusters are included in the sample. Cluster sampling is often used when it is difficult or costly to obtain a complete list of the population members.

- Systematic Sampling: Researchers select every  $n$ th member from the population after randomly selecting a starting point. This method is useful when the population is organized in a sequential or ordered manner.

Non-Probability Sampling Methods:

- Convenience Sampling: Researchers select participants based on their convenience or availability. This method is commonly used when time and resources are limited, but it may introduce bias as it relies on easily accessible individuals.
- Purposive Sampling: Researchers select participants based on specific criteria relevant to the research question. This method is subjective and relies on the judgment of the researcher, potentially introducing bias.
- Snowball Sampling: Researchers initially identify a few participants who meet the criteria and then ask them to refer others who fit the criteria. This method is often used when the target population is rare or hard to reach.
- Quota Sampling: Researchers set specific quotas for different subgroups based on known proportions in the population. Participants are then selected non-randomly to fulfill the quotas. Quota sampling may introduce bias if the researcher's judgment influences the selection process.
- It's important to note that probability sampling methods allow researchers to estimate the sampling error and make statistical inferences about the population, while non-probability sampling methods do not provide a reliable basis for generalization. The choice of sampling method depends on the research objectives, available resources, and practical constraints.



**Probability Sampling Techniques:**

- A probability sampling technique is one in which one can specify for each element of population, the probability of its being included in the sample.
- Every probability can be expressed in the form of a proportion e.g.
- The probability of getting a head in testing a coin is  $1/2$  or 1 chance in 2 trials.
- Thus, probability samples are characterized by the fact that the probability of selection of each unit is known.
- In the sample of example each of the elements has the same probability of being included as in random sampling method.
- An essential quality of a probability sample is that it makes possible representative sampling plans. It also provides an estimate of the extent to
- which the sample characteristics or findings are likely to differ from the total population.

**Major Forms of Probability Sampling Methods are:**

- Simple Random Sampling Method, and
- Stratified Random Sampling Method.
- Non Probability Sampling:

In non-probability sampling techniques one cannot estimate beforehand the Probability of each element being included in the sample. It does not also assure that every element has a chance of being included.

In probability sampling, one has to prepare or know at least all the elements of the total population from which the sample is to be drawn. This makes the

Sampling procedure costlier and more time consuming

**The major forms of non probability samples are:**

- Accidental sampling
- Quota sampling
- Purposive sampling
- Snowball sampling

**Types of Probability Sampling:**

**Simple Random Sampling Method**

In a day to day business, the term random is frequently used for careless, unpremeditated, casual haphazard activity or process. Which means that a random samples is drawn carelessly in unplanned manner, without a definite aim or deliberate purpose. This concept is not correct.

Random sampling correctly means the arranging of conditions in such a manner that every item of the whole universe from which we are to select the sample shall have the same chance of being selected as any other item. Random sampling, therefore, involves careful planning and orderly procedure.

**Steps of Simple Random Sampling**

Involves listing or cataloguing of all the elements in the population and assigning them consecutive numbers. Deciding upon the desired sample size. Using any method of sampling, a certain number of elements from the list is selected.

**Advantages of Random Sampling Technique:**

- Most basic, simple and easy method
- Provides a representative sample.

**Dis advantages:**

- In most cases it is difficult to find data list of all units of the population to be sampled.

- The task of numbering every unit before the sample is chosen is time consuming and expensive.
- The units need not only to be numbered but also arranged in a specified order.
- The possibility of obtaining a poor or misleading sample is always present when random selection is used.

### **Methods of Drawing, Sample in Random Method**

#### **(a) Lottery Method:**

The number of all the elements of the universe are written on different tickets

or pieces of paper of equal size shape and color. which are then shuffled thoroughly in a box, or a container.

Then tickets are then drawn randomly their numbers are noted and the corresponding individuals or objects are studied.

#### **(b) Tippets Numbers:**

It was first developed by Prof L. H. C. Tippet and since then is known by his name.

He developed a list of 10,400 sets of numbers randomly, each set being of four digits numbers are written on several pages in unsystematic order.

#### **(c) Grid Method:**

This method is applied in selection of the areas.

Suppose we have to select any number of areas from a town or any number of towns from a province for survey.

For selection, first a map of the whole area is prepared. The area is often divided into different blocks. A transparent plate is made equivalent to the size of the

map that consists of several squared holes in it which carry different numbers. By random sampling method it is decided as to which numbers are to be included in the sample.

**Systematic Sampling Method:**

In this method first of all a list is prepared of all the elements of the universe on the basis of a selection criterion. A list may be prepared in alphabetical order, as given in the telephone directory.

Then from the list every third, every tenth every twentieth or any number in the like manner can be selected. For the application of this method, preparing a list of all the elements and numbering them is essential. Secondly, the population needs to be homogenous in nature. Social phenomenon is variable in nature and individuals are heterogeneous. However on their social characteristics they are homogenous viz. we may decide to cover only the students, the professors, the slum dwellers etc. The characteristics to be selected for this purpose must be relevant to the problem under study.

**Advantages:**

It is frequently used because it is simple, direct and in- expensive. When a list of names or items is available, systematic sampling is often an efficient approach.

**Dis-advantages:**

One should not use systematic sampling in case of exploring unfamiliar areas because listing of elements is not possible When there is a periodic fluctuation in the characteristic under examination in relation to the order in which the items appear, the methods is ineffective

## **Stratified Random Sampling Method**

### **Definition:**

When the population is divided into different strata or groups and then samples are selected from each stratum by simple random sampling procedure or by regular interval method, we call it as stratified random sampling method.

According to the nature of the problem relevant criteria are selected for stratification.

Among the possible stratifying criteria, cum age, sex, family income, number of years of education, occupation, religion, race, place of residence etc.

On the basis of characteristics universe can be divided into different strata or stratum, Each stratum has to be homogeneous from within such a division can be done on the basis of any single criterion. e.g. on the basis of age we can divide people into below 25 and above 25 groups, on the basis of education into matriculates and non matriculates etc. Stratification can also be done on the basis of a combination of any two or more criteria viz. on the basis of sex and education; we can divide the people into four groups.

- (a) Educated women
- (b) Un-educated women
- (c) Educated men
- (d) Un educated men

Elements are then selected from each stratum through simple a random sampling method. An estimate is made for each stratum separately are combined to provide an estimate for the entire population.

**Purpose:**

The primary purpose is to increase the representatives of the sample without increasing the size of the sample on the basis of having greater knowledge of the population characteristics.

**Advantages:**

- The population is first stratified into different groups and then the elements of the sample are selected from each group. Therefore, the different groups are sure to have representation in the sample.
- In case of random sample, there is possibility that bigger groups have greater representation and the smaller groups are often eliminated or under represented. With more homogenous population greater precision can be achieved with fewer cases.
- This saves time in collecting and processing of the data when detailed study about population characteristics are wanted it is more effective.
- As compared to random samples, stratified samples are geographically more concentrated and thus save time, money and energy, in money from one address to another.

**Disadvantages:**

- Unless there are extreme differences between the strata, the expected
- Proportional representation would be small. Here a random sampling may give a nearly proportional representation.
- Even after stratification, the sample is selected from each stratum either by simple random sampling method or by systematic sampling method, as such the drawbacks of both methods can be present.
- For application of the stratified method, one must know the characteristics of the specified population in which the study is to be made. He must also know as to which characteristics are related to the subject under investigation and therefore can be considered as relevant for stratification.

- The process of stratification becomes more and more complicated and difficult as the numbers of characteristics to be used for stratification are increased.

### **Types of Stratified Sampling:**

**Stratified random sampling method can further be sub divided into two groups**

- Disproportionate stratified sampling
- Proportionate stratified sampling

### **Dis-proportionate stratified sampling**

Disproportionate stratified sampling is also known as equal size stratified sampling. In this method, an "equal number" of cases are selected from each stratum irrespective of the size of the stratum in the universe. The number of cases drawn from each one is restricted to the number of predestinated in the plans. This also called "controlled sampling" because the number of cases to be selected in various strata is limited.

### **Advantages**

- When equal number of cases is taken from each stratum, comparisons different strata are facilitated.
- Economy of procedure
- The controlled sample prevents the investigators from securing an unnecessary large number of schedules for most prevalent groups of population.

### **Dis advantages:**

It requires the weighing of results stratum by stratum, the relative frequency of each stratum in the universe must be known or estimated in order to determine the weights.

**Proportionate stratified Sampling:**

In this method cases are drawn from each stratum in same proportion as they occur in the universe. In other words, in this method the number of samples to be drawn varies from stratum to stratum according to their size. To apply this method we first of all we need to have a list of all stratum and also need to know their proportionate size in total population. Since the size of the stratum vary, the number of persons coming from each stratum in the sample on the basis of selection of a given percentage of people will also vary.

**Advantage:**

The definiteness of proportional representation

**Disadvantage**

The researcher may have poor judgement or in adequate information upon which to base the stratification.

The greater the number of characteristics on which we are to base our stratification, and the more are the strata the more complicated becomes the problem of securing proportional representation of each stratum.

**Cluster Sampling:**

In cluster sampling the stratification is done in a manner that the groups are heterogeneous in nature rather than homogenous. Here the elements are not selected from each stratum as is done in stratified sampling, rather the elements are obtained by taking a sample of group and not from within groups.

That means that out of several clusters or groups, one, two or more number of clusters are selected by simple or stratified random method and their elements are studied.



All the elements in these clusters are not to be included in the sample, the ultimate selection from within the clusters is also carried out on simple or stratified sampling basis.

**Purpose or Goal:**

The purpose of a cluster Accidental Samples:

Accidental sampling means selecting the units on the basis of easy approaches.

Here one selects the sample that fall to hand easily.

E.g. suppose one is studying the political socialization and political participation among university and college students of A.U. and his sample size is 100.

He would go to the university campus and would select the first hundred students whom he happens to meet, whether in class room, or in students common room or in field.

Such type of sampling is easy to do and saves time and money. But the chores of bias are also great.

**Quota Sampling:**

In quota sampling the interviewers are interested to interview a specified number of persons from each category.

The required number of elements from each category are determined in the office ahead of time according to the number of elements in each category.

Thus interviewers would need to contact a specified number of men and specified number of women, from different age categories from different religious or social groups etc.

The basic purpose of quota sampling is the selection of a sample that no true replace of the population about which one wants to generalize.

**Advantages:**

- If properly planned and executed, a quota sample is most likely to give maximum representative sample of the population.
- In purposive sampling one picks up the cases that are considered to be typical of the population in which to one is interested.
- The cases are judged to be typical on the basis of the need of the researcher.
- Since the selection of elements is based upon the judgement of the researcher, the purposive sampling as called judgement sample.
- The researcher tries in his sample to match the universe in some of the important known characteristics.
- The defect with this method is that the researcher can easily makes judging as to which cases are typical.

**Purposive Sampling:**

"Deliberate Sampling" or "Judgment Sampling".- when the researcher deliberately selects certain units from the universe, it is known as purposive sampling.- However, it must be kept in mind that the units selected must be representative of the universe.- That, the names may be selected from a Telephone Directory, Automobile Registration Records (RTOs) etc.

**Merits**

- Quota sampling is a stratified cum purposive sampling and thus enjoys the benefits of both samplings.
- If proper controls or checks are imposed, it is likely to give accurate results.
- It is only useful method when no sample frame is available. Convenience Sampling
- It is known as unsystematic, careless, accidental or opportunistic sampling.

- Under this a sample is selected according to the convenience of the investigator.-  
May be use when
  - (a) Universe is not clearly defined
  - (b) Sampling units are not clear
  - (c) Complete source list is not available

### **Snowball Sampling**

In snowball sampling you begin by identifying someone who meets the criteria for inclusion in your study. You then ask them to recommend others who they may know who meet the criteria. Although this method hardly lead to representative samples, there are times when it may be the best method available. Snowball sampling is especially useful when you are trying to reach populations that are inaccessible or hard to find. For instance, if you are studying the homeless, you are not likely to be able to find good lists of homeless people within a specific geographical area. However, if you go to that area and identify one or two, you may find that they know very well who the other homeless people in their vicinity are and how you can find them.

### **DETERMINING SAMPLING FRAME**

A sampling frame is a list or representation of the entire population or universe from which a sample will be drawn. It is important to use a good sampling frame because it determines the representativeness of the sample and the accuracy of the research results.

#### **Here are some steps to determine a sampling frame:**

**Define the population or universe:** Determine the specific group of individuals or items that you want to study. This will be the basis of your sampling frame.

**Identify the characteristics:** Identify the characteristics that are relevant to your research. For example, if you are studying the opinions of people about a certain product, you may want to consider their age, gender, income level, and education.

**Collect a list of potential sampling units:** Collect a list of all the individuals or items that meet the characteristics you have identified. This list can be compiled through various means such as a census, existing databases, or online directories.

**Exclude ineligible sampling units:** Eliminate any individuals or items from the list that are not eligible for the study. For example, if you are conducting a survey on the usage of a specific software, you may need to exclude individuals who have never used a computer.

**Randomize the list:** Randomize the list of potential sampling units to ensure that every unit has an equal chance of being selected for the study.

**Verify the accuracy:** Verify the accuracy of the list by checking for duplicates or omissions. Select the sample: Use a suitable sampling technique to select the sample from the sampling frame. Overall, the key is to ensure that the sampling frame is comprehensive, representative, and accurate to obtain valid research results.

## **PROBABILITY AND NON- PROBABILITY SAMPLING METHOD**

Before starting the subject, it is necessary to clearly distinguish these two terms; Population and Sample. A sample as its name suggests, is a small group from a Population.

But how about sampling?

It's a method that allows us to infer information about a population based on results from the sample, there are 2 categories of sampling.

**What are these categories of sampling?**

- Probability Sampling
- Non-Probability Sampling

**1 - Probability sampling:**

It's based on the fact that every member of a population has a known and equal chance of being selected, for example, if you roll a dice you have 1/6 chance to have 1. There is a multiple type of probability sampling like;

**A - Simple random sampling:** also known as "Method of Chance", it's a completely random method of selecting a subject. Here every member of a study population has an equal chance to be selected.

**B - Systematic Sampling:** Here the first element is selected randomly from the list, for example you choose the 3rd person from the list, if that's the case, you will include every third person in your sample from the list.

**C - Cluster Sampling:** Here you divide a population into clusters, then randomly select among these clusters to constitute your sample

**D - Stratified Sampling:** Here you divide subjects into subgroups called strata based on characteristics that they share such as; Gender, height, weight...etc.. Then take random elements from each group, unlike the Cluster Sampling which only consists of taking all the elements of a specific cluster.

**2 - Non-Probability sampling:**

It's a selection based on non-random criteria and not every individual has a chance of being included in the study unlike Probability sampling. Among the Non-Probability sampling you have:

**A - Convenience Sampling:**

Also known as Accidental Sampling or Grab Sampling, It involves selecting sample from the population based on convenience (easy to reach), it's easy and non expensive way to do it.

**B - Snowball Sampling:**

Also known as Network sampling, Here research participants recruit other participants for a test/study, usually used when participants are hard to find, for example: drug consumer.

**C - Quota Sampling:**

Often used by market researchers, it involves taking a very tailored sample that's in proportion to some characteristics or traits of a population. For example, you can divide a population by some criteria like education level, gender...,then you will take a sample from each group to meet a quota. Usually you set the same proportion in your sample as present in the Population.

You can also set the quota for the research purpose (can be higher or lower than the proportion seen in the population). For example, you want to examine the average life span of men of various ethnicities; here you can increase the percentage of quota of the ethnic group you wanted to analyze.

**D - Purposive:**

Also known as Judgmental Sampling, it consists of selecting samples based on your own knowledge, your own experience. So participants are selected based on the purpose of the sample and others are rejected. There are different types of Purposive Sampling;

**Expert Sampling:**

Here you include people only with certain expertise in a specific area.

**Extreme Case Sampling:** Here you choose only people who have unique or special traits.

**Maximum variation sampling:** It consists of collecting data from a wide range of participants with different viewpoints.

**Homogeneous sampling:** It's the opposite of maximum variation sampling. Here, you aim to achieve a homogeneous sample (for example; people who share the same trait).

**Typical Case Sampling:** It's used when you are interested in the normality/typicality of the units you are interested in. It's useful when a researcher is looking to investigate a trend or a phenomenon as it compares to what is considered average for the population.

**Critical Case Sampling:** You will collect cases that are likely to give you the most information about what you are studying.

**Total Population Sampling:** Here you will study the entire population that has a particular set of characteristics. For example, analyzing all the effects of medial drugs containing Carbone that exist on the market.

But there is no way to tell is the sample is a true presentation of the population. For example, conducting a general study on productivity during and post Covid-19 in the workplace on your colleague at work. There is also Multistage Sampling.

Here you can use it in Probability and non-Probability Sampling Methods! You divide the population into clusters and select some of them at the beginning, then do the same process again with the cluster selected. In the last step you only select some members of each cluster for your sample.

## **SAMPLE SIZE DETERMINATION**

Sample size determination is the process of calculating the number of individuals or objects that need to be included in a study or survey to provide valid and reliable results. The appropriate sample size depends on various factors, including the research question, the population size, the level of precision required, and the variability of the data.

To determine the sample size, researchers often use statistical power analysis, which involves calculating the statistical power of the study based on the effect size, level of significance, and sample size. Statistical power is the probability of detecting a significant effect if it exists in the population. A higher statistical power means a lower chance of a Type II error, which occurs when the null hypothesis is not rejected despite there being a true difference in the population.

In general, a larger sample size leads to higher statistical power and lower sampling error, but it may also increase the cost, time, and complexity of the study. Therefore, researchers need to balance the benefits and drawbacks of different sample sizes based on their specific research needs. Some factors that influence the sample size determination include:

**Population size:** Larger populations require larger sample sizes to achieve a similar level of precision. **Level of precision:** Higher levels of precision require larger sample sizes. **Variability of the data:** Higher variability requires larger sample sizes.

**Effect size:** Larger effect sizes require smaller sample sizes.

**Level of significance:** Lower levels of significance require larger sample sizes.

**Research design:** Different research designs may require different sample sizes. For example, randomized controlled trials generally require larger sample sizes than observational studies.



Sample size determination is a critical step in designing research studies, particularly in quantitative research, to ensure that the sample adequately represents the population of interest and produces reliable results. The sample size refers to the number of participants or observations included in a study. Choosing an appropriate sample size is important because it affects the statistical power of the study and the precision of the estimated effects or parameters.

The determination of sample size depends on several factors, including the research objectives, the study design, the population characteristics, the statistical methods to be employed, and the desired level of confidence or precision. Here are some common approaches and considerations for sample size determination:

**Statistical Power:** Statistical power refers to the ability of a study to detect an effect or relationship if it truly exists. Researchers often aim for a certain level of statistical power (e.g., 80% or 90%) to ensure that the study has a high probability of detecting meaningful effects. Higher power generally requires a larger sample size.

**Effect Size:** The effect size represents the magnitude of the effect or difference that the study intends to detect. Larger effect sizes are easier to detect, requiring smaller sample sizes. Conversely, smaller effect sizes require larger sample sizes to achieve adequate statistical power.

**Significance Level:** The significance level (often denoted as  $\alpha$ ) is the probability of incorrectly rejecting the null hypothesis when it is true (Type I error). Commonly used significance levels are 0.05 and 0.01. Lower significance levels require larger sample sizes.

**Variability or Standard Deviation:** The amount of variability or dispersion in the data affects the sample size. More variability generally requires a larger sample size to achieve the desired precision.

**Study Design:** The study design, such as cross-sectional, cohort, or experimental, may influence the sample size determination. For example, complex designs with multiple groups or repeated measures might require larger samples.

**Statistical Methods:** The statistical methods used to analyze the data, such as t-tests, regression, or analysis of variance (ANOVA), may have specific sample size requirements or guidelines.

**Practical Considerations:** Practical constraints, such as time, budget, and availability of participants, should also be taken into account when determining the sample size. Sometimes, researchers need to strike a balance between statistical requirements and practical feasibility.

There are various statistical techniques and formulas available to calculate the sample size based on these factors, such as power analysis, sample size tables, or online sample size calculators. These methods consider the specific study design and statistical tests to estimate the required sample size.

It is important to note that sample size determination is a complex process and may require consultation with a statistician or an experienced researcher to ensure accurate calculations and appropriate sample size selection for a given study.

Overall, determining an appropriate sample size is a crucial aspect of research design and can greatly impact the validity and reliability of the results obtained from the study.

## **SAMPLING AND NON- SAMPLING ERRORS**

Sampling survey refers to the process of analyzing small percentage of the total population or data available, basis which, conclusions may be drawn for the entire population. Since the process of sampling does not account for all units of a

population, it creates an environment of inaccuracies, and the process of data collection and its study can also be erroneous.

### **Types of Errors**

Errors can broadly be classified into the following two types:

#### **Sampling errors**

#### **Non-sampling errors**

Sampling Errors:

Errors that arise due to variations in collected samples or due to differences between the collected samples and the population at large are referred to as 'Sampling errors'. These errors arise at the first step of the sampling survey procedure, that is, collection of samples. Sampling errors arise mainly because the surveyors make use of a small population of the larger database, to draw conclusions.

#### **Types of Sampling Errors**

Sampling errors can further be classified into the following two types:

##### 1) Biased Sampling Error:

Biased sampling error, as the name suggests, may arise due to certain preferences at the time of collection of samples.

##### 2) Unbiased Sampling Error:

In some cases, collection of samples is to be done keeping a set of conditions in mind. However, it is also required that such conditions do not bring about a bias in the process of sample collection, failing which, an error arising out of such bias is termed as 'Unbiased sampling error'.

Sampling and non-sampling errors are two types of errors that can occur in the context of statistical analysis and data collection.

**Sampling Errors:** Sampling errors are errors that arise due to the process of selecting a sample from a larger population. These errors occur because it is usually not feasible or practical to collect data from an entire population, so a representative subset, or sample, is chosen for analysis. Sampling errors can occur for several reasons:

a. **Random Sampling Variation:** Random sampling variation refers to the natural variability that exists in a population. When a sample is selected, it may not perfectly represent the population due to this inherent variability.

b. **Sample Size:** The size of the sample can also influence sampling errors. A small sample size may not accurately represent the characteristics of the population, leading to larger sampling errors.

c. **Sampling Bias:** Sampling bias occurs when the selection process favors certain characteristics or groups within the population, leading to an unrepresentative sample. This can introduce systematic errors and affect the generalizability of the findings.

d. **Non-Response:** Non-response occurs when selected individuals or units in the sample do not participate or provide data. If non-response is not handled properly, it can introduce bias and impact the accuracy of the results.

Sampling errors can be estimated and controlled by using appropriate sampling methods, increasing sample size, minimizing bias, and addressing non-response.

**Non-sampling Errors:** Non-sampling errors refer to errors that occur in data collection, processing, and analysis, other than those arising from sampling.

These errors can arise from various sources:

a. **Measurement Errors:** Measurement errors occur when there are inaccuracies or flaws in the measurement instruments or methods used to collect data. This can include errors due to faulty equipment, human error, or respondent misunderstanding.

b. **Processing Errors:** Processing errors occur during data entry, coding, or data cleaning. These errors can result from mistakes made during data transcription, coding inconsistencies, or errors in data manipulation.

c. **Non-Response Bias:** Non-response bias occurs when the characteristics of non-respondents differ from those of respondents, leading to biased estimates. If non-response is not properly handled, it can introduce non-sampling errors.

d. **Misinterpretation of Data:** Misinterpretation of data can occur during analysis, where incorrect assumptions, statistical methods, or conclusions are drawn from the data.

Non-sampling errors can be minimized by using standardized measurement instruments, conducting rigorous data quality checks, employing well-defined data processing procedures, and ensuring careful analysis and interpretation of the data.

Both sampling and non-sampling errors can affect the accuracy, reliability, and validity of statistical analyses and research findings. It is important to be aware of these errors and take appropriate measures to minimize their impact in order to obtain valid and meaningful results.

## **Causes for Sampling Errors**

**Sampling errors may arise due to the following reasons:**

### **1) Faulty Selection, Process:**

In some cases, a certain kind of samples may be selected that will help reach a desired result. This bias in selection of a sample can cause sampling errors.

**2) Substitution:** There may be cases where a collected sample may not be able to enumerate the results that are desired. In such cases, the surveyors may substitute a particular sample member for another similar member that may lead to inaccurate results.

### **3) Faulty Demarcation of Sampling Units:**

A faulty method of separation of sampling units may also lead to such an error.

## **Non-Sampling Errors:**

Non-sampling errors are those that may arise after the process of sampling is complete. Such errors arise at the time of study or analysis of sample data and can occur at any time through the procedure. Such errors occur with both the methods i.e, census as well as sample method of research.

### **Types of Non-Sampling Errors**

Following are the various non-sampling errors:

#### **1) Frame Error:**

All the elements of the target population, which can be selected to form a sample are called sampling frame. An error arising due to an incomplete or inaccurate sample frame may be defined as a frame error. For example, if a survey is to be

conducted to determine the average household income in a state, it may not be appropriate to collect information about the accumulated salaries of such households alone, as there may be other methods for a household to earn income that is separate from their regular source,

## **2) Non-Response Error:**

It is almost impossible to obtain data from each and every respondent covered in the same. There are always some respondents who refuse to give any information. Thus, non-response error occurs when respondents refuse to cooperate with the interviewer by Sampling errors may arise due to the following not answering his questions. This error also occurs when respondents are away from home when the interviewer calls on them. In case of mail survey particularly, the extent of non-response is usually high.

In a data collection process, it is not sure that absolute response can be collected, through every respondent. Non-response error may occur when respondents are either unavailable, or do not cooperate with surveyors at the time of data collection. Such errors usually occur in cases where persons are requested to respond via mail or they are not at their homes, Non-response error is high in mail surveys.

## **3) Measurement Error:**

At the time of data collection, a respondent may not necessarily give a true picture, due to innumerable reasons. This leads to an inaccurate result as the information that is collected is not based on facts.

For example, if data is being collected to determine the average household income of a state, the respondent may not be willing to give his/her actual income or for data of number of youngsters who smoke in a city, majority of respondents may negatively respond. This will, in turn, lead to an inaccurate result.

#### **4) Data Processing Error:**

Data processing refers to the process of systematic categorization of data to make the process of analysis easier and more accurate. However, errors may occur at the time of categorizing data, such as, drawing up of tables, coding responses, etc.

#### **5) Data Analysis Error:**

Data analysis errors may be defined as those errors that arise due to the application of incorrect statistical techniques or formulas that give the wrong result. These errors may be simple as well as complex.

##### Causes for Non-Sampling Errors

Some of the important causes of non-sampling errors have been defined below:

#### **1) Faulty Planning and Definitions:**

Non sampling errors arise due to improper definition of samples, lack of trained surveyors, improper definition of target population, etc.

#### **2) Response Errors:**

Response errors may be defined as errors that arise due to variations in responses of participants from actual facts.

#### **3) Non-Response Errors:**

##### **Following may be the reasons for non-response errors:**

The respondent is unavailable even after repeated efforts to get in touch with the same.

The respondent is unable to respond to all questions or provide information pertaining to the same.

The respondent is not willing to answer some or all of the questions.



#### **4) Errors in Coverage:**

Lack of ability to cover all sampling units gives rise to such errors.

#### **5) Compiling Errors:**

Compiling errors are those that arise due to erroneous editing and coding of data by the researcher.

#### **Methods to Reduce the Errors**

The following techniques can prove helpful in reducing the errors stated above, both sampling and non-sampling:

Methods to Reduce the Sampling Errors For sampling errors, the following techniques may be applied:

##### **1) Increasing the Sample Size:**

One of the easiest methods of reducing sampling errors is to increase the size of the population. Sampling error may be zero in case of sample size  $n$  being equal to population size  $N$ . Square root formula reduces the error percentage by half when the sample size is increased to four times its original.

For example, if in a sample size of 1,000 units the error percentage is 10%, an increase of this sample size to 4,000 units will lead to a reduction in the error percentage to 5%.

However, if the collected samples are unbiased, then a decrease in the sample size will also lead to a decrease in the error percentage, as this decrease will be inversely proportional to the square root of the sample size; sometimes square root of the sample size is inversely proportional to the extent of decrease.

## **2) Stratification:**

Stratification may be defined as the process of dividing the samples of a similar kind into a particular group or strata. From each of these groups or stratum, a sample will then be collected randomly. This technique should be applied to cases where sampling units are varied in nature and the collection of these sampling units on the basis of random sampling will fail to represent the population as a whole.

Thus, stratification will help to reduce errors as all groups of a population will be available for sampling. This technique is often also described as stratified-random sampling. The size of the sample collected from each stratum is generally proportionate to the size of its stratum. This is also known as fixed sampling fraction and is often used in sample surveys. However, one drawback of this technique is that it requires prior availability of data regarding population units, failing which it will not be possible to use the same.

### **Methods to Reduce the Non-sampling Errors**

- For non-sampling errors, the following techniques may be applied:
- Responsible collection of samples at appropriate times,
- Use of an accurate sampling frame,
- Appropriate plan for following-up on non respondents,
- Designing a comprehensive questionnaire,
- Thorough training of surveyors and data processing personnel,
- In-depth knowledge of factors that affect the research problem.

### **SCALING**

In research, scaling methods refer to the techniques used to extrapolate or extend the findings of a study from a smaller sample or context to a larger population or broader setting. These methods aim to ensure that the conclusions drawn from the

study are applicable and generalizable beyond the specific conditions under which the research was conducted. Here are a few common scaling methods used in research:

**Statistical Scaling:** Statistical scaling methods involve using statistical techniques to estimate and infer population-level characteristics from a smaller sample. This can include methods like sampling weights, stratification, and post-stratification adjustments to ensure the sample is representative of the target population.

**Geographical Scaling:** Geographical scaling involves extrapolating findings from a specific geographic area to a larger region or even a national or global scale. This can be done by selecting a representative sample of locations or by using statistical modeling techniques to estimate characteristics for areas not covered by the original study.

**Temporal Scaling:** Temporal scaling is used to generalize findings from a specific time period to a broader time frame. It involves assessing the stability and trends of variables over time and making inferences about how the findings might hold in different time periods.

**Cross-Cultural Scaling:** Cross-cultural scaling is employed when researchers aim to generalize findings from one culture or population to other cultures or populations. This typically involves assessing the cultural relevance and context of the research and making appropriate adjustments or comparisons to ensure the applicability of the findings.

**Theoretical Scaling:** Theoretical scaling involves using theoretical frameworks or models to extend the findings of a study to different contexts or situations. This

approach relies on the underlying principles or concepts of the theory to make inferences about how the findings might hold in other settings.

It's important to note that scaling methods are often context-specific and depend on the nature of the research study and the specific variables being examined. Researchers need to carefully consider the limitations and assumptions of each scaling method and choose the most appropriate approach based on their research objectives and available data.

## **SCALLING METHODS**

Scaling methods are used to measure and quantify subjective or abstract concepts that cannot be directly observed or measured. Scaling methods allow researchers to assign numerical values to abstract concepts, enabling them to analyze and compare data across different groups or time periods. There are various scaling methods used in research, including:

### **Nominal Scaling:**

Nominal scaling is the simplest type of scaling method, where the categories are assigned numerical values for identification purposes only. Nominal scales have no order or hierarchy, and the numbers assigned to each category have no mathematical relationship to each other. Examples of nominal scales include gender, ethnicity, and marital status.

### **Ordinal Scaling:**

Ordinal scaling is a ranking system that assigns a number to each category based on its relative position in a hierarchy. The numbers assigned to each category have a mathematical relationship to each other, but the distance between categories is

not known. Examples of ordinal scales include rankings in a competition, education level, and socioeconomic status.

**Interval Scaling:**

Interval scaling is a scale where the distance between the numbers assigned to each category is known and equal. However, there is no true zero point on the scale, and ratios cannot be calculated. Examples of interval scales include temperature scales, IQ tests, and standardized test scores.

**Ratio Scaling:**

Ratio scaling is a scale where the numbers assigned to each category have a true zero point, and ratios can be calculated. This means that the numbers assigned to each category have a meaningful interpretation, and the distance between categories is known and equal. Examples of ratio scales include weight, height, and income.

In summary, scaling methods are used to measure and quantify abstract concepts. Nominal scaling is used for identification purposes only, while ordinal, interval, and ratio scaling are used to rank, measure, and quantify concepts with varying degrees of precision and mathematical relationships. It is important to select the appropriate scaling method based on the research question and the nature of the data being collected.

## **HYPOTHESIS FORMULATION**

### **Introduction**

Hypothesis formulation is an essential step in the research process that involves defining a clear and testable research question. A hypothesis is a tentative explanation for an observation or phenomenon that can be tested through research.

The goal of hypothesis formulation is to develop a clear and concise statement that explains the relationship between variables in a research study.

A hypothesis is a tentative statement or explanation that proposes a possible relationship between two or more variables. It serves as a starting point for scientific inquiry and investigation. A hypothesis is typically formulated as an if-then statement and is testable through empirical research.

There are two types of hypotheses: null hypothesis and alternative hypothesis. The null hypothesis is a statement that assumes there is no relationship or difference between the variables being studied. The alternative hypothesis is a statement that suggests there is a relationship or difference between the variables being studied.

**The process of hypothesis formulation typically involves the following steps:**

**Identify the research question:** Clearly define the research question that you want to answer.

**Conduct a literature review:** Conduct a thorough review of the relevant literature to gain an understanding of the current state of knowledge on the topic.

Clearly define the variables involved in your study. Variables are measurable factors that can vary or change.

Determine the nature of the relationship between the variables. Are you trying to establish a cause-and-effect relationship or explore a correlation?

Formulate an if-then statement that expresses the expected relationship between the variables. The if part represents the independent variable, while the then part represents the dependent variable.

Ensure that your hypothesis is specific, clear, and testable through empirical research.

Consider any potential confounding variables or alternative explanations that might influence the outcome.

Write down your hypothesis, keeping it concise and focused.

**Develop the null hypothesis:**

Based on the literature review, develop a null hypothesis that assumes there is no relationship or difference between the variables being studied.

**Develop the alternative hypothesis:**

Develop an alternative hypothesis that suggests there is a relationship or difference between the variables being studied.

**Determine the level of significance:**

Determine the level of significance or alpha level for the study, which is the probability of rejecting the null hypothesis when it is true.

**Determine the test statistic:**

Select an appropriate statistical test that will allow you to test the hypothesis.

**Collect and analyze data:**

Collect data and analyze it using the appropriate statistical test.

**Interpret the results:**

Interpret the results of the analysis and draw conclusions about the hypothesis.

In summary, hypothesis formulation is an essential step in the research process that involves developing a clear and concise statement that explains the relationship between variables in a research study. Hypotheses should be testable, and the appropriate statistical test should be used to analyze the data and draw conclusions.

Here's an example of a hypothesis formulation:

Research topic: Does caffeine consumption affect reaction time?

Hypothesis: If individuals consume high levels of caffeine, then their reaction times will be faster compared to those who consume low levels of caffeine.

In this example, the independent variable is caffeine consumption, and the dependent variable is reaction time. The hypothesis suggests that there is a relationship between the two variables, proposing that higher caffeine consumption leads to faster reaction times.

Remember, a hypothesis is not a definitive answer or conclusion but rather a prediction that can be tested through research and analysis of empirical data.

## **HYPOTHESIS TESTING**

Hypothesis testing is a tool for making statistical inferences about the population data. It is an analysis tool that tests assumptions and determines how likely something is within a given standard of accuracy. Hypothesis testing provides a way to verify whether the results of an experiment are valid.

A null hypothesis and an alternative hypothesis are set up before performing the hypothesis testing. This helps to arrive at a conclusion regarding the sample obtained from the population. In this article, we will learn more about hypothesis testing, its types, steps to perform the testing, and associated examples.

### **What is Hypothesis Testing in Statistics?**

Hypothesis testing uses sample data from the population to draw useful conclusions regarding the population probability distribution. It tests an assumption made about the data using different types of hypothesis testing methodologies. The hypothesis testing results in either rejecting or not rejecting the null hypothesis.

### **Hypothesis Testing Definition**

Hypothesis testing can be defined as a statistical tool that is used to identify if the results of an experiment are meaningful or not. It involves setting up a null



hypothesis and an alternative hypothesis. These two hypotheses will always be mutually exclusive. This means that if the null hypothesis is true then the alternative hypothesis is false and vice versa. An example of hypothesis testing is setting up a test to check if a new medicine works on a disease in a more efficient manner.

### **Null Hypothesis**

The null hypothesis is a concise mathematical statement that is used to indicate that there is no difference between two possibilities. In other words, there is no difference between certain characteristics of data. This hypothesis assumes that the outcomes of an experiment are based on chance alone. It is denoted as  $H_0$ . Hypothesis testing is used to conclude if the null hypothesis can be rejected or not. Suppose an experiment is conducted to check if girls are shorter than boys at the age of 5. The null hypothesis will say that they are the same height.

### **Alternative Hypothesis**

The alternative hypothesis is an alternative to the null hypothesis. It is used to show that the observations of an experiment are due to some real effect. It indicates that there is a statistical significance between two possible outcomes and can be denoted as  $H_1$  or  $H_a$ . For the above-mentioned example, the alternative hypothesis would be that girls are shorter than boys at the age of 5.

### **Hypothesis Testing P Value**

In hypothesis testing, the p value is used to indicate whether the results obtained after conducting a test are statistically significant or not. It also indicates the probability of making an error in rejecting or not rejecting the null hypothesis. This value is always a number between 0 and 1. The p value is compared to an alpha level,  $\alpha$  or significance level. The alpha level can be defined as the acceptable risk of incorrectly rejecting the null hypothesis. The alpha level is usually chosen between 1% to 5%.

### **Hypothesis Testing Critical region**

All sets of values that lead to rejecting the null hypothesis lie in the critical region. Furthermore, the value that separates the critical region from the non-critical region is known as the critical value. Testing is a form of statistical inference that uses data from a sample to draw conclusions about a population parameter or a population probability distribution.

First, a tentative assumption is made about the parameter or distribution. This assumption is called the null hypothesis and is denoted by  $H_0$ . An alternative hypothesis (denoted  $H_a$ ), which is the opposite of what is stated in the null hypothesis, is then defined. The hypothesis-testing procedure involves using sample data to determine whether or not  $H_0$  can be rejected. If  $H_0$  is rejected, the statistical conclusion is that the alternative hypothesis  $H_a$  is true.

For example, assume that a radio station selects the music it plays based on the assumption that the average age of its listening audience is 30 years. To determine whether this assumption is valid, a hypothesis test could be conducted with the null hypothesis given as  $H_0: \mu = 30$  and the alternative hypothesis given as  $H_a: \mu \neq 30$ .

Based on a sample of individuals from the listening audience, the sample mean age,  $\bar{x}$ , can be computed and used to determine whether there is sufficient statistical evidence to reject  $H_0$ . Conceptually, a value of the sample mean that is “close” to 30 is consistent with the null hypothesis, while a value of the sample mean that is “not close” to 30 provides support for the alternative hypothesis. What is considered “close” and “not close” is determined by using the sampling distribution of  $\bar{x}$ .

Ideally, the hypothesis-testing procedure leads to the acceptance of  $H_0$  when  $H_0$  is true and the rejection of  $H_0$  when  $H_0$  is false. Unfortunately, since hypothesis tests are based on sample information, the possibility of errors must be considered. A type I error corresponds to rejecting  $H_0$  when  $H_0$  is actually true, and a type II error

corresponds to accepting  $H_0$  when  $H_0$  is false. The probability of making a type I error is denoted by  $\alpha$ , and the probability of making a type II error is denoted by  $\beta$ .

In using the hypothesis-testing procedure to determine if the null hypothesis should be rejected, the person conducting the hypothesis test specifies the maximum allowable probability of making a type I error, called the level of significance for the test. Common choices for the level of significance are  $\alpha = 0.05$  and  $\alpha = 0.01$ . Although most applications of hypothesis testing control the probability of making a type I error, they do not always control the probability of making a type II error. A graph known as an operating-characteristic curve can be constructed to show how changes in the sample size affect the probability of making a type II error.

A concept known as the p-value provides a convenient basis for drawing conclusions in hypothesis-testing applications. The p-value is a measure of how likely the sample results are, assuming the null hypothesis is true; the smaller the p-value, the less likely the sample results. If the p-value is less than  $\alpha$ , the null hypothesis can be rejected; otherwise, the null hypothesis cannot be rejected. The p-value is often called the observed level of significance for the test.

A hypothesis test can be performed on parameters of one or more populations as well as in a variety of other situations. In each instance, the process begins with the formulation of null and alternative hypotheses about the population. In addition to the population mean, hypothesis-testing procedures are available for population parameters such as proportions, variances, standard deviations, and medians.

Hypothesis tests are also conducted in regression and correlation analysis to determine if the regression relationship and the correlation coefficient are statistically significant (see below Regression and correlation analysis). A goodness-of-fit test refers to a hypothesis test in which the null hypothesis is that the population has a specific probability distribution, such as a normal probability distribution.

Nonparametric statistical methods also involve a variety of hypothesis-testing procedures.

### **Bayesian methods**

The methods of statistical inference previously described are often referred to as classical methods. Bayesian methods (so called after the English mathematician Thomas Bayes) provide alternatives that allow one to combine prior information about a population parameter with information contained in a sample to guide the statistical inference process. A prior probability distribution for a parameter of interest is specified first. Sample information is then obtained and combined through an application of Bayes's theorem to provide a posterior probability distribution for the parameter. The posterior distribution provides the basis for statistical inferences concerning the parameter.

A key, and somewhat controversial, feature of Bayesian methods is the notion of a probability distribution for a population parameter. According to classical statistics, parameters are constants and cannot be represented as random variables. Bayesian proponents argue that, if a parameter value is unknown, then it makes sense to specify a probability distribution that describes the possible values for the parameter as well as their likelihood. The Bayesian approach permits the use of objective data or subjective opinion in specifying a prior distribution.

With the Bayesian approach, different individuals might specify different prior distributions. Classical statisticians argue that for this reason Bayesian methods suffer from a lack of objectivity. Bayesian proponents argue that the classical methods of statistical inference have built-in subjectivity (through the choice of a sampling plan) and that the advantage of the Bayesian approach is that the subjectivity is made explicit.

Bayesian methods have been used extensively in statistical decision theory (see below Decision analysis). In this context, Bayes's theorem provides a mechanism for combining a prior probability distribution for the states of nature with sample information to provide a revised (posterior) probability distribution about the states of nature. These posterior probabilities are then used to make better decisions.

### **Experimental design**

Data for statistical studies are obtained by conducting either experiments or surveys. Experimental design is the branch of statistics that deals with the design and analysis of experiments. The methods of experimental design are widely used in the fields of agriculture, medicine, biology, marketing research, and industrial production.

In an experimental study, variables of interest are identified. One or more of these variables, referred to as the factors of the study, are controlled so that data may be obtained about how the factors influence another variable referred to as the response variable, or simply the response.

As a case in point, consider an experiment designed to determine the effect of three different exercise programs on the cholesterol level of patients with elevated cholesterol. Each patient is referred to as an experimental unit, the response variable is the cholesterol level of the patient at the completion of the program, and the exercise program is the factor whose effect on cholesterol level is being investigated. Each of the three exercise programs is referred to as a treatment.

Three of the more widely used experimental designs are the completely randomized design, the randomized block design, and the factorial design. In a completely randomized experimental design, the treatments are randomly assigned to the experimental units. For instance, applying this design method to the cholesterol-

level study, the three types of exercise program (treatment) would be randomly assigned to the experimental units (patients).

The use of a completely randomized design will yield less precise results when factors not accounted for by the experimenter affect the response variable. Consider, for example, an experiment designed to study the effect of two different gasoline additives on the fuel efficiency, measured in miles per gallon (mpg), of full-size automobiles produced by three manufacturers. Suppose that 30 automobiles, 10 from each manufacturer, were available for the experiment.

In a completely randomized design the two gasoline additives (treatments) would be randomly assigned to the 30 automobiles, with each additive being assigned to 15 different cars. Suppose that manufacturer 1 has developed an engine that gives its full-size cars higher fuel efficiency than those produced by manufacturers 2 and 3.

A completely randomized design could, by chance, assign gasoline additive 1 to a larger proportion of cars from manufacturer 1. In such a case, gasoline additive 1 might be judged to be more fuel efficient when in fact the difference observed is actually due to the better engine design of automobiles produced by manufacturer 1. To prevent this from occurring, a statistician could design an experiment in which both gasoline additives are tested using five cars produced by each manufacturer; in this way, any effects due to the manufacturer would not affect the test for significant differences due to gasoline additive.

In this revised experiment, each of the manufacturers is referred to as a block, and the experiment is called a randomized block design. In general, blocking is used in order to enable comparisons among the treatments to be made within blocks of homogeneous experimental units.

Factorial experiments are designed to draw conclusions about more than one factor, or variable. The term factorial is used to indicate that all possible combinations of the factors are considered. For instance, if there are two factors with a levels for

factor 1 and b levels for factor 2, the experiment will involve collecting data on ab treatment combinations. The factorial design can be extended to experiments involving more than two factors and experiments involving partial factorial designs.

### **Analysis of variance and significance testing**

A computational procedure frequently used to analyze the data from an experimental study employs a statistical procedure known as the analysis of variance. For a single-factor experiment, this procedure uses a hypothesis test concerning equality of treatment means to determine if the factor has a statistically significant effect on the response variable. For experimental designs involving multiple factors, a test for the significance of each individual factor as well as interaction effects caused by one or more factors acting jointly can be made.

### **Regression and correlation analysis**

Regression analysis involves identifying the relationship between a dependent variable and one or more independent variables. A model of the relationship is hypothesized, and estimates of the parameter values are used to develop an estimated regression equation. Various tests are then employed to determine if the model is satisfactory. If the model is deemed satisfactory, the estimated regression equation can be used to predict the value of the dependent variable given values for the independent variables.

### **Regression model**

In simple linear regression, the model used to describe the relationship between a single dependent variable  $y$  and a single independent variable  $x$  is  $y = \beta_0 + \beta_1x + \varepsilon$ .  $\beta_0$  and  $\beta_1$  are referred to as the model parameters, and  $\varepsilon$  is a probabilistic error term that accounts for the variability in  $y$  that cannot be explained by the linear relationship with  $x$ . If the error term were not present, the model would be

deterministic; in that case, knowledge of the value of  $x$  would be sufficient to determine the value of  $y$ .

In multiple regression analysis, the model for simple linear regression is extended to account for the relationship between the dependent variable  $y$  and  $p$  independent variables  $x_1, x_2, \dots, x_p$ . The general form of the multiple regression model is  $y = \beta_0 + \beta_1x_1 + \beta_2x_2 + \dots + \beta_px_p + \varepsilon$ .

The parameters of the model are the  $\beta_0, \beta_1, \dots, \beta_p$ , and  $\varepsilon$  is the error term.

### **Least squares method**

Either a simple or multiple regression model is initially posed as a hypothesis concerning the relationship among the dependent and independent variables. The least squares method is the most widely used procedure for developing estimates of the model parameters. For simple linear regression, the least squares estimates of the model parameters  $\beta_0$  and  $\beta_1$  are denoted  $b_0$  and  $b_1$ . Using these estimates, an estimated regression equation is constructed:  $\hat{y} = b_0 + b_1x$ . The graph of the estimated regression equation for simple linear regression is a straight line approximation to the relationship between  $y$  and  $x$ .

As an illustration of regression analysis and the least squares method, suppose a university medical centre is investigating the relationship between stress and blood pressure. Assume that both a stress test score and a blood pressure reading have been recorded for a sample of 20 patients.

Values of the independent variable, stress test score, are given on the horizontal axis, and values of the dependent variable, blood pressure, are shown on the vertical axis. The line passing through the data points is the graph of the estimated regression equation:  $\hat{y} = 42.3 + 0.49x$ . The parameter estimates,  $b_0 = 42.3$  and  $b_1 = 0.49$ , were obtained using the least squares method.



A primary use of the estimated regression equation is to predict the value of the dependent variable when values for the independent variables are given.

For instance, given a patient with a stress test score of 60, the predicted blood pressure is  $42.3 + 0.49(60) = 71.7$ .

The values predicted by the estimated regression equation are the points on the line, and the actual blood pressure readings are represented by the points scattered about the line. The difference between the observed value of  $y$  and the value of  $y$  predicted by the estimated regression equation is called a residual. The least squares method chooses the parameter estimates such that the sum of the squared residuals is minimized.

### **Analysis of variance and goodness of fit**

A commonly used measure of the goodness of fit provided by the estimated regression equation is the coefficient of determination. Computation of this coefficient is based on the analysis of variance procedure that partitions the total variation in the dependent variable, denoted SST, into two parts: the part explained by the estimated regression equation, denoted SSR, and the part that remains unexplained, denoted SSE.

The measure of total variation, SST, is the sum of the squared deviations of the dependent variable about its mean:  $\sum(y - \bar{y})^2$ . This quantity is known as the total sum of squares.

The measure of unexplained variation, SSE, is referred to as the residual sum of squares. SSE is the sum of the squared distances from each point in the scatter diagram to the estimated regression line:  $\sum(y - \hat{y})^2$ . SSE is also commonly referred to as the error sum of squares. A key result in the analysis of variance is that  $SSR + SSE = SST$ .

The ratio  $r^2 = SSR/SST$  is called the coefficient of determination. If the data points are clustered closely about the estimated regression line, the value of SSE will be small and  $SSR/SST$  will be close to 1. Using  $r^2$ , whose values lie between 0 and 1, provides a measure of goodness of fit; values closer to 1 imply a better fit. A value of  $r^2 = 0$  implies that there is no linear relationship between the dependent and independent variables.

When expressed as a percentage, the coefficient of determination can be interpreted as the percentage of the total sum of squares that can be explained using the estimated regression equation.

For the stress-level research study, the value of  $r^2$  is 0.583; thus, 58.3% of the total sum of squares can be explained by the estimated regression equation  $\hat{y} = 42.3 + 0.49x$ .

For typical data found in the social sciences, values of  $r^2$  as low as 0.25 are often considered useful. For data in the physical sciences,  $r^2$  values of 0.60 or greater are frequently found.

### **Significance testing**

In a regression study, hypothesis tests are usually conducted to assess the statistical significance of the overall relationship represented by the regression model and to test for the statistical significance of the individual parameters.

The statistical tests used are based on the following assumptions concerning the error term: (1)  $\epsilon$  is a random variable with an expected value of 0, (2) the variance of  $\epsilon$  is the same for all values of  $x$ , (3) the values of  $\epsilon$  are independent, and (4)  $\epsilon$  is a normally distributed random variable.

The mean square due to regression, denoted MSR, is computed by dividing SSR by a number referred to as its degrees of freedom; in a similar manner, the mean square due to error, MSE, is computed by dividing SSE by its degrees of freedom. An F-test based on the ratio MSR/MSE can be used to test the statistical significance of the overall relationship between the dependent variable and the set of independent variables.

In general, large values of  $F = MSR/MSE$  support the conclusion that the overall relationship is statistically significant. If the overall model is deemed statistically significant, statisticians will usually conduct hypothesis tests on the individual parameters to determine if each independent variable makes a significant contribution to the model.

### **Residual analysis**

The analysis of residuals plays an important role in validating the regression model. If the error term in the regression model satisfies the four assumptions noted earlier, then the model is considered valid. Since the statistical tests for significance are also based on these assumptions, the conclusions resulting from these significance tests are called into question if the assumptions regarding  $\varepsilon$  are not satisfied.

The residual is the difference between the observed value of the dependent variable,  $y_i$ , and the value predicted by the estimated regression equation,  $\hat{y}_i$ . These residuals, computed from the available data, are treated as estimates of the model error,  $\varepsilon$ . As such, they are used by statisticians to validate the assumptions concerning  $\varepsilon$ . Good judgment and experience play key roles in residual analysis.

Graphical plots and statistical tests concerning the residuals are examined carefully by statisticians, and judgments are made based on these examinations. The

most common residual plot shows  $\hat{y}$  on the horizontal axis and the residuals on the vertical axis. If the assumptions regarding the error term,  $\epsilon$ , are satisfied, the residual plot will consist of a horizontal band of points. If the residual analysis does not indicate that the model assumptions are satisfied, it often suggests ways in which the model can be modified to obtain better results.

### **Model building**

In regression analysis, model building is the process of developing a probabilistic model that best describes the relationship between the dependent and independent variables.

The major issues are finding the proper form (linear or curvilinear) of the relationship and selecting which independent variables to include. In building models it is often desirable to use qualitative as well as quantitative variables. As noted above, quantitative variables measure how much or how many; qualitative variables represent types or categories. For instance, suppose it is of interest to predict sales of an iced tea that is available in either bottles or cans.

Clearly, the independent variable “container type” could influence the dependent variable “sales.” Container type is a qualitative variable, however, and must be assigned numerical values if it is to be used in a regression study. So-called dummy variables are used to represent qualitative variables in regression analysis.

For example, the dummy variable  $x$  could be used to represent container type by setting  $x = 0$  if the iced tea is packaged in a bottle and  $x = 1$  if the iced tea is in a can. If the beverage could be placed in glass bottles, plastic bottles, or cans, it would require two dummy variables to properly represent the qualitative variable container type. In general,  $k - 1$  dummy variables are needed to model the effect of a qualitative variable that may assume  $k$  values.

The general linear model  $y = \beta_0 + \beta_1x_1 + \beta_2x_2 + \dots + \beta_px_p + \varepsilon$  can be used to model a wide variety of curvilinear relationships between dependent and independent variables. For instance, each of the independent variables could be a nonlinear function of other variables. Also, statisticians sometimes find it necessary to transform the dependent variable in order to build a satisfactory model. A logarithmic transformation is one of the more common types.

### **Correlation**

Correlation and regression analysis are related in the sense that both deal with relationships among variables. The correlation coefficient is a measure of linear association between two variables. Values of the correlation coefficient are always between  $-1$  and  $+1$ .

A correlation coefficient of  $+1$  indicates that two variables are perfectly related in a positive linear sense, a correlation coefficient of  $-1$  indicates that two variables are perfectly related in a negative linear sense, and a correlation coefficient of  $0$  indicates that there is no linear relationship between the two variables.

For simple linear regression, the sample correlation coefficient is the square root of the coefficient of determination, with the sign of the correlation coefficient being the same as the sign of  $b_1$ , the coefficient of  $x_1$  in the estimated regression equation.

Neither regression nor correlation analyses can be interpreted as establishing cause-and-effect relationships. They can indicate only how or to what extent variables are associated with each other. The correlation coefficient measures only the degree of linear association between two variables. Any conclusions about a cause-and-effect relationship must be based on the judgment of the analyst.

### **Hypothesis Testing Steps**

Hypothesis testing can be easily performed in five simple steps. The most important step is to correctly set up the hypotheses and identify the right method for hypothesis testing. The basic steps to perform hypothesis testing are as follows:

**Step 1:** Set up the null hypothesis by correctly identifying whether it is the left-tailed, right-tailed, or two-tailed hypothesis testing.

**Step 2:** Set up the alternative hypothesis.

**Step 3:** Choose the correct significance level,  $\alpha$ , and find the critical value.

**Step 4:** Calculate the correct test statistic (z, t or  $\chi$ ) and p-value.

**Step 5:** Compare the test statistic with the critical value or compare the p-value with  $\alpha$  to arrive at a conclusion. In other words, decide if the null hypothesis is to be rejected or not.

Hypothesis testing is a statistical method used to make inferences or draw conclusions about a population based on sample data. It involves setting up two competing hypotheses, the null hypothesis ( $H_0$ ) and the alternative hypothesis ( $H_a$ ), and then conducting a statistical analysis to determine the likelihood of observing the sample data if the null hypothesis is true.

The null hypothesis typically represents the status quo or the absence of an effect, while the alternative hypothesis represents the claim or the presence of an effect. The goal of hypothesis testing is to assess the evidence against the null hypothesis and determine whether it should be rejected in favor of the alternative hypothesis.

The process of hypothesis testing generally involves the following steps:

Formulating the null and alternative hypotheses:

The null hypothesis is usually stated as there being no significant difference or relationship, while the alternative hypothesis states the opposite.

Choosing a significance level ( $\alpha$ ):

The significance level, often denoted as  $\alpha$ , is the threshold used to determine the level of evidence required to reject the null hypothesis. Commonly used values are 0.05 (5%) and 0.01 (1%).

Collecting and analyzing the data:

Data is collected from a sample, and statistical techniques are applied to analyze the data and calculate relevant test statistics.

Determining the test statistic:

The choice of test statistic depends on the nature of the hypothesis being tested and the type of data collected. Examples of commonly used test statistics include t-tests, z-tests, chi-square tests, and F-tests.

Calculating the p-value:

The p-value is the probability of obtaining a test statistic as extreme as, or more extreme than, the one observed, assuming the null hypothesis is true. It indicates the strength of evidence against the null hypothesis. If the p-value is less than the significance level ( $\alpha$ ), the null hypothesis is rejected in favor of the alternative hypothesis.

Interpreting the results:

Based on the p-value and the chosen significance level, a decision is made regarding whether to reject the null hypothesis or not. If the null hypothesis is rejected, it suggests that there is sufficient evidence to support the alternative hypothesis.

It's important to note that hypothesis testing provides evidence for or against a hypothesis but does not prove or disprove it conclusively. The conclusions are based on the statistical analysis and the data at hand, and there is always a possibility of making a Type I error (rejecting the null hypothesis when it is actually true) or a Type II error (failing to reject the null hypothesis when it is false).

Hypothesis testing is a fundamental tool in statistical inference and plays a crucial role in many fields, including scientific research, social sciences, economics, and quality control, among others.

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**UNIT IV**

**Data analysis and Interpretation using SPSS:**

Descriptive statistics –

Factor Analysis –

Reliability test –

Parametric Analysis –

T-test –

ANOVA –

Correlation –

Regression –

Non-Parametric Analysis –

Chi-square –

Sign Test –

Wilcoxon –

McNemar –

Kolmogorou Smirnov test –

Mann-

Whitney U test –

Kruskal Wallis H test

### **What is SPSS Software?**

It is a suite of software programs that analyzes scientific data related to the social sciences. SPSS offers a fast-visual modeling environment that ranges from the smallest to the most complex models. The data obtained from SPSS is used for surveys, data mining, market research, etc.

SPSS was originally launched in 1968 by SPSS Inc., and IBM acquired it in 2009. SPSS is popular because of its simplicity, easy-to-follow command language, and well-documented user manual. Government entities, educational institutions, survey companies, market researchers, marketing organizations, health researchers, data miners, and many others use it for analyzing survey data.

### **What are the Core Features of SPSS?**

The core functionalities offered in SPSS are:

- Statistical program for quantitative data analysis – It includes frequencies, cross-tabulation, and bi-variate statistics.
- Modeler program that allows for predictive modeling. It enables researchers to build and validate predictive models using advanced statistical procedures.
- Text analysis helps you derive insights from qualitative inputs through open-ended questionnaires.
- Visualization Designer allows researchers to use their data for a variety of visual representations.
- Apart from the above four functionalities, SPSS also provides data management solutions. Its data management solutions like FHIR enable researchers to perform case selection, create derived data, and perform file reshaping

**SPSS features that make it a must-have analysis tool:**

SPSS is a popular tool for research, experimentation, and decision-making. It is one of the most widely used statistical software worldwide in the world for its attractive features. Here are some of them:

Using SPSS features, users can extract every piece of information from files for the execution of descriptive, inferential, and multiple variant statistical procedures.

Thanks to SPSS' Data Mining Manager, its users can conduct smart searches, extract hidden information with the help of decision trees, design neural networks of artificial intelligence, and market segmentation.

SPSS software can be used to solve algebraic, arithmetic, and trigonometric operations.

SPSS's Report Generator feature lets you prepare attractive reports of investigations. It incorporates text, tables, graphs, and statistical results of the report in the same file.

SPSS offers data documentation too. It enables researchers to store a metadata directory. Moreover, it acts as a centralized information repository in relation to the data – such as relationships with other data, its meaning, origin, format, and usage.

**Statistical methods that can be leveraged in SPSS:**

**Descriptive Statistics** – It includes methodologies such as cross-tabulation, frequencies, and descriptive ratio statistics.

**Bi-variate Statistics** – It includes methodologies such as means, nonparametric tests, correlation, and Analysis of Variance (ANOVA)

Predicting numeral outcomes such as linear regression Methodologies such as cluster analysis and factor analysis which is great for predicting for identifying groups

**There are two SPSS types:**

- Variable View
- Data View

**Variable View**

Name:

It is a column field that accepts a unique ID that helps in sorting the data. Some of the parameters for sorting data are name, gender, sex, educational qualification, designation, etc.

Label:

It gives the label and allows you to add special characters.

Type:

It is useful to differentiate the type of data that is being used.

Width:

The length of the characters can be measured here.

Decimal:

It helps us understand how to define the digits required after the decimal.

Value:

The user enters the value here.

Missing:

Data that is unnecessary for analysis will be ignored.

Align:

As the name suggests, it is for alignment-left or right.

Measure:

It measures the data that is being entered in the tools, such as cardinal, ordinal, and nominal.

## **Data View**

The data view is displayed as rows and columns. You can import a file or add data manually.

## **DESCRIPTIVE STATISTICS**

What is Descriptive Statistics?

The term “descriptive statistics” refers to the analysis, summary, and presentation of findings related to a data set derived from a sample or entire population. Descriptive statistics comprises three main categories – Frequency Distribution, Measures of Central Tendency, and Measures of Variability. Although descriptive statistics may provide information regarding a data set, they do not allow for conclusions to be made based on the data analysis but rather provide a description of the data being analyzed.

### **Understanding the Different Types of Descriptive Statistics**

#### **Frequency Distribution**

Used for both quantitative and qualitative data, frequency distribution depicts the frequency or count of the different outcomes in a data set or sample. The frequency distribution is normally presented in a table or a graph. Each entry in the table or graph is accompanied by the count or frequency of the values’ occurrences in an interval, range, or specific group.

Frequency distribution is basically a presentation or summary of grouped data categorized based on mutually exclusive classes and the number of occurrences in each respective class. It allows for a more structured and organized way to present raw data.

Common charts and graphs used in frequency distribution presentation and visualization include bar charts, histograms, pie charts, and line charts.

### **Central Tendency:**

#### **Measures of Central Tendency**

Central tendency refers to a dataset's descriptive summary using a single value reflecting the center of the data distribution. Measures of central tendency are also known as measures of central location. The mean, median, and mode are the measures of central tendency.

The mean, considered the most popular measure of central tendency, is the average or most common value in a data set. The median refers to the middle score for a data set in ascending order. The mode refers to the score or value that is most frequent in a data set.

#### **Variability**

A measure of variability is a summary statistic reflecting the degree of dispersion in a sample. The measures of variability determine how far apart the data points appear to fall from the center.

Dispersion, spread, and variability all refer to and denote the range and width of the distribution of values in a data set. The range, standard deviation, and variance are used, respectively, to depict different components and aspects of the spread.

The range depicts the degree of dispersion or an ideal of the distance between the highest and lowest values within a data set. The standard deviation is used to determine the average variance in a set of data and provide an insight into the distance or difference between a value in a data set and the mean value of the same data set. The variance reflects the degree of the spread and is essentially an average of the squared deviations.

### **Importance of Descriptive Statistics**

Descriptive statistics allow for the ease of data visualization. It allows for data to be presented in a meaningful and understandable way, which, in turn, allows for a simplified interpretation of the data set in question. Raw data would be difficult to analyze, and trend and pattern determination may be challenging to perform. In addition, raw data makes it challenging to visualize what the data is showing.

#### **Consider the following example:**

There are 100 students enrolled for a particular module. To find the overall performance of the students taking the respective module and the distribution of the marks, descriptive statistics must be used. Getting the marks as raw data would prove the determination of the overall performance and the distribution of the marks to be challenging.

Furthermore, descriptive statistics allow for a data set to be summarized and presented through a combination of tabulated and graphical descriptions and a discussion of the results found. Descriptive statistics are used to summarize complex quantitative data.

### **FACTOR ANALYSIS**

Factor analysis is a technique in mathematics that we use to reduce a larger number into a smaller number. Moreover, in this topic, we will talk about it and its various aspects.

#### **What is Factor Analysis?**

It refers to a method that reduces a large variable into a smaller variable factor. Furthermore, this technique takes out maximum ordinary variance from all the variables and put them in common score. Moreover, it is a part of General Linear

Model (GLM) and it believes several theories that contain no multi co linearity, linear relationship, true correlation, and relevant variables into the analysis among factors and variables.

### **Types of Factor Analysis**

There are different methods that we use in factor analysis from the data set:

#### **1. Principal component analysis**

It is the most common method which the researchers use. Also, it extracts the maximum variance and put them into the first factor. Subsequently, it removes the variance explained by the first factor and extracts the second factor. Moreover, it goes on until the last factor.

#### **2. Common Factor Analysis**

It's the second most favored technique by researchers. Also, it extracts common variance and put them into factors. Furthermore, this technique doesn't include the variance of all variables and is used in SEM.

#### **3. Image Factoring**

It is on the basis of the correlation matrix and makes use of OLS regression technique in order to predict the factor in image factoring.

#### **4. Maximum likelihood method**

It also works on the correlation matrix but uses a maximum likelihood method to factor.



### **5. Other methods of factor analysis**

Alfa factoring outweighs least squares. Weight square is another regression-based method that we use for factoring.

#### **Factor loading-**

Basically it is the correlation coefficient for the factors and variables.

Also, it explains the variable on a particular factor shown by variance.

**Eigen values-** Characteristics roots are its other name. Moreover, it explains the variance shown by that particular factor out of the total variance. Furthermore, commonality column helps to know how much variance the first factor explained out of total variance.

**Factor Score-** It's another name is the component score. Besides, it's the score of all rows and columns that we can use as an index for all variables and for further analysis. Moreover, we can standardize it by multiplying it with a common term.

**Rotation method-** This method makes it more reliable to understand the output. Also, it affects the eigenvalues method but the eigenvalues method doesn't affect it. Besides, there are 5 rotation methods:

- (1) No Rotation Method,
- (2) Varimax Rotation Method,
- (3) Quartimax Rotation Method,
- (4) Direct Oblimin Rotation Method, and
- (5) Promax Rotation Method.

### **Assumptions of Factor Analysis**

Factor analysis has several assumptions. These include:

- There are no outliers in the data.
- The sample size is supposed to be greater than the factor.
- It is an interdependency method so there should be no perfect multicollinearity between the variables.
- Factor analysis is a linear function thus it doesn't require homoscedasticity between variables.
- It is also based on the linearity assumption. So, we can also use non-linear variables. However, after a transfer, they change into a linear variable.
- Moreover, it assumes interval data.

### **Key Concepts of Factor Analysis**

It includes the following key concept:

#### **Exploratory factor analysis-**

It assumes that any variable or indicator can be associated with any factor. Moreover, it is the most common method used by researchers. Furthermore, it isn't based on any prior theory.

#### **Confirmatory Factor Analysis-**

It is used to determine the factors loading and factors of measured variables, and to confirm what it expects on the basis of pre-established assumption. Besides, it uses two approaches:

1. The Traditional Method
2. The SEM Approach

## **RELIABILITY TEST**

A reliability test is a statistical measure that determines the consistency and stability of a measurement or test. It is used to assess the degree to which a test produces consistent and dependable results over time and across different samples or raters.

**There are several types of reliability tests, including:**

### **Test-retest reliability:**

This measures the consistency of test results over time. The same test is administered twice to the same group of individuals, and the results are compared.

### **Inter-rater reliability:**

This measures the consistency of test results when scored by different raters. The same test is scored by multiple raters, and the results are compared.

### **Internal consistency reliability:**

This measures the consistency of test results across different items or questions within the same test. It assesses whether the items in a test are measuring the same construct.

### **Parallel-forms reliability:**

This measures the consistency of test results when two equivalent forms of a test are administered to the same group of individuals. The results from the two forms are then compared.

Reliability is an essential characteristic of any test or measurement instrument. A test that is not reliable cannot be considered valid or useful. Therefore, it is crucial to conduct a reliability test before using a test or measurement instrument in research or any other application.

## **PARAMETRIC ANALYSIS:**

Parametric and Non-parametric tests for comparing two or more groups

Statistics: Parametric and non-parametric tests

This section covers: Choosing a test

- Parametric tests
- Non-parametric tests

### **Choosing a Test**

In terms of selecting a statistical test, the most important question is "what is the main study hypothesis?" In some cases there is no hypothesis; the investigator just wants to "see what is there". For example, in a prevalence study there is no hypothesis to test, and the size of the study is determined by how accurately the investigator wants to determine the prevalence.

If there is no hypothesis, then there is no statistical test. It is important to decide a priori which hypotheses are confirmatory (that is, are testing some presupposed relationship), and which are exploratory (are suggested by the data). No single study can support a whole series of hypotheses.

A sensible plan is to limit severely the number of confirmatory hypotheses. Although it is valid to use statistical tests on hypotheses suggested by the data, the P values should be used only as guidelines, and the results treated as tentative until confirmed by subsequent studies.

A useful guide is to use a Bonferroni correction, which states simply that if one is testing  $n$  independent hypotheses, one should use a significance level of  $0.05/n$ . Thus if there were two independent hypotheses a result would be declared significant only if

$P < 0.025$ . Note that, since tests are rarely independent, this is a very conservative procedure – i.e. one that is unlikely to reject the null hypothesis. The investigator should then ask "are the data independent?" This can be difficult to decide but as a rule of thumb results on the same individual, or from matched individuals, are not independent. Thus results from a crossover trial, or from a case-control study in which the controls were matched to the cases by age, sex and social class, are not independent.

Analysis should reflect the design, and so a matched design should be followed by a matched analysis. Results measured over time require special care. One of the most common mistakes in statistical analysis is to treat correlated variables as if they were independent.

## **PARAMETRIC ANALYSIS**

Parametric tests are the backbone of statistics and are an inseparable aspect of data science. This is simply because to interpret many models, especially the predictive models that employ statistical algorithms such as linear regression and logistic regression, you must know about specific parametric tests.

However, to fully grasp the idea of what a parametric test is, there are several aspects of Statistics which are given below:

### **1) Population**

Population refers to all individuals or subjects of interest that you want to study. Typically, in statistics, you can never fully collect information on population because— Either – the population is too large, causing accessibility issues . For example, suppose you want to know the income of all working Indians. In that case, asking about the income of millions of individuals in the organized and disorganized sector is almost

impossible. Or – the volume and velocity of the population data are too high, which causes hardware issues (limited memory), making it difficult to process such data . For example, if you want to understand the spending pattern of the major bank’s customers, the sheer number of transactions happening at any given moment can be in millions. Analyzing a month’s data can be computationally so expensive that it’s impossible to use the whole data.

## **2) Parameter**

To answer any question, you will need arithmetic to quantify the population. Such critical quantification methods can be – mean, standard deviation, median, minimum, maximum, inter-quartile range, etc. These significant values that describe the population are known as ‘parameters’.

## **3) Sample**

As mentioned earlier, it becomes difficult to have complete data of the population in question due to various issues. However, to answer many questions, you need to understand the population. This is where the use of samples comes in handy.

Samples are nothing but the subset of a population that represents the population due to a concept known as the central limit theorem.

## **4) Central Limit Theorem**

To put it roughly, the Central Limit Theorem (CLT) states:

If you have a large enough number of samples, i.e., the sample size (large theoretically means more than 30), then the mean of all these samples will be the same as the mean of the population. Another aspect is that the distribution of the sample (also

known as the sampling distribution) will be normal (Gaussian) even if the population's distribution is not normal.

### **5) Distribution**

Distribution (commonly called data distribution) is a function that states all the possible values of a dataset along the frequency (count) of all values (or intervals as the values can be binned in groups). The distribution is often represented using graphs like a histogram and a line chart. Different distributions have peculiar shapes and specific properties that help calculate probabilities.

These probabilities are typically regarding the likelihood of a value occurring in the data that can then be extrapolated to form a larger opinion regarding the sample space and the population from where it has been drawn.

### **6) Types of Distribution**

Distribution can be symmetric and asymmetric. Symmetrical distributions are those where the area under the curve to the left of the central point is the same as to the right. Asymmetric distributions are skewed that can be positive or negative. Common examples include Log-normal.

### **7) Gaussian Distribution and the 3-Sigma Rule**

CLT causes a large sample to have a normal, also known as Gaussian distribution. This refers to symmetric distribution that has a bell-shaped curve where the mean, median, and mode coincide. Specific distributions have specific properties. One property of normal distribution is the three-sigma rule regarding the area under the curve.

## **8) Hypothesis Testing**

Hypothesis Testing is an essential aspect of inferential statistics. As the name suggests, it is used to check if the hypothesis being made regarding the population is true or not. This is often done by calculating the probability of a value occurring in a population's sample given the standard deviation in the data. Such tests help validate whether the statistics found through the sample can be extrapolated to form a particular opinion about the population.

## **9) Statistic**

Certain arithmetic values that help define the population are known as parameters. However, as you often use samples, these values are known as statistics when calculated using a sample. For example, if you know the income of all the Indians and you calculate the mean income from this population data, then this value will be a parameter. However, when calculated using a sample of this population, the mean is known as a statistic. To make sure the sample's mean is truly indicative of the population mean and is not due to random chance, you use the concept of hypothesis testing.

### **Parametric Test:**

Parametric test in statistics refers to a sub-type of the hypothesis test. Parametric hypothesis testing is the most common type of testing done to understand the characteristics of the population from a sample. While there are many parametric test types, and they have certain differences, few properties are shared across all the tests that make them a part of 'parametric tests'. These properties include- When using such tests, there needs to be a deep or proper understanding of the population.

An extension of the above point is that to use such tests, several assumptions regarding the population must be fulfilled (hence a proper understanding of the



population is required). A common assumption is that the population should be normally distributed (at least approximately).

The outputs from such tests cannot be relied upon if the assumptions regarding the population deviate significantly. A large sample size is required to run such tests. Theoretically, the sample size should be more than 30 so that the central limit theorem can come into effect, making the sample normally distributed.

Such tests are more powerful, especially compared to their non-parametric counterparts for the same sample size. These tests are only helpful with continuous/quantitative variables. Measurement of the central tendency (i.e., the central value of data) is typically done using the mean. The output from such tests is easy to interpret; however, it can be challenging to understand their workings.

### **What are Non-Parametric Tests?**

A problem can be solved by using a parametric hypothesis test. However, you cannot fulfill the necessary assumption required to use the test. This assumption can be, for example, regarding the sample size, and there is nothing much you can do about it now. So, would that mean you can't do any inferential analysis using the data? The answer is NO.

In hypothesis testing, the other type apart from parametric is non-parametric. Typically, for every parametric test, its non-parametric cousin can be used when the assumptions cannot be fulfilled for the parametric test.

Non-parametric tests do not need a lot of assumptions regarding the population and are less stringent when it comes to the sample requirements. However, they are less powerful than their parametric counterparts.

It means that the chances of a non-parametric test concluding that two attributes have an association with each other are less even when they, in fact, are associated. To compensate for this 'less power,' you need to increase the sample size to gain the result that the parametric counterpart would have provided.

Another peculiar aspect of the non-parametric test is that it can also be used with discrete variables (i.e., categorical variables). It's because non-parametric tests have the provision of a ranking of values instead of using the original data.

While it's helpful in solving certain kinds of problems, it is difficult to interpret the results in many cases.

To put this in context, a parametric test can tell that the blood sugar of patients using the new variant of a drug (to control diabetes) is 40 mg/dL lower than that of those patients who used the previous version.

This interpretation is useful and can be used to form an intuitive understanding of what is happening in the population.

On the other hand, its non-parametric counterpart, as they use rankings, will provide output in terms of 40 being the difference in the mean ranks of the two groups of patients. This is less intuitive and helpful in forming a definite opinion regarding the population.

While nonparametric tests have the advantage of providing an alternative when you cannot fulfill the assumptions required to run a parametric test or solve an unconventional problem, they have limitations in terms of capability and interpretability.

## **Parametric Tests for Hypothesis Testing**

To understand the role of parametric tests in statistics, let's explore various parametric tests types. The parametric tests examples discussed ahead all solve one of the following problems-Using standard deviation, find the confidence interval regarding the population, Compare the mean of the sample with a hypothesized value (that refers to the population mean in some cases), Compare two quantitative measurement values typically mean from a common subject, Compare two quantitative measurement values typically mean from two or more two distinct subjects

It is important to understand the association level between two numerical attributes, i.e., quantitative attributes.

### **T –TEST**

#### **1. What is a t-test?**

Imagine you are running an experiment where you want to compare two groups and quantify the difference between them. For example:

- Compare if the people of one country are taller than people of another one.
- Compare if the brain of a person is more activated while watching happy movies than sad movies. This comparison can be analyzed by conducting different statistical analysis, such as t-test, which is the one described in this article.

So, what is a t-test? It is a type of inferential statistic used to study if there is a statistical difference between two groups. Mathematically, it establishes the problem by assuming that the means of the two distributions are equal ( $H_0: \mu_1 = \mu_2$ ). If the t-test

rejects the null hypothesis ( $H_0: \mu_1 = \mu_2$ ), it indicates that the groups are highly probably different.

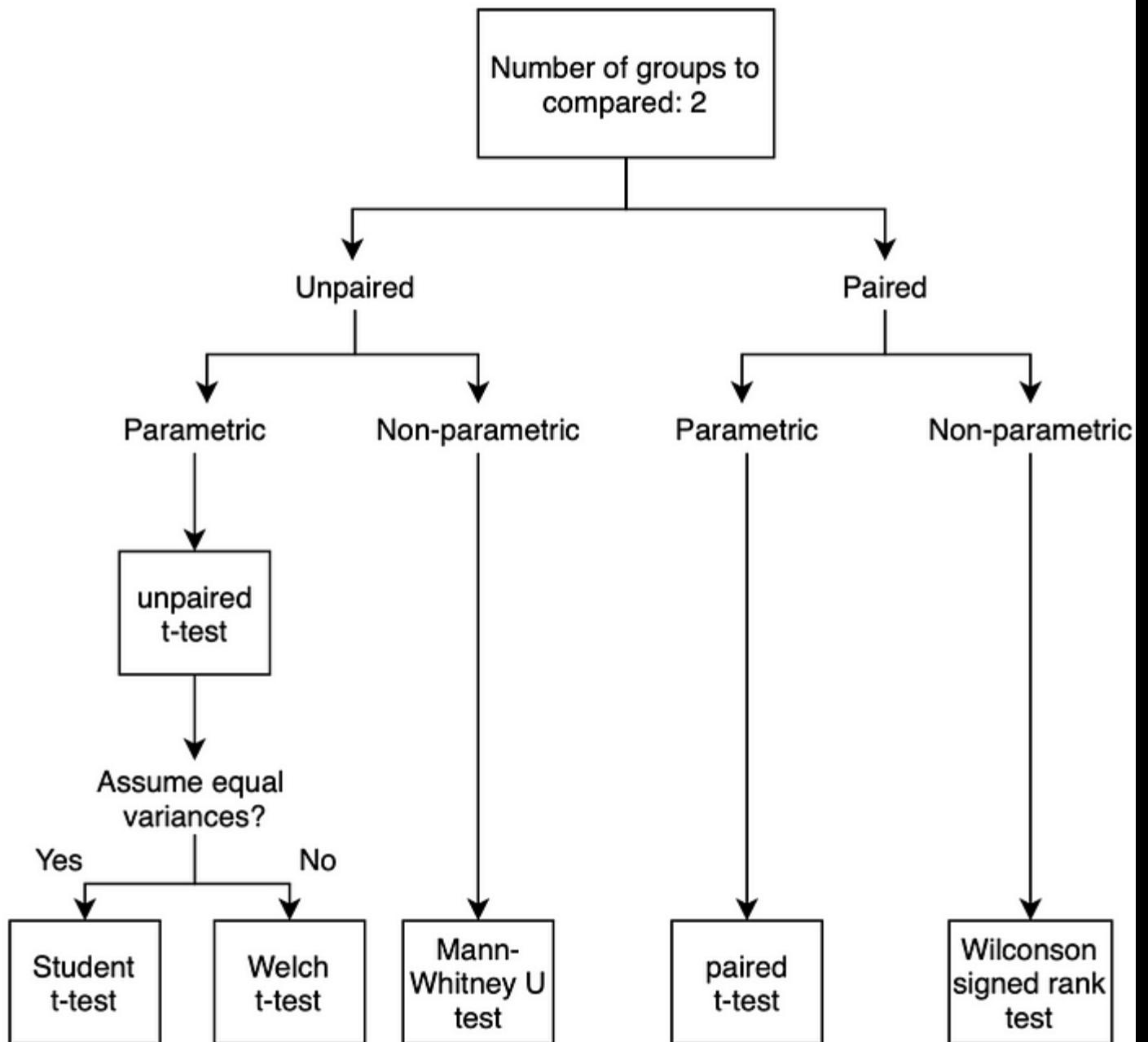
This test should be implemented when the groups have 20–30 samples. If we want to examine more groups or larger sample sizes, there are other tests more accurate than t-tests such as z-test, chi-square test or f-test.

### **Types of t-test**

Depending on the assumptions of your distributions, there are different types of statistical tests.

The assumptions that you have to analyze when deciding the kind of test you have to implement are:

- **Paired or unpaired:** The data of both groups come from the same participants or not.
  - **Parametric or non-parametric:** The data are distributed according to some distributions or not.



Flow chart of types of statistical test

There are three types of t-test:

**One sample t-test**

**Unpaired two-sample t-test**

**Paired sample t-test**

The differences that make these t-tests different from the other tests are the assumptions of our experiment:

1. The data has to follow a continuous or ordinal scale.
2. The data has to be randomly selected.
3. The data should be normally distributed.

A t-score is one form of a standardized test statistic.

The t-score formula enables us to transform a distribution into a standardized form, which we use to compare the score.

The t-score formula for the Welch t-test is:

$$t = \frac{\bar{X}_1 - \bar{X}_2}{\sqrt{\frac{s_1^2}{N_1} + \frac{s_2^2}{N_2}}}$$

In this formula, t is the t-value,  $\bar{x}_1$  and  $\bar{x}_2$  are the means of the two groups being compared,  $s_1$  and  $s_2$  are the standard error of the two groups, and  $n_1$  and  $n_2$  are the

numbers of observations in each of the groups. Once we have the t-value, we have to look at the t-tables. If the absolute value of our t-value is higher than the value in the tables, we can reject the null hypothesis.

**The parameters to look in the table are:**

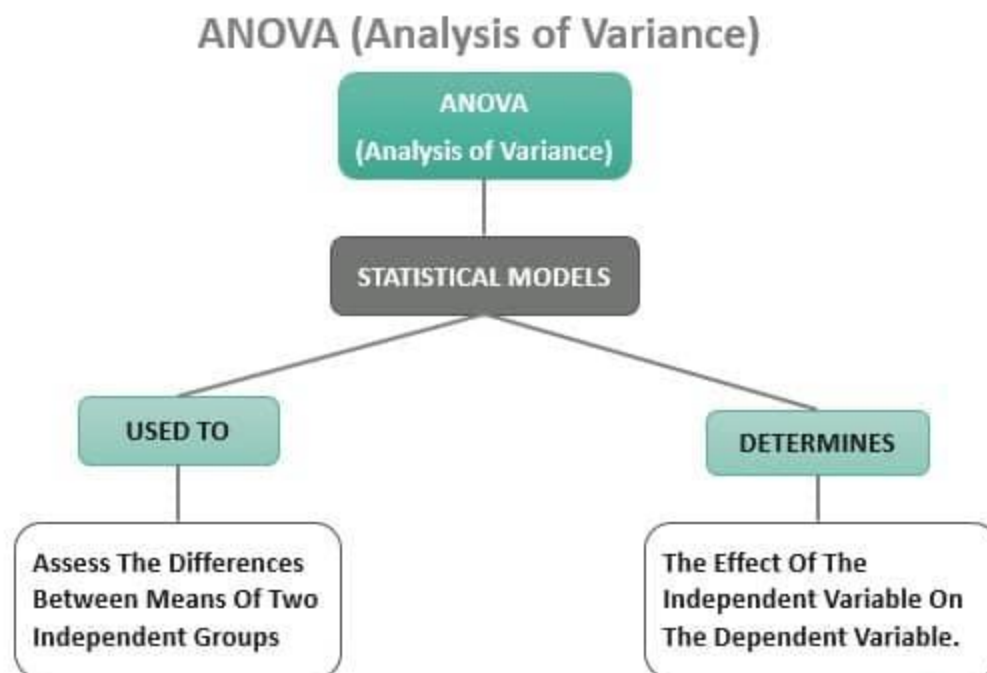
- The cumulative probability or the probability that the value of a random variable falls within a specified range.
- One-tail or two-tail, depending on the statistical analysis that you are running.

The number of degrees of freedom which refers to the maximum number of logically independent values in the data sample.

The degrees of freedom parameter for looking up the  $t$ -value is the smaller of  $n_1-1$  and  $n_2-1$  but, what do the numbers mean? The numbers indicate the distribution of observed  $t$ -values when the null hypothesis is true.

### **ANOVA (Analysis Of Variance) Definition**

ANOVA (Analysis Of Variance) is a collection of statistical models used to assess the differences between the means of two independent groups by separating the variability into systematic and random factors. It helps to determine the effect of the independent variable on the dependent variable.



It is useful in finding the impact of different factors on the movement of stock fluctuations. As a result, statisticians, economists, or analysts do an in-depth analysis of



the security index under various market conditions with its help. Moreover, the ANOVA test helps determine the significance or randomness of the results of an experiment.

**Three important ANOVA assumptions:**

- Normally distributed population derives different group samples.
- The sample or distribution has a homogenous variance
- Analysts draw all the data in a sample independently.

ANOVA test has other secondary assumptions as well, they are:

- The observations must be independent of each other and randomly sampled.
- There are additive effects for the factors.
- The sample size must always be greater than 10.
- The sample population must be uni-modal as well as symmetrical.

**Types of ANOVA Tests**

There are three types of ANOVA tests:

**1 – One Way ANOVA**

One way ANOVA analysis of variance is commonly called a one-factor test in relation to the dependent subject and independent variable. Statisticians utilize it while comparing the means of groups independent of each other using the Analysis of Variance coefficient formula.

A single independent variable with at least two levels.

The one way Analysis of Variance is quite similar to the t-test.

## **2 – Two Way ANOVA**

The pre-requisite for conducting a two-way ANOVA test is the presence of two independent variables; one can perform it in two ways – Two way ANOVA with replication or repeated measures analysis of variance – is done when the two independent groups with dependent variables do different tasks.

Two ways ANOVA sans replication – is done when one has a single group that they have to double test like one tests a player before and after a football game.

Moreover, one must meet the following conditions for its applications. The population should be near normal distribution. All samples should be independent. Variances of the population have to be equal. There should be an equal-sized sample in the group.

## **3 – N-Way ANOVA (MANOVA)**

It applies to multiple independent variables that affect the dependent variable. It is more effective than Analysis of Variance as one can use it to observe multiple dependent variables simultaneously.

### **Example**

Here is an Analysis of Variance example to understand the concept better. Let us assume that researcher 'G' is researching the type of chemical fertilizer and density of planting crops that will give the best yield of crops in a field-based experiment for a one way analysis of variance. So, for the experiment, G assigns multiple plots within a field to a permutation and combination of three types of fertilizers – 1,2 & 3 along with planting density as A= low density, B= high density. Also, G carves four blocks in the field, namely – 1,2 ,3 & 4. Therefore, G measures the final yield of crops as bushels per acre at harvest time.

One could use the two-way ANOVA test to determine whether the two independent variables – a type of fertilizer and planting density- affect crop production output.

Furthermore, one uses three testing models where –

Model 1 – assumes an interaction between independent variables.

Model 2 – assumes there is an interaction between independent variables; and

Model 3 – assumes that the bucking variable affects the data variation upon the interaction of independent variables.

**After the ANOVA test, one observes the following results:**

One observes an increase in the yield of crops under fertilizer 3 and high densities of crop planting.

One sees no effect on the crop yield when the crop's fertilizer and density interact.

Likewise, statisticians use a one-way ANOVA test to deduce the relationship between the finish time of a marathon race, the brand type of shoes used to like- Hoka, Adidas, Nike, and Saucon, or other economic & statistical variables.

**Interpretations:**

**Analysts can interpret the results of the ANOVA test as the following:**

The most significant value in the ANOVA test is the p-value. Moreover, the ANOVA test uses the following hypothesis – null hypothesis and alternative hypothesis.

The null hypothesis  $H_0$  means that all the means of groups are equal. And the alternative hypothesis  $H_A$  means that the means of the group are not equal. Moreover, when the p-value is less than 0.05, analysts will reject the null hypothesis from one-way ANOVA. If the p-value is more than 0.05, then the null hypothesis of Analysis of Variance is accepted. If analysts reject the null hypothesis, then all the means of the group are not equal.

## **CORRELATION AND REGRESSION**

The word correlation is used in everyday life to denote some form of association. In statistical terms we use correlation to denote association between two quantitative variables. We also assume that the association is linear, that one variable increases or decreases a fixed amount for a unit increase or decrease in the other. The other technique that is often used in these circumstances is regression, which involves estimating the best straight line to summarize the association.

### **Correlation coefficient**

The degree of association is measured by a correlation coefficient, denoted by  $r$ . It is sometimes called Pearson's correlation coefficient after its originator and is a measure of linear association. If a curved line is needed to express the relationship, other and more complicated measures of the correlation must be used.

The correlation coefficient is measured on a scale that varies from + 1 through 0 to - 1. Complete correlation between two variables is expressed by either + 1 or -1. When one variable increases as the other increases the correlation is positive; when one decreases as the other increases it is negative. Complete absence of correlation is represented by 0.

## **Scatter diagrams**

When an investigator has collected two series of observations and wishes to see whether there is a relationship between them, he or she should first construct a scatter diagram. The vertical scale represents one set of measurements and the horizontal scale the other. If one set of observations consists of experimental results and the other consists of a time scale or observed classification of some kind, it is usual to put the experimental results on the vertical axis. These represent what is called the “dependent variable”. The “independent variable”, such as time or height or some other observed classification is measured along the horizontal axis, or baseline.

The words “independent” and “dependent” could puzzle the beginner because it is sometimes not clear what is dependent on what. This confusion is a triumph of common sense over misleading terminology, because often each variable is dependent on some third variable, which may or may not be mentioned. It is reasonable, for instance, to think of the height of children as dependent on age rather than the converse but consider a positive correlation between mean tar yield and nicotine yield of certain brands of cigarette.’

The nicotine liberated is unlikely to have its origin in the tar: both vary in parallel with some other factor or factors in the composition of the cigarettes. The yield of the one does not seem to be “dependent” on the other in the sense that, on average, the height of a child depends on his age. In such cases it often does not matter which scale is put on which axis of the scatter diagram. However, if the intention is to make inferences about one variable from the other, the observations from which the inferences are to be made are usually put on the baseline.

As a further example, a plot of monthly deaths from heart disease against monthly sales of ice cream would show a negative association. However, it is hardly likely that eating ice cream protects from heart disease! It is simply that the mortality rate

from heart disease is inversely related and ice cream consumption positively related – to a third factor, namely environmental temperature.

### **The regression equation**

Correlation describes the strength of an association between two variables, and is completely symmetrical, the correlation between A and B is the same as the correlation between B and A. However, if the two variables are related it means that when one changes by a certain amount the other changes on an average by a certain amount.

For instance, in the children described earlier greater height is associated, on average, with greater anatomical dead Space. If  $y$  represents the dependent variable and  $x$  the independent variable, this relationship is described as the regression of  $y$  on  $x$ . The relationship can be represented by a simple equation called the regression equation. In this context “regression” (the term is a historical anomaly) simply means that the average value of  $y$  is a “function” of  $x$ , that is, it changes with  $x$ .

The regression equation representing how much  $y$  changes with any given change of  $x$  can be used to construct a regression line on a scatter diagram, and in the simplest case this is assumed to be a straight line. The direction in which the line slopes depends on whether the correlation is positive or negative. When the two sets of observations increase or decrease together (positive) the line slopes upwards from left to right; when one set decreases as the other increases the line slopes downwards from left to right. As the line must be straight, it will probably pass through few, if any, of the dots. Given that the association is well described by a straight line we have to define two features of the line if we are to place it correctly on the diagram. The first of these is its distance above the baseline; the second is its slope.

**They are expressed in the following regression equation:**

With this equation we can find a series of values of the variable, that correspond to each of a series of values of  $x$ , the independent variable.

The parameters  $\alpha$  and  $\beta$  have to be estimated from the data.

The parameter  $\alpha$  signifies the distance above the baseline at which the regression line cuts the vertical ( $y$ ) axis; that is, when  $y = 0$ . The parameter  $\beta$  (the regression coefficient) signifies the amount by which change in  $x$  must be multiplied to give the corresponding average change in  $y$ , or the amount  $y$  changes for a unit increase in  $x$ . In this way it represents the degree to which the line slopes upwards or downwards

### **Difference between Correlation and Regression**

Correlation and regression are both used as statistical measurements to get a good understanding of the relationship between variables. If the correlation coefficient is negative (or positive) then the slope of the regression line will also be negative (or positive). The table given below highlights the key difference between correlation and regression.

<b>Correlation</b>	<b>Regression</b>
Correlation is used to determine whether variables are related or not.	Regression is used to numerically describe how a dependent variable changes with a change in an independent variable

<b>Correlation</b>	<b>Regression</b>
Correlation tries to establish a linear relationship between variables.	It finds the best-fitted regression line to estimate an unknown variable on the basis of the known variable.
The variables can be used interchangeably	The variables cannot be interchanged.
Correlation uses a signed numerical value to estimate the strength of the relationship between the variables.	Regression is used to show the impact of a unit change in the independent variable on the dependent variable.
The Pearson's coefficient is the best measure of correlation.	The least-squares method is the best technique to determine the regression line.



### **Important Notes on Correlation and Regression**

- Correlation and regression are statistical measurements that are used to quantify the strength of the linear relationship between two variables.
- Correlation determines if two variables have a linear relationship while regression describes the cause and effect between the two.
- Pearson's correlation coefficient and ordinary least squares method are used to perform correlation and regression analysis.

### **Non Parametric Test**

Non parametric tests are mathematical methods that are used in statistical hypothesis testing. This method is used when the data are skewed and the assumptions for the underlying population are not required therefore it is also referred to as distribution-free tests. In other words, if the given population is uncertain or when the data are not distributed normally, nonparametric tests are used.

The word nonparametric method does not indicate that there are absolutely no parameters but it tells us that the characteristics and number of parameters are not predefined but flexible. Usually, we use a nonparametric test when we have non continuous data which has a large sample size.

### **Parametric Test and Nonparametric Test**

The only difference between parametric test and the nonparametric test is that parametric test assumes the underlying statistical distributions in the data whereas nonparametric tests do not rely on any distribution. In a parametric test, there are several conditions of validity that must be met to make the result reliable whereas nonparametric tests can be applied even if parametric conditions of validity are not met.

## **NON- PARAMETRIC ANALYSIS**

### **Types of Non Parametric Test**

When we talk about parametric in stats, we usually mean tests like ANOVA or a t test as both of the tests assume the population data to be a normal distribution. But this is not the same with non parametric tests. Non parametric tests do not take the data to be normally distributed. The only non parametric test in the elementary stats is the chi-square test. However, there are different types of non parametric tests such as the Kruskal Willis test which is a non parametric alternative to the One way ANOVA and the Mann Whitney which is also a non parametric alternative to the two sample t test.

Main types of non parametric tests are as follows:

#### **1-sample Sign Test:**

This test is used to estimate the median of a population followed by comparing it to a reference value or target value.

#### **2-sample Wilcoxon Signed Rank Test:**

This test is the same as the previous test except that the data is assumed to come from a symmetric distribution.

#### **3. Friedman Test:**

Friedman tests examine the difference between groups with ordinal and dependent variables.

#### **4. Kruskal-Wallis Test:**

This test finds out if two or more medians are different. The ranks of the data points are utilized for the calculations, rather than the data points themselves.

**The Mann-Kendall Trend Test:**

This test checks the trends in time-series data.

**Mann-Whitney Test:**

This test judges the differences between two independent groups on a condition that the dependent variables will either be ordinal or continuous.

**Mood's Median Test:**

This test is used instead of the sign test when we have two independent samples.

**Spearman Rank Correlation:**

This test is used to find the correlation between two sets of data.

### **Non Parametric Test Advantages and Disadvantages**

There are few nonparametric test advantages and disadvantages.

#### **Some of the advantages of non parametric test are listed below:**

- The basic advantage of nonparametric tests is that they will have more statistical power if the assumptions for the parametric tests have been violated.
- There are many assumptions in the nonparametric tests as compared to parametric tests.
- Nonparametric tests include short calculations which are easily understandable.
- It is applicable to all types of data such as nominal variables, interval variables etc irrespective of small sample sizes or large sample sizes.

#### **The Disadvantages of Non Parametric Test are as follows**

- The basic disadvantages of non parametric test in non parametric tests are less powerful than parametric tests if the assumptions haven't been violated.
- In non parametric tests, calculation by hand becomes tough.
- Computer software packages do not include critical value tables for many non parametric tests.
- The results of non parametric tests may or may not come true as it is based on distribution free data

### **Hypothesis Significance**

Hypothesis is a process to assess the significance of the difference between two samples or two items whether they are really significant or not. The test of hypothesis can be laid in various fields. Hypothesis testing is carried not only in statistics but also in other sectors like for deriving population samples for childbirth or or even for testing a program whether it is effective or not.

If the sample shows very small difference the hypothesized value is correct and if the statistical test shows the difference is significant the hypothesis gets rejected. There are two types of hypothesis in statistics -null hypothesis and alternative hypothesis.

### **Hypothesis Testing**

In hypothesis testing, statistical tests help to determine if the null hypothesis is rejected or not. These statistical tests begin with the null hypothesis that there are no relationships or differences between groups. This article describes statistical tests for hypothesis tests, including both parametric and nonparametric tests.

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- Parametric Tests
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- Parametric Tests for Hypothesis testing
- T-test
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- ANOVA

- Non-parametric Tests for Hypothesis testing
- Chi-square
- Mann-Whitney U-test
- Kruskal-Wallis H-test

### **Parametric Tests**

In parametric tests, we have a fixed set of parameters that are used to found a probabilistic model that can be used in machine learning. Parametric tests are the tests for which we have proper information of the population distribution, or if not then we can take the approximate value which is possible with the help of the Central Limit Theorem.

Parameters for using the normal distribution include Mean and Standard deviation.

Thus, the classification of a test to be parametric is dependent on the population assumptions.

### **Non-Parametric tests in Statistics**

In non-parametric tests we do not make any assumptions about the parameters for the given population. Thus, there is no fixed set of parameters available, and also there is no distribution (normal distribution, etc.) of any kind available for use.

This is also the reason that the nonparametric tests are also referred to as distribution-free tests as they don't have fixed parameters to be followed.

Chi-square

Mann-Whitney U-test

Kruskal-Wallis H-test

### **Applications of Non-Parametric Test**

**The conditions in which non-parametric tests can be used are:**

When parametric tests do not give satisfactory results when hypothesis is tested without distribution for quick data analysis. When unscaled data is available.

### **CHI –SQUARE**

The Chi-Square test is a statistical procedure for determining the difference between observed and expected data. This test can also be used to determine whether it correlates to the categorical variables in our data. It helps to find out whether a difference between two categorical variables is due to chance or a relationship between them.

#### **Chi-Square Test Definition**

A chi-square test is a statistical test that is used to compare observed and expected results. The goal of this test is to identify whether a disparity between actual and predicted data is due to chance or to a link between the variables under consideration. As a result, the chi-square test is an ideal choice for aiding in our understanding and interpretation of the connection between our two categorical variables.

A chi-square test or comparable nonparametric test is required to test a hypothesis regarding the distribution of a categorical variable. Categorical variables, which indicate categories such as animals or countries, can be nominal or ordinal. They cannot have a normal distribution since they can only have a few particular values.

For example, a meal delivery firm in India wants to investigate the link between gender, geography, and people's food preferences.

It is used to calculate the difference between two categorical variables, which are:

As a result of chance or Because of the relationship

Formula For Chi-Square Test

$$\chi_c^2 = \frac{\sum (O_i - E_i)^2}{E_i}$$

Where

c = Degrees of freedom

O = Observed Value

E = Expected Value

The degrees of freedom in a statistical calculation represent the number of variables that can vary in a calculation. The degrees of freedom can be calculated to ensure that chi-square tests are statistically valid. These tests are frequently used to compare observed data with data that would be expected to be obtained if a particular hypothesis were true.

The Observed values are those you gather yourselves. The expected values are the frequencies expected, based on the null hypothesis.



Chi-square is a statistical test that examines the differences between categorical variables from a random sample in order to determine whether the expected and observed results are well-fitting.

**Uses of the Chi-Squared test:**

The Chi-squared test can be used to see if your data follows a well-known theoretical probability distribution like the Normal or Poisson distribution.

The Chi-squared test allows you to assess your trained regression model's goodness of fit on the training, validation, and test data sets.

A Chi-Square test is fundamentally a data analysis based on the observations of a random set of variables. It computes how a model equates to actual observed data. A Chi-Square statistic test is calculated based on the data, which must be raw, random, drawn from independent variables, drawn from a wide-ranging sample and mutually exclusive.

In simple terms, two sets of statistical data are compared -for instance, the results of tossing a fair coin. Karl Pearson introduced this test in 1900 for categorical data analysis and distribution. This test is also known as 'Pearson's Chi-Squared Test'.

Chi-Squared Tests are most commonly used in hypothesis testing. A hypothesis is an assumption that any given condition might be true, which can be tested afterwards. The Chi-Square test estimates the size of inconsistency between the expected results and the actual results when the size of the sample and the number of variables in the relationship is mentioned.

These tests use degrees of freedom to determine if a particular null hypothesis can be rejected based on the total number of observations made in the experiments. Larger the sample size, more reliable is the result.

**There are two main types of Chi-Square tests namely -**

- Independence
- Goodness-of-Fit

### **Independence**

The Chi-Square Test of Independence is a derivable (also known as inferential) statistical test which examines whether the two sets of variables are likely to be related with each other or not. This test is used when we have counts of values for two nominal or categorical variables and is considered as non-parametric test. A relatively large sample size and independence of observations are the required criteria for conducting this test.

### **Goodness-Of-Fit**

In statistical hypothesis testing, the Chi-Square Goodness-of-Fit test determines whether a variable is likely to come from a given distribution or not. We must have a set of data values and the idea of the distribution of this data. We can use this test when we have value counts for categorical variables. This test demonstrates a way of deciding if the data values have a “good enough” fit for our idea or if it is a representative sample data of the entire population.

### **For Example-**

Suppose we have bags of balls with five different colours in each bag. The given condition is that the bag should contain an equal number of balls of each colour. The idea we would like to test here is that the proportions of the five colours of balls in each bag must be exact.

Chi-square is most commonly used by researchers who are studying survey response data because it applies to categorical variables. Demography, consumer and marketing research, political science, and economics are all examples of this type of research.

### Example

Let's say you want to know if gender has anything to do with political party preference. You poll 440 voters in a simple random sample to find out which political party they prefer. The results of the survey are shown in the table below:

	<b>Republican</b>	<b>Democrat</b>	<b>Independent</b>	<b>Total</b>
<b>Male</b>	100	70	30	200
<b>Female</b>	140	60	20	220
<b>Total</b>	240	130	50	440

To see if gender is linked to political party preference, perform a Chi-Square test of independence using the steps below.

#### **Step 1: Define the Hypothesis**

H0: There is no link between gender and political party preference.

H1: There is a link between gender and political party preference.

#### **Step 2: Calculate the Expected Values**

Now you will calculate the expected frequency.

$$\text{Expected Value} = \frac{(\text{Row Total}) * (\text{Column Total})}{\text{Total Number Of Observations}}$$

For example, the expected value for Male Republicans is:

$$= \frac{(240) * (200)}{440} = 109$$

Similarly, you can calculate the expected value for each of the cells.

Expected Values				
	Republican	Democrat	Independent	Total
Male	109	59	22.72	200
Female	120	65	25	220
Total	240	130	50	440

**Step 3: Calculate (O-E)<sup>2</sup> / E for Each Cell in the Table**

Now you will calculate the (O - E)<sup>2</sup> / E for each cell in the table.

Where

O = Observed Value

E = Expected Value

(O - E) <sup>2</sup> /E				
	Republican	Democrat	Independent	Total
Male	0.74311927	2.050847	2.332676056	200
Female	3.333333333	0.384615	1	220
Total	240	130	50	440

**Step 4: Calculate the Test Statistic X<sup>2</sup>**

X<sup>2</sup> is the sum of all the values in the last table

$$= 0.743 + 2.05 + 2.33 + 3.33 + 0.384 + 1$$

$$= 9.837$$

Before you can conclude, you must first determine the critical statistic, which requires determining our degrees of freedom. The degrees of freedom in this case are equal to the table's number of columns minus one multiplied by the table's number of rows minus one, or  $(r-1)(c-1)$ . We have  $(3-1)(2-1) = 2$ .

Finally, you compare our obtained statistic to the critical statistic found in the chi-square table. As you can see, for an alpha level of 0.05 and two degrees of freedom, the critical statistic is 5.991, which is less than our obtained statistic of 9.83. You can reject our null hypothesis because the critical statistic is higher than your obtained statistic.

This means you have sufficient evidence to say that there is an association between gender and political party preference

### **Chi-Square Distribution**

Chi-square distributions ( $\chi^2$ ) are a type of continuous probability distribution. They're commonly utilized in hypothesis testing, such as the chi-square goodness of fit and independence tests. The parameter  $k$ , which represents the degrees of freedom, determines the shape of a chi-square distribution.

A chi-square distribution is followed by very few real-world observations. The objective of chi-square distributions is to test hypotheses, not to describe real-world distributions. In contrast, most other commonly used distributions, such as normal and Poisson distributions, may explain important things like baby birth weights or illness cases per year.

Because of its close resemblance to the conventional normal distribution, chi-square distributions are excellent for hypothesis testing. Many essential statistical tests rely on the conventional normal distribution.

In statistical analysis, the Chi-Square distribution is used in many hypothesis tests and is determined by the parameter k degree of freedoms. It belongs to the family of continuous probability distributions. The Sum of the squares of the k independent standard random variables is called the Chi-Squared distribution. Pearson's Chi-Square Test formula is -

$$X^2 = \sum \frac{(O-E)^2}{E}$$

Where  $X^2$  is the Chi-Square test symbol

$\Sigma$  is the summation of observations

O is the observed results

E is the expected results

The shape of the distribution graph changes with the increase in the value of k, i.e. degree of freedoms. When k is 1 or 2, the Chi-square distribution curve is shaped like a backwards 'J'. It means there is a high chance that  $X^2$  becomes close to zero.

### **Types of Chi-square Tests**

Pearson's chi-square tests are classified into two types:

- Chi-square goodness-of-fit analysis
- Chi-square independence test

These are, mathematically, the same exam. However, because they are utilized for distinct goals, we generally conceive of them as separate tests.

## **Properties**

**The chi-square test has the following significant properties:**

- If you multiply the number of degrees of freedom by two, you will receive an answer that is equal to the variance.
- The chi-square distribution curve approaches the data is normally distributed as the degree of freedom increases.
- The mean distribution is equal to the number of degrees of freedom.

## **Properties of Chi-Square Test**

- Variance is double the times the number of degrees of freedom.
- Mean distribution is equal to the number of degrees of freedom.
- When the degree of freedom increases, the Chi-Square distribution curve becomes normal.

## **Limitations of Chi-Square Test**

- There are two limitations to using the chi-square test that you should be aware of.
- The chi-square test, for starters, is extremely sensitive to sample size. Even insignificant relationships can appear statistically significant when a large enough sample is used. Keep in mind that "statistically significant" does not always imply "meaningful" when using the chi-square test.
- Be mindful that the chi-square can only determine whether two variables are related. It does not necessarily follow that one variable has a causal relationship with the other. It would require a more detailed analysis to establish causality.

## **SIGN TEST**

Many of the hypothesis tests require normal distributed populations or some tests require that population variances be equal. What if, for a given test, such requirements cannot be met? For these cases, statisticians have developed hypothesis tests that are “distribution free.” Such tests are called nonparametric tests.

A nonparametric test is a hypothesis test that does not require any specific conditions concerning the shape of populations or the value of any population parameters. Nonparametric tests are easier to perform (they do not require normally distributed populations). They can be applied to categorical data (such as genders of survey responds). They are less efficient than parametric tests. Stronger evidence is required to reject a null hypothesis. One of the easiest nonparametric tests to perform is the sign test.

The sign test is a nonparametric test that can be used to test either a claim involving matched pairs of sample data, a claim involving nominal data with two categories, or a claim about the population median against a hypothesized value  $k$ .

Note that the Nominal data to be data that consist of names, labels, or categories only. The data cannot be arranged in an order scheme (such as low to high). For example the number 24, 28, 18, ... on the shirts of the LA Lakers are substitutes for names. They don't count or measure anything, so they are categorical data. To use the sign test, first we convert data values to plus and minus signs. Then we test for disproportionately more of either sign. Claims involving matched pairs

T test required both populations to be normally distributed. If the condition of normality cannot be satisfied, we can use the paired-sample sign test to test the difference between two population medians, the following conditions must be met.

1. A sample must be randomly selected from each population.



2. The samples must be dependent (paired).

We find the difference between corresponding data entries by subtracting the entry representing the second variable from the entry representing the first variable, and record the sign of the difference. Then compare the number of + and – signs. (the 0s are ignored.) If the number of + signs is approximately equal to the number of – signs, the null hypothesis should not be rejected. If, however, there is a significant difference between the number of + signs and the number of – signs, the null hypothesis should be rejected.

**Guidelines for performing a paired-sample sign test**

1. State the claim. Identify the null and alternative hypotheses.

H<sub>0</sub>: There is no difference. (The median of the differences is not equal to 0.)

H<sub>1</sub>: there is a difference. (The median of the differences is not equal to 0.)

2. Specify the level of significance.

3. Determine the sample size n by finding the difference for each data pair. Assign a + sign for a positive difference, a – sign for a negative difference, and a 0 for no difference.

4. Determine the critical value. Use table A-4.

5. Find the test statistic.  $x$  = smaller number of + and – signs.

6. Make a decision to reject or fail to reject the null hypothesis.

If the test statistic is less than or equal to the critical value, reject null hypothesis. Otherwise, fail to reject the null hypothesis.

7. Interpret the decision in the context of the original claim

## **Wilcoxon**

The Wilcoxon signed-rank test is a non-parametric statistical test used to determine whether there is a significant difference between two paired samples. It is an alternative to the paired t-test, which assumes that the data is normally distributed. The Wilcoxon signed-rank test makes no such assumptions about the distribution of the data.

To perform a Wilcoxon signed-rank test, we start by calculating the differences between the paired samples. We then rank the absolute values of these differences, from smallest to largest. We assign each rank a positive or negative sign depending on the sign of the difference. We then calculate the sum of the ranks with a positive sign and the sum of the ranks with a negative sign.

We can then use the Wilcoxon signed-rank test to determine whether the sum of the ranks with a positive sign is significantly different from the sum of the ranks with a negative sign. If the calculated test statistic is greater than the critical value from the Wilcoxon signed-rank distribution at a specified level of significance, we reject the null hypothesis and conclude that there is a significant difference between the two samples.

The Wilcoxon signed-rank test is often used when the data is non-normally distributed, or when the sample size is small. It is also useful when the data is measured on an ordinal scale, such as Likert scales.

One limitation of the Wilcoxon signed-rank test is that it is less powerful than the paired t-test when the data is normally distributed. Additionally, it may not be suitable for testing hypotheses involving more than two paired samples.

## **McNemar**

The McNemar test is a statistical test used to determine whether there is a significant difference between two paired proportions or binary outcomes. It is often used in situations where the same sample is measured or observed twice, such as in before-and-after studies or in matched case-control studies.

To perform a McNemar test, we start by constructing a 2x2 contingency table that shows the frequencies of the paired outcomes. We then calculate the discordant pairs, which are pairs where the two outcomes differ, and the concordant pairs, which are pairs where the two outcomes are the same.

We can then use the McNemar test to determine whether the discordant pairs are significantly more common than would be expected by chance, under the assumption that the two proportions or outcomes are the same. The McNemar test statistic is calculated as the square of the difference between the discordant pairs and the expected discordant pairs, divided by the sum of the discordant pairs and the expected discordant pairs.

If the calculated test statistic is greater than the critical value from the chi-square distribution with one degree of freedom and a specified level of significance, we reject the null hypothesis and conclude that there is a significant difference between the two proportions or outcomes.

The McNemar test is often used when the data is binary or dichotomous, and when the sample size is small. It is also useful when there is a natural pairing or matching of the data.

One limitation of the McNemar test is that it assumes that the discordant pairs and the expected discordant pairs are independent, which may not be the case in some situations. Additionally, it may not be suitable for testing hypotheses involving more than two paired outcomes or proportions.

### **What is Kolmogorov-Smirnov Test?**

Kolmogorov–Smirnov Test is a completely efficient manner to determine if two samples are significantly one of a kind from each different. It is normally used to check the uniformity of random numbers.

Uniformity is one of the maximum important properties of any random number generator and the Kolmogorov–Smirnov check can be used to check it. The Kolmogorov–Smirnov take a look at can also be used to check whether or not two underlying one-dimensional opportunity distributions differ. It is a totally green manner to determine if two samples are substantially distinct from each other. The Kolmogorov–Smirnov statistic quantifies the gap between the empirical distribution function of the pattern and the cumulative distribution feature of the reference distribution, or among the empirical distribution functions of samples.

### **How Kolmogorov-Smirnov test works?**

The main idea behind using this test is to check whether the two samples that we are dealing with follow the same type of distribution or if the shape of the distribution is the same or not.

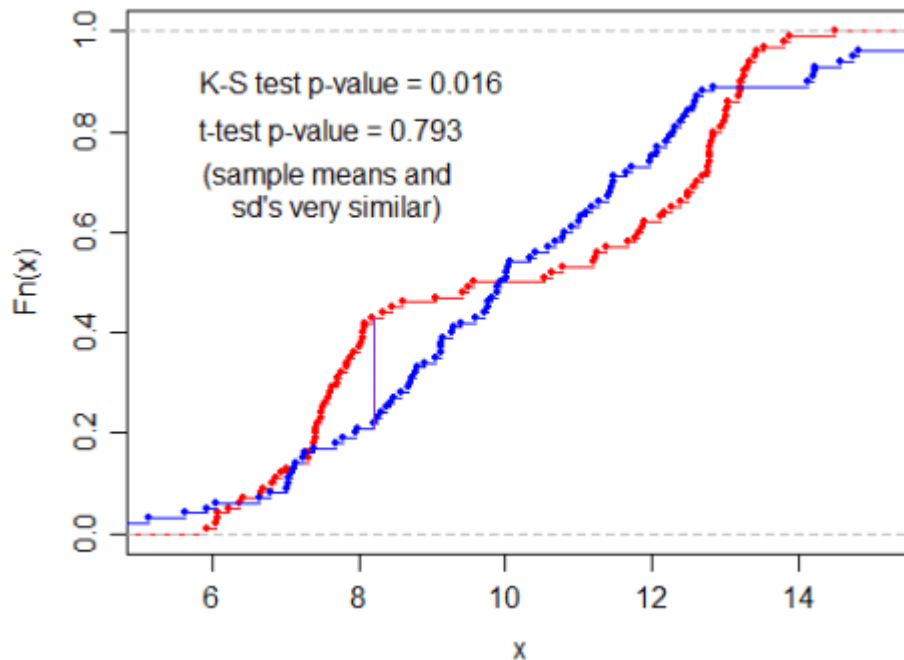
First of all, if we assume that the shape or the probability distribution of the two samples is the same then the maximum value of the absolute difference between the cumulative probability distribution difference between the two functions will be the same. And higher the value the difference between the shape of the distribution is high.

To check the shape of the sample of data we generally used hypothesis testing which is of two types:

1. Parametric Test
2. Non – Parametric Test

*“The Kolmogorov–Smirnov statistic quantifies a distance between the empirical distribution function of the sample and the cumulative distribution function of the reference distribution, or between the empirical distribution functions of two samples.”*

Here is an example that shows the difference between Student’s T-Test and KS Test.



Because the sample mean and standard deviation are highly similar the Student’s T-Test gives a very high p-value. KS Test can detect the variance. In this case the red distribution has a slightly binomial distribution which KS detect. In other words: Student’s T-Test says that there is **79.3%** chances the two samples come from the same distribution. KS Test says that there are **1.6%** chances the two samples come from the same distribution.

## **OTHER TESTS**

There are many other Test and algorithms to do that type of work. The Shapiro–Wilk test and the Anderson–Darling test are two tests considered more powerful than the KS Test. There is a major downside with these two tests, they don't allow you to compare two samples, and they always compare a sample with a standard distribution.

“The two-sample K–S test is one of the most useful and general non-parametric methods for comparing two samples” — Wikipedia.

### **Mann-Whitney U Test**

Mann-Whitney U test is the non-parametric alternative test to the independent sample t-test. It is a non-parametric test that is used to compare two sample means that come from the same population, and used to test whether two sample means are equal or not. Usually, the Mann-Whitney U test is used when the data is ordinal or when the assumptions of the t-test are not met.

Sometimes understanding the Mann-Whitney U is difficult to interpret because the results are presented in group rank differences rather than group mean differences.

### **Assumptions of the Mann-Whitney:**

Mann-Whitney U test is a non-parametric test, so it does not assume any assumptions related to the distribution of scores.

There are, however, some assumptions that are assumed

1. The sample drawn from the population is random.
2. Independence within the samples and mutual independence is assumed. That means that an observation is in one group or the other (it cannot be in both).

3. Ordinal measurement scale is assumed.

**Some key assumptions for Mann-Whitney U Test are detailed below:**

The variable being compared between the two groups must be continuous (able to take any number in a range – for example age, weight, height or heart rate). This is because the test is based on ranking the observations in each group.

The data are assumed to take a non-Normal, or skewed, distribution. If your data are normally distributed, the unpaired Student's t-test should be used to compare the two groups instead.

While the data in both groups are not assumed to be Normal, the data are assumed to be similar in shape across the two groups.

The data should be two randomly selected independent samples, meaning the groups have no relationship to each other.

If samples are paired (for example, two measurements from the same group of participants), then a paired samples t-test should be used instead.

Sufficient sample size is needed for a valid test, usually more than 5 observations in each group.

**Kruskal wallis H test**

Kruskal wallis H test is one of the non parametric tests that is used as a generalized form of the Mann Whitney U test. It is used to test the null hypothesis which states that 'k' number of samples has been drawn from the same population or the identical population with the same or identical median. If the population median for the group or sample in the Kruskal-Wallis test, then the null hypothesis in mathematical form can be written as  $S_1 = S_2 = \dots = S_k$ .

Obviously, the alternative hypothesis would be that  $S_i$  is not equal to  $S_j$ . This means that at least one pair of groups or samples has different pairs.

In order to apply the Kruskal-Wallis test, one has to write the data in a two way format in such a manner that each column represents each successive sample. In the computation each of the 'N' observations is replaced in the form of ranks. This means that all the values from the 'k' number of samples are combined together and are ranked in a single series.

The smallest in the Kruskal-Wallis test is replaced by the rank 1. The next smallest is replaced by rank 2, and the largest is replaced by 'N.' Here, 'N' is denoted as the total number of the observations in the 'k' number of samples. After this, the sum of ranks in each sample or column is found.

From the sum of the ranks, the researcher in the Kruskal-Wallis test computes the average rank for each sample or group. If the samples are from an identical population then the average rank should be about the same. On the other hand, if the samples are from populations with different medians, then the average rank will differ.

The Kruskal-Wallis test assesses the differences against the average ranks in order to determine whether or not they are likely to have come from samples drawn from the same population.

If the 'k' samples in the Kruskal-Wallis test are actually drawn from the same population or an identical population, then the sampling distribution of the Kruskal-Wallis test statistic and the probability of observing the different values can be tabled.

While conducting the Kruskal-Wallis test, the researcher should keep in mind that if the number of groups exceeds the value of three and if the number of the observations in each group exceeds the number five, then, in such cases, the sampling distribution is well approximated by the chi square distribution. This approximation gets better when both the number of groups and the number of the observations in each group gets increased.



**There are certain assumptions in the Kruskal-Wallis test.**

It is assumed that the observations in the data set are independent of each other.

It is assumed that the distribution of the population should not be necessarily normal and the variances should not be necessarily equal.

It is assumed that the observations must be drawn from the population by the process of random sampling.

The sample sizes in the Kruskal-Wallis test should be as equal as possible, but some differences are allowed.

The Kruskal-Wallis test also has one limitation.

If the researcher does not find a significant difference in his data while conducting it, then he cannot say that the samples are the same.

\*\*\*\*\*

**UNIT V**

**Report Writing:**

Report Writing –

Kinds of Research Reports –

Steps in Report Writing –

Layout of Research Report –

Mechanics in Writing a Research Report –

Precautions in Writing a Research Report –

Plagiarism –

Ethics in Social Science Research

## **REPORT WRITING**

### **Introduction:**

Report Writing is a formal style of presenting information to the audience. The report is well-structured documentation of any event or information

Nowadays, report writing is convenient for multiple purposes. Reports are an informative communication process for society. Reports are written to inform society about a particular topic or news. Reports can cover a wide range of information on a topic and deliver the right perspective of an issue to the audience. Reports are written on a specific topic to serve in front of some particular audiences. The quality of a report depends on its elements, such as accuracy, objectives, information, format, completion, etc. The quality of a report decides how acceptable it will be to the audience.

Report writing refers to the write-up, which is the reflection of any issue of the society presented to various types of audiences. A report should be written following a clear roadmap.

### **Essentials of a Report**

#### **Correct Information:**

A report must be written after enough research work. All the information about the respective topic must be correct. Any wrong information can have an adverse effect on the audience.

#### **Topic Clarity:**

The audience should get a clear idea of the topic. The report topic should not be unclear. Before going deep into the topic, an introduction is much required.

**Write-Up Flow:**

The whole report should follow a proper write-up flow. The report should be divided into some essential parts, such as introduction, body, conclusion, and summary.

**Excellent Presentation:**

The report should be presented very well. A good title, subheadings, bullet points, tables, reference links can be included in the report to make it impressive, well-structured, and formal.

**Completion:**

The information given in the report should be unbiased and complete.

A research report typically includes several essential elements that provide a comprehensive overview of the study and its findings. Here are the key components commonly found in a research report:

**Title:** A concise and informative title that accurately reflects the content of the report.

**Abstract:** A brief summary of the research project, including the purpose, methodology, key findings, and implications. The abstract should provide a snapshot of the entire report.

**Introduction:** An introduction section that provides background information on the topic, presents the research question or objective, and outlines the significance of the study. It sets the context for the research and explains why it is important.

**Literature Review:** A critical analysis of existing research and scholarly articles related to the topic. The literature review demonstrates the researcher's knowledge of the subject and highlights the gap that the current study aims to fill.

**Methodology:** A detailed description of the research design, methods, and procedures employed in the study. This section should explain how the data was collected, the sample size and selection, the variables measured, and any instruments or tools used. It should be thorough enough to allow for replication of the study.

**Results:** A presentation and interpretation of the collected data using appropriate statistical analyses. This section may include tables, graphs, or charts to present the findings clearly. The results should address the research question or objective and be supported by the data.

**Discussion:** An interpretation and analysis of the results in the context of the research question or objective. The discussion should compare the findings with existing literature, identify patterns or trends, explain any unexpected results, and discuss the implications and limitations of the study.

**Conclusion:** A concise summary of the main findings and their significance. The conclusion should restate the research question or objective, recap the key results, and discuss the broader implications or recommendations for future research.

**References:** A list of all the sources cited in the report, following a specific citation style (e.g., APA, MLA). This section allows readers to locate and verify the information used in the study.

**Appendices:** Additional supplementary materials, such as survey questionnaires, interview transcripts, raw data, or detailed technical information, which are relevant to the study but not included in the main body of the report.

It's important to note that the structure and content of a research report can vary depending on the discipline, research methodology, and specific requirements set by the institution or journal. However, the elements mentioned above are commonly included in most research reports to ensure clarity, transparency, and replicability.

### **Report Writing Format**

Following are the parts of a report format that is most common.

1. Executive summary – highlights of the main report
2. Table of Contents – index page
3. Introduction – origin, essentials of the main subject
4. Body – main report
5. Conclusion – inferences, measures taken, projections
6. Reference – sources of information
7. Appendix

### **Executive Summary**

You summarize the main points of the report, such as the report topic, the data obtained, the data analysis methods, and recommendations based on the data. The summary could be as short as a paragraph or as long as five pages, depending on the length of the full report.

Usually, the recipient of the report doesn't always have the time to read through the entire report. This summary gives the reader a gist of the important points.

Remember that although attached as the first page, this summary is always putting a perspective for the entire report, meaning that effort-wise, the writer always needs to include it at the end.

### **Table of Contents**

The report should begin with a table of contents. This explains the audience, author, and basic purpose of the attached report. It should be short and to the point.

### **Introduction**

This section is the beginning of your report. It highlights the major topics that are covered and provides background information on why the data in the report was collected. It also contains a top view of what's covered in the report.

### **Body**

The body of the report describes the problem, the data that was collected, sometimes in the form of table or charts, and discusses with reasons. The body is usually broken into subsections, with subheadings that highlight the further breakdown of a point. Report writing format is very specific that way about clear and crisp headings and subheadings.

This just structures out readers clarity in understanding and further enhances the logical flow that can get hard to follow. Since a report has no personal bias or opinions, you can imagine that reading through a report can be a bit boring and people may find it hard to follow through. In such a case, it's always best to create pointers and lay out the points in short and simple methods.

### **Conclusion**

At the end of our main body lies the tying of ends together in the much-awaited conclusion. The conclusion explains how the data described in the body of the document may be interpreted or what conclusions may be drawn. The conclusion often suggests how to use the data to improve some aspect of the business or recommends additional research.

This solution then may be implemented to solve a given problem the report was made for in the first place. Big consultancies or service providers prepare reports in the form of Microsoft Powerpoint or the Keynote in Mac to present to the stakeholders.

At the end of which lies the conclusive suggestion section.

## **References**

If you used other sources of information to help write your report, such as a government database, you would include that in the **references**. The references section lists the resources used to research or collect the data for the report. References provide proof for your points. Also, this provides solid reasoning for the readers so that they can review the original data sources themselves. Also, credit must be given where credit is due.

## **Appendix**

Lastly, comes the appendix. Although this one is not necessary, more like an optional element. This may include additional technical information that is not necessary to the explanation provided in the body and conclusion but further supports the findings, such as tables or charts or pictures, or additional research not cited in the body but relevant to the discussion. Note: Tables and figures must all be labelled.

## **KINDS OF RESEARCH REPORT**



Research reports can vary in format and structure depending on the field of study and the purpose of the research. However, here are some common types of research reports:

There are various types of research reports depending on the purpose, scope, and methodology of the research conducted. Here are some of the common types of research reports:

**Descriptive research report:** This type of report describes the characteristics or features of a specific phenomenon or situation. It is useful for gaining insights into a topic and identifying patterns or trends.

**Analytical research report:** This type of report examines the relationship between different variables or factors. It analyzes the data to draw conclusions and make recommendations.

**Experimental research report:** This type of report involves conducting experiments to test hypotheses or theories. It includes information about the research design, methodology, results, and conclusions.

**Scientific Research Report:** These reports are typically written in the natural and social sciences. They follow a structured format, including an abstract, introduction, methods, results, discussion, and conclusion sections. The emphasis is on presenting research findings, methodology, and analysis.

**Market Research Report:** These reports focus on analyzing market trends, consumer behavior, and competitive landscapes. They often include sections such as executive summary, introduction, research methodology, findings, recommendations, and conclusion. Market research reports provide insights and recommendations to businesses and organizations.

**Technical Research Report:** These reports are common in engineering, computer science, and other technical fields. They provide detailed information about the technical aspects of a research project, including the design, implementation, and evaluation of systems or experiments. Technical reports often include sections such as abstract, introduction, methodology, results, discussion, and conclusion.

**Policy Research Report:** These reports are aimed at informing policy decisions and often address social, economic, or political issues. They provide analysis, evaluation, and recommendations to policymakers. Policy research reports typically include an executive summary, introduction, background information, research methodology, findings, policy recommendations, and conclusion.

**Case study research report:** This type of report focuses on a specific case or example to provide an in-depth analysis of a particular phenomenon or situation. It is useful for exploring complex issues and gaining a detailed understanding of a topic.

Case study reports present an in-depth analysis of a particular individual, group, organization, or situation. They often follow a narrative structure and include sections such as introduction, background, methodology, findings, analysis, and conclusion. Case study reports are used to examine specific examples and draw broader conclusions or recommendations.

**Academic Research Report:** These reports are commonly written by students and researchers as part of their academic studies. They typically follow a structure similar to scientific research reports, including an abstract, introduction, methods, results, discussion, and conclusion. Academic research reports present original research findings and contribute to the existing body of knowledge in a particular field.

**Financial Research Report:** These reports focus on analyzing financial markets, investments, and companies. They often include sections such as executive summary, introduction, financial analysis, investment recommendations, and

conclusion. Financial research reports provide insights and guidance to investors, financial institutions, and analysts.

**Survey research report:** This type of report involves collecting data from a sample of individuals or groups using a questionnaire or interview. It provides information about attitudes, opinions, and behaviors of a specific population.

**Action research report:** This type of report is conducted by practitioners in a specific field to solve a practical problem. It involves a cyclical process of planning, acting, observing, and reflecting to improve a particular situation or process.

**Review research report:** This type of report summarizes and evaluates existing research on a particular topic. It provides an overview of the current state of knowledge on a topic and identifies gaps or areas for further research.

**Mixed-methods research report:** This type of report uses both quantitative and qualitative research methods to gain a comprehensive understanding of a topic. It includes information about both the numerical data and the narrative or subjective data.

These are just a few examples of research report types, and the specific structure and content may vary depending on the field and purpose of the research. It's important to consult the guidelines and requirements of the specific research project or institution to determine the appropriate format for your report.

## **STEPS IN REPORT WRITING**

Report writing is a crucial skill that is necessary in many professions. A well-written report can provide valuable insights, analysis, and recommendations that can help individuals or organizations make informed decisions. Here are the steps you should follow to write a successful report:

Report writing involves a systematic process that helps organize and present information effectively. Here are the general steps in report writing:

**Understand the Purpose:** Determine the purpose of the report. Is it to inform, persuade, or provide recommendations? Understand the objectives and expectations of the report.

**Identify the Audience:** Consider who will be reading the report. Understanding the audience helps you tailor the language, tone, and level of detail appropriately.

**Gather Information:** Conduct thorough research and collect relevant data and facts. Use credible sources such as books, articles, databases, and interviews to gather information.

**Organize the Content:** Plan the structure of your report. Create an outline that includes sections such as introduction, methodology, findings, analysis, conclusions, and recommendations. Organize the information logically and ensure a clear flow of ideas.

**Write an Introduction:** Begin the report with an engaging introduction that provides background information and sets the context. Clearly state the purpose and objectives of the report.

**Present the Methodology:** Describe the methods used to gather information or conduct research. Explain the data collection process, including any surveys, interviews, or experiments. Provide details on the sample size, data analysis techniques, and any limitations.

**Present Findings:** Present the facts and findings in a clear and concise manner. Use headings, subheadings, and bullet points to organize the information. Include tables, graphs, or visual aids to enhance clarity and comprehension.

**Analyze the Data:** Interpret and analyze the findings. Explain the significance of the results and their implications. Use appropriate tools and techniques to analyze the data and draw meaningful conclusions.

**Draw Conclusions:** Summarize the main findings and draw conclusions based on the analysis. Address the objectives of the report and provide insights and recommendations if applicable.

**Make Recommendations:** If the purpose of the report includes providing recommendations, suggest actionable steps based on the conclusions. Clearly state the recommendations and support them with evidence and logical reasoning.

**Write the Executive Summary:** Summarize the main points of the report in a concise executive summary. Highlight the key findings, conclusions, and recommendations. This section is often read first, so it should be compelling and informative.

**Proofread and Revise:** Review the report for grammatical errors, clarity, and coherence. Ensure that the information is presented in a logical and organized manner. Revise the content as necessary to improve readability and flow.

**Format and Present the Report:** Format the report according to the required guidelines, such as font style, spacing, and referencing style. Create a professional layout with headings, subheadings, and page numbers. If needed, include a table of contents, list of figures, and list of tables.

**Appendices and References:** Include any supporting materials, such as raw data, additional charts or graphs, in appendices. Provide proper citations and references for all the sources used in the report.

**Finalize and Submit:** Review the final version of the report to ensure all requirements have been met. Check that all sections are included and properly formatted. Submit the report according to the given instructions or deliver it to the intended audience.

Remember that these steps are general guidelines, and the specific requirements may vary depending on the purpose, subject matter, and intended audience of the report. Adapt and modify these steps as necessary to meet your specific needs.

## **LAYOUT OF RESEARCH REPORT**

The layout of a research report may vary depending on the specific requirements of the intended audience, the type of research conducted, and the academic discipline. However, most research reports generally follow a standard structure, which includes:

**Title page:** The title page typically includes the title of the research report, the name(s) of the author(s), the date of submission, and the name of the institution or organization where the research was conducted. The layout of a research report may vary depending on the specific requirements of the institution, journal, or field of study.

typical layout for a research report:

Title Page:

Title of the research report.

Author(s) name(s).

Affiliation(s) of the author(s).

Date of submission.

Abstract:

A concise summary of the research report, highlighting the purpose, methods, key findings, and conclusions of the study.

Usually limited to a specific word count (e.g., 150-250 words).

Table of Contents:

A list of the main sections and subsections of the research report, along with the page numbers.

Introduction:

Background information on the research topic.

Objectives and research questions/hypotheses.

Significance and rationale for the study.

Literature Review:

Review of relevant literature and previous research studies related to the topic.

Identification of gaps, controversies, or limitations in the existing knowledge.

Methodology:

Description of the research design, including the study approach (qualitative, quantitative, or mixed methods), data collection methods, and data analysis techniques.

Sampling procedures and sample size.

Ethical considerations, if applicable.

Results:

Presentation of the findings derived from the analysis of the collected data.

Tables, figures, or graphs may be included to support the results.

Discussion:

Interpretation and explanation of the results.

Comparison with previous research findings.

Addressing research questions or hypotheses.

Analysis of strengths, limitations, and implications of the study.

Conclusion:

Summary of the main findings.

Answering research questions or hypotheses.

Contributions to the field.

Suggestions for future research.



References:

List of all the sources cited in the research report.

Follow a specific citation style (e.g., APA, MLA).

Appendices (if applicable):

Additional information or data that supports the research report but is not included in the main body.

Questionnaires, survey results, interview transcripts, etc.

Please note that this is a general structure, and you should always refer to the guidelines provided by your institution or target journal to ensure compliance with their specific requirements.

## **MECHANICS IN WRITING A RESEARCH REPORT**

Writing a research report can be a complex and time-consuming process. Here are some key mechanics to keep in mind:

Writing a research report involves a systematic and structured approach to effectively communicate the findings of a research study. Here are the key mechanics to consider when writing a research report:

**Title:** Create a concise and informative title that accurately reflects the content of your research.

**Abstract:** Write a brief summary of your research report, highlighting the purpose, methodology, key findings, and implications. The abstract should provide a clear overview of your study and entice readers to continue reading.

**Introduction:** Begin with an introduction that presents the background and context of your research topic. Clearly state the research problem, objectives, and research questions or hypotheses. Provide a literature review to establish the existing knowledge and research gaps in the field.

**Methodology:** Describe the research design, participants or sample size, data collection methods, and any relevant instruments or tools used. Explain the procedures undertaken and include enough detail to allow for replication of the study.

**Results:** Present your findings in a clear and organized manner. Use tables, graphs, and figures to visually represent data when appropriate. Provide a narrative interpretation of the results, highlighting the key findings and their significance.

**Discussion:** Analyze and interpret your findings in the context of the research objectives and literature review. Discuss any limitations of the study and address any potential biases. Compare your results with existing research, offer explanations for discrepancies, and suggest areas for further investigation.

**Conclusion:** Summarize the main findings of your research, restate the research questions or hypotheses, and discuss the implications of your study. Identify the practical and theoretical contributions of your research and suggest future research directions.

**References:** Include a list of all the sources cited in your research report. Follow a specific citation style (e.g., APA, MLA, Chicago) consistently throughout your report.

Formatting and Structure: Use a clear and logical structure with appropriate headings and subheadings. Ensure your report has a consistent font, font size, line spacing, and margin size. Proofread your report for grammar, spelling, and punctuation errors.

Appendices: Include any additional materials, such as survey questionnaires, interview transcripts, or raw data, in the appendices to support your findings. Refer to these appendices in the main body of the report when necessary.

Remember that the specific requirements and guidelines for writing a research report may vary depending on your field of study, academic institution, or the target journal or publication. It is essential to consult the specific guidelines provided by your instructor or the journal you are submitting to for any additional requirements or formatting instructions.

**Identify your research question:** Before you start writing, make sure you have a clear research question or hypothesis that you want to investigate.

**Conduct a literature review:** Review existing literature on your topic to ensure you're up-to-date with the latest research and to help you identify potential research gaps.

**Develop a research design:** Decide on the research methodology that best suits your question and design a study that adheres to ethical principles.

**Collect and analyze data:** Collect data using your chosen methods, and analyze the data using appropriate statistical tools.

**Structure your report:** Organize your report in a clear and logical manner, with sections for the introduction, literature review, methodology, results, discussion, and conclusion.

**Use clear and concise language:** Write in clear, concise sentences that are easy to understand and avoid using technical jargon whenever possible.

**Provide evidence to support your claims:** Use evidence from your study and other relevant literature to support your claims and arguments.

**Use appropriate citation styles:** Use appropriate citation styles, such as APA or MLA, to cite sources throughout your report.

**Edit and proofread:** Edit and proofread your report carefully, checking for spelling and grammar errors, formatting consistency, and overall coherence.

**Seek feedback:** Share your report with peers or colleagues to get feedback on the structure, clarity, and validity of your research.

## **PRECAUTIONS IN WRITING A RESEARCH REPORT**

When writing a research report, it is essential to take certain precautions to ensure the accuracy, integrity, and quality of your work. Here are some precautions to consider:

**Plan and organize:** Before you start writing, create a detailed outline or structure for your research report. This will help you maintain focus and ensure that you cover all the necessary aspects of your study.

**Follow a standard format:** Research reports typically follow a specific structure, including an abstract, introduction, literature review, methodology, results, discussion, and conclusion. Adhere to the formatting guidelines provided by your institution or target journal.

**Conduct thorough research:** Ensure that your research is based on reliable and up-to-date sources. Use academic journals, reputable websites, books, and other scholarly materials to gather relevant information. Critically evaluate the sources to ensure their credibility.

**Use appropriate methodology:** Clearly describe the methods you used to collect and analyze data. Provide enough detail so that others can replicate your study. Follow ethical guidelines when conducting research involving human subjects or sensitive data.

**Analyze and interpret data accurately:** Use appropriate statistical techniques to analyze your data accurately. Present your findings objectively, and avoid any bias or manipulation of results. Clearly explain the limitations of your study as well.

**Cite your sources:** Give credit to the authors whose work you have referenced in your report. Use proper citation styles, such as APA, MLA, or Chicago, consistently throughout the document. Plagiarism is a serious offense, so make sure to cite all sources properly.

**Proofread and edit:** After completing your initial draft, carefully proofread your report for grammatical errors, spelling mistakes, and overall clarity. Edit the content to improve the flow of ideas and ensure coherence.

**Seek feedback:** Share your research report with peers, professors, or colleagues for feedback and constructive criticism. Incorporate their suggestions to enhance the quality of your work.

**Address ethical considerations:** Ensure that your research complies with ethical guidelines, particularly when involving human subjects or sensitive information. Obtain informed consent, maintain confidentiality, and protect participants' privacy.

Be honest and transparent: Present your findings accurately, even if they do not support your initial hypothesis or research questions. Avoid cherry-picking data or misrepresenting results. Provide a balanced and unbiased view of your study.

Follow guidelines and requirements: If you are submitting your research report to a particular journal or institution, carefully review their guidelines and requirements. Ensure that your report meets all the specified criteria.

By following these precautions, you can enhance the credibility, reliability, and overall quality of your research report.

When writing a research report, there are several precautions that you should take to ensure the accuracy and validity of your findings:

**Use reliable sources:** Ensure that all the sources you use are reliable and trustworthy. Use academic databases and peer-reviewed journals to find relevant studies and research articles.

**Be accurate:** Be accurate in your use of language and data. Ensure that your data is correct and properly analyzed. Double-check your calculations and ensure that your conclusions are supported by your data.

**Cite your sources:** Be sure to properly cite all of your sources using the appropriate referencing style. This includes in-text citations and a reference list at the end of your report.

**Use appropriate language:** Use clear and concise language that is appropriate for your audience. Avoid technical jargon and complex language that may confuse readers.

**Avoid bias:** Be aware of any personal biases or preconceived notions that may influence your research. Ensure that your findings are objective and unbiased.

**Use proper formatting:** Use appropriate formatting for your report, including headings, subheadings, and a clear structure. This will make your report easier to read and understand.

**Proofread and edit:** Before submitting your report, proofread and edit it carefully. Check for spelling and grammar errors, and ensure that your writing is clear and concise. By taking these precautions; you can ensure that your research report is accurate, reliable, and informative.

## **PLAGIARISM**

Plagiarism is the act of using someone else's work without proper attribution or permission. It is a serious academic offense and can have severe consequences, including failing grades, loss of reputation, and even legal action.

**There are several types of plagiarism, including:**

1. Copying and pasting text from a source without attribution.
2. Paraphrasing someone else's work without giving credit.
3. Submitting someone else's work as your own.
4. Self-plagiarism, which is the act of using your own previously published work without proper citation or permission.

To avoid plagiarism, it is essential to cite your sources properly. This includes both in-text citations and a reference list or bibliography at the end of your work. You should also use quotation marks when directly quoting someone else's work, and properly paraphrase or summarize any information you take from other sources.

It is also important to note that plagiarism can occur unintentionally, such as when you forget to cite a source or misunderstand what constitutes plagiarism.

Therefore, it is important to familiarize yourself with the rules and guidelines regarding citation and plagiarism in your academic institution and field of study.

Overall, avoiding plagiarism is important for maintaining academic integrity and ensuring that your work is original and properly attributed to the appropriate sources.

Plagiarism refers to the act of using someone else's work, ideas, or words without giving them proper credit or permission and presenting them as your own. It is considered a serious academic and ethical offense in most educational and professional settings.

**Plagiarism can take various forms, including:**

Copying and pasting directly from a source without proper citation or quotation marks.

Paraphrasing someone else's work without giving proper credit.

Using someone else's ideas or concepts without acknowledgment.

Presenting someone else's research findings or data as your own.

Self-plagiarism, which involves reusing your own previously published work without appropriate citation or permission.

Plagiarism is not limited to written text; it can also include images, graphs, charts, artwork, music, and other forms of creative expression. In the digital age, it has become easier to detect instances of plagiarism through various plagiarism detection tools and software.



The consequences of plagiarism can be severe, particularly in academic and professional contexts. Educational institutions and employers often have strict policies and disciplinary measures in place to address cases of plagiarism. These consequences can range from receiving a failing grade or academic probation to expulsion from an educational institution, job termination, legal action, or damage to one's professional reputation.

To avoid plagiarism, it is important to properly cite and attribute any sources you use in your work. This includes providing in-text citations, footnotes, endnotes, or a bibliography, depending on the citation style required. By acknowledging the original creators or researchers and giving credit where it is due, you can maintain academic integrity and ethical standards.

## **ETHICAL IN SOCIAL SCIENCE RESEARCH**

Ethical considerations are an essential aspect of social science research, as they help ensure that research is conducted in a manner that is respectful, fair, and responsible towards the participants and other stakeholders involved.

Some key ethical considerations in social science research include:

### **Informed Consent:**

Researchers must obtain informed consent from all participants involved in the research. This means that participants must be provided with sufficient information about the research and its potential risks and benefits so that they can make an informed decision about whether or not to participate.

**Privacy and Confidentiality:**

Researchers must take steps to protect the privacy and confidentiality of the participants involved in the research. This may involve using anonymous data collection methods or ensuring that participant information is kept confidential and not shared with unauthorized parties.

**Avoiding Harm:**

Researchers must take steps to avoid harming participants, both physically and psychologically. This may involve taking steps to minimize risk, such as using non-invasive data collection methods, or providing support services to participants who may experience emotional distress as a result of their participation.

**Respect for Diversity:**

Researchers must respect the diversity of the participants involved in the research and avoid discrimination or bias based on factors such as race, ethnicity, gender, sexual orientation, or religion.

**Transparency and Accountability:**

Researchers must be transparent about their research methods and findings and be accountable for their actions. This includes ensuring that their research is conducted in a manner that is consistent with relevant laws, regulations, and ethical guidelines.

By following these ethical considerations, social science researchers can ensure that their research is conducted in a manner that is respectful, fair, and responsible towards the participants and other stakeholders involved.

Ethics in social science research refers to the principles and guidelines that researchers must follow to ensure the ethical conduct of their studies involving human participants. These ethical considerations are essential for protecting the rights, well-being, and privacy of individuals involved in research.

Here are some key aspects of ethics in social science research:

**Informed Consent:**

Researchers must obtain informed consent from participants before their involvement in the study. This involves providing clear and comprehensive information about the research purpose, procedures, risks, benefits, and the voluntary nature of participation. Participants should have the freedom to ask questions and make an informed decision about their involvement.

**Privacy and Confidentiality:**

Researchers should ensure the privacy and confidentiality of participants' information. This includes protecting personal data and ensuring that participants' identities are not disclosed without their consent. Researchers must use secure data storage methods and anonymize or de-identify data whenever possible.

**Protection of Participants:**

Researchers have a responsibility to minimize any potential harm or discomfort to participants. This involves conducting a risk assessment and taking appropriate measures to protect participants from physical, psychological, or emotional harm. Researchers should also provide support or referrals to participants who may experience distress as a result of their participation.

**Beneficence and Justice:**

Researchers should aim to maximize benefits and minimize risks for participants and society. They should consider the potential impact of the research on participants and ensure that the benefits of the research outweigh any potential harm. Additionally, researchers should strive for fairness and avoid any form of discrimination or bias in participant selection, treatment, or data analysis.

**Research Integrity:**

Researchers should uphold the highest standards of research integrity. This includes accurately representing research findings, appropriately crediting the work of others, and avoiding conflicts of interest that may compromise the objectivity and integrity of the research.

**Institutional Review Boards (IRBs):**

Many institutions require researchers to obtain approval from an IRB or an ethics committee before conducting research involving human participants. These review boards evaluate research proposals to ensure compliance with ethical guidelines and provide oversight throughout the research process.

**Transparency and Openness:**

Researchers should be transparent about their research methods, procedures, and findings. They should be willing to share their data and methods to allow for scrutiny, replication, and further advancement of knowledge in the field.

It is important for social science researchers to familiarize themselves with ethical guidelines and regulations specific to their field and adhere to them throughout the research process. By upholding ethical standards, researchers can contribute to the advancement of knowledge while respecting the rights and well-being of individuals involved in their studies.

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